

**Resolution # BE - 39**

**Regular Meeting Minutes for August 19, 2010**

BE IT RESOLVED, that the Minutes for the August 19, 2010 meeting of the Bridge Enterprise Board of Directors are hereby approved by the Bridge Enterprise Board.

**Bridge Enterprise Board  
Regular Meeting Minutes  
Thursday, August 19, 2010**

PRESENT WERE: Kim Killin, Chairwoman, District 11  
Leslie Gruen, Vice Chairman, District 9  
Trey Rogers, District 1  
Jeanne Erickson, District 2  
Gary M. Reiff, District 3  
George Krawzoff, District 6  
Douglas E. Aden, District 7  
Steven Parker, District 8  
Gilbert Ortiz, Sr., District 10  
Stacey Stegman, Secretary

ABSENT: Bill Kaufman, District 5  
Heather Barry, District 4

ALSO PRESENT: Executive Director, Russ George  
Pam Hutton, Chief Engineer  
Jennifer Finch, Transportation Development Director  
Heidi Bimmerle, Director, Human Resources &  
Administration  
Herman Stockinger, Government Relations Director  
Denise Harvey, representing Audit Division  
Rick Gabel, Staff Services Director  
Ben Stein, Manager, OFMB  
Tony DeVito, Region 1 Transportation Director  
Tim Harris, Region 2 Transportation Director  
Dave Eller, Region 3 Transportation Director  
Johnny Olson, Region 4 Transportation Director  
Richard Reynolds, Region 5 Transportation Director  
Reza Akhavan, Region 6 Transportation Director  
Harry Morrow, Chief Transportation Counsel  
Doug Bennett, Representing FHWA

Vince Rogalski, Statewide Transportation Advisory  
Committee (STAC) Chairman  
Dave Wieder, Maintenance and Operations Branch Manager  
David Gordon, Director, Aeronautics Division

AND: Vince Rogalski, Statewide Transportation Advisory  
Committee (STAC) Chairman

AND: Other staff members, organization representatives, the  
public and news media

One audiotape of the meeting was made and supporting documents are filed in  
the Bridge Enterprise Board office.

Chairwoman Kim Killin convened the meeting at 10:53 a.m. on August 19,  
2010 in the auditorium of the headquarters building of the Colorado  
Department of Transportation in Denver, Colorado. The Chairwoman noted  
that one item needed to be added to the Agenda which was that prior to  
adjournment there would be an election of officers for the Bridge Enterprise.

### **BE Working Committee Report**

Director Gary Reiff delivered the following report on the Bridge Enterprise  
Working Committee:

- At the August 18, 2010 BE Workshop, Rick Gabel provided an update  
on the contract status with the Bridge Enterprise Program Management  
and Support Services Consultant (BEPM). Rick indicated that they are in  
the final stages of negotiations of the contract and discussed Task  
Orders 1&2. The Board requested these Task Orders be provided to the  
next Sub-Committee meeting for review.
- There were questions from the Board on the transition from LS Gallegos  
to the selected BEPM, AECOM. Ken Szeliga, AECOM's Project Manager  
was present and indicated they have been working with Gallegos and  
staff, attending appropriate meetings to get up to speed. Rick Gabel and  
Matt McDole of LS Gallegos stated that Gallegos scope includes assisting  
with the transition so it will be as smooth as possible.
- Matt McDole and Ben Stein described the process underway to review  
the financial records of all the projects on the FY2011 Candidate list to  
assure TABOR limits are not exceeded and report any projects with  
issues to the Board. Ben also reported that a special STIP Policy  
Amendment had been advertised for the FY2011 Rural, Transportation

Planning Region, projects with approval by the Transportation Commission stated for Sep. 16, 2010.

- Matt discussed the work plan for FY2011 Bridges with a focus on the first half and the planned use of the proceeds from the \$40 million loan. The goal is to allocate approximately half of this amount to construction and half to design, with the construction contracts advertized and design contracts signed by year's end. Matt also described the plans for expedited procurement of additional design consultants needed through a single solicitation.
  
- The Board asked about the development of a tabulation of what projects might be accomplished on what schedule through the anticipated Bond program. Current extremely low interest rates were cited as an incentive to be ready to go to the Bond Market as soon as possible, even before year end. This topic is to be taken at the next Sub-Committee meeting which will held be late Thursday Sep. 2<sup>nd</sup> all board members are invited.
  
- Ben briefed the Board on FY2010 Budget recap, the monthly BE financial report and the proposed the FY2011 Budget supplement on today's agenda which includes the establishment of a BE scoping pool.

### **Discuss and Act on the Regular Meeting Minutes for July 22, 2010**

Chairwoman Kim Killin asked if there were any changes that needed to be made to the minutes. There were no requests for change and a motion for approval of the Minutes was made by Director Rogers and the motion was seconded by Director Gruen. On a vote of the Board of Directors, the minutes were unanimously approved.

### **Resolution # BE - 37**

### **Regular Meeting Minutes for July 22, 2010**

BE IT RESOLVED, That the Minutes for the July 22, 2010 meeting of the Bridge Enterprise Board of Directors are hereby approved by the Bridge Enterprise Board.

### **Briefing on BEPM Contract**

Rick Gabel mentioned that Director Reiff had given an update of the presentation Rick gave at the Bridge Enterprise workshop on Wednesday, August 18, 2010 about the contract negotiations and the negotiations are Complete. Rick reported that the contract had been delivered to AECOM for signatures and it would then be returned to CDOT for signatures. Rick stated that staff is currently working on Task order #1 and #2 and that some of the items included are:

➤ Task Order #1

Program start up activities

- determining what is needed to begin work at CDOT
- space is secured for AECOM to conduct work at Headquarters building
- an inventory will be taken to determine what would need to be brought in to interface with CDOT staff and conduct their business from Headquarters

Program development and execution activities

- Review and assess the FY 2010 Bridge Program
- Review and evaluate the FY 2011 Bridge Program
- Project Administration Activities
  - attending all meetings
  - taking minutes and notes at the meetings
  - provide the information to the BE Board

➤ Task Order #2

AECOM to provide support activities for design and construction

- Right of way expertise
- Clearing of utilities
- Helping design staff on projects

Rick reported that Task Order #1 and #2 would be presented to the Bridge Enterprise Sub Committee at the meeting scheduled for Thursday, September 2, 2010 for review by the Committee.

**Discuss and Act on 2<sup>nd</sup> Budget Supplement to FY 2011 Budget (Ben Stein**

Ben Stein reported that the first two items on the budget were included in the agenda book and that the items were bridges for design that needed additional funds and they were from the design list that was previously approved for transfer. He stated that staff is trying to expedite them through the process. Ben declared that the walk on item for the budget was for the scoping pools which had been discussed at the Workshop on Wednesday, August 18, 2010. He stated that the scoping pools would be used for the regions to have a place to charge their time while doing their work before a project is actually opened.

Ben requested approval of the Budget Supplement. Chairwoman Killin asked for a motion on the Budget Supplement. Director Erickson moved for approval of the 2<sup>nd</sup> Budget Supplement and Director Parker seconded the motion and on a vote of the Board of Directors, the 2<sup>nd</sup> Budget Supplement to the FY 2011 was approved unanimously.

### **Resolution # BE -38**

#### **Approval of the 2<sup>nd</sup> Budget Supplement to FY 2011 Budget**

BE IT RESOLVED, That the Second Supplement to the Fiscal year 2010-2011 Budget is approved by the Bridge Enterprise Board.

### **Progress Report**

Pam Hutton stated that the Progress Report would be delivered by Matt McDole of LS Gallegos. She mentioned that soon there would be a transition from one consultant to the next one and that she wanted to thank LS Gallegos for all that they had done and that all the work was done in a very professional manner. Matt reported that he would add a little bit to the report given by Director Reiff on progress and activities. He said that as stated in the workshop meeting on August 18, 2010, that for the past month, the work had been concentrated on advancing the program for the FY 2011 Bridge Enterprise according to the work plan and that the focus had been in putting the \$40M to work. Matt declared that the firm had been making sure the construction projects designated were staying on track to be advertised by the end of the year and coming up with strategies on how to contract for the design for the designated project. He said that approximately half of the \$40M is being allocated to construction and half to design and that a big part of proceeding was examining the projects to see what problems were associated with the current funding and approaching Tabor Limits. He confirmed that each one is being evaluated and that out of 41 on the design list there is only 5 that have remaining questions and that on the construction list, there is considerably more – 10 to 12 that have a question out of 15 to 17 projects there. LS Gallegos is working with Ben Stein and his staff to try to get the information together to have the projects can move ahead. Matt mentioned that Ben is going ahead with the STIP process is so that the projects that need to get on the STIP can be placed there in a timely manner for action. Mr.

McDole stated that in regards to the procurement of additional consultants, one of the strategies being considered is through a single procurement procuring a number of different consultants for project specific projects so that there could be one solicitation and from that a list of consultants could be established that could be selected for the projects for design. Matt declared that the CDOT Regions and staff had been very good to work with in gathering data and trying to press the BE program ahead and that LS Gallegos has really appreciated the opportunity to work with the Bridge Enterprise and to advance the very important program and he thanked all those involved.

### **Election of Officers**

Chairwoman Killin stated that the item added to the agenda was Election of Officers and that technically the Board is required to vote on the members of the Board. She reported that in the past, the members of the Bridge Enterprise Board were also the Officers of the Transportation Commission but, that is not absolutely necessary. She then requested a motion in regards to the Election of Officers for the Bridge Enterprise. Chairman Reiff made a motion for the Officers of the Bridge Enterprise Board to be Director Les Gruen as Chairman, Director Steve Parker as Vice Chairman and Herman Stockinger as Secretary. The motion was seconded by Director Rogers and on a vote of the Board of Directors the motion was unanimously approved. Chairwoman Killin offered her congratulations to the new officers and mentioned that she would not be attending the Board of Directors meeting in September and that she would pass the gavel to the new Chairman, Les Gruen.

### **Adjournment**

Chairman Les Gruen called for adjournment of the meeting of the Bridge Enterprise Board of Directors at 11:08 a.m.