

STATE OF COLORADO

DEPARTMENT OF TRANSPORTATION

Office of Process Improvement
4201 East Arkansas Avenue
Denver, Colorado 80222



MEETING AGENDA

Standing Committee on Efficiency and Accountability

Thursday, October 18, 2012; 2:00 p.m. through 4:00 p.m

Room 225

CDOT Headquarters
4201 East Arkansas
Denver, Colorado 80222

| Time | Topic, and reason for topic (as appropriate) | Topic Lead | Expected outcome(s) |
|-----------|--|------------------------------------|--|
| 2:00 p.m. | Call to Order / Roll Call | Jeff Keller, Committee Chair | Establishment of attendance |
| 2:05 p.m. | Approval of September minutes, October Agenda | Jeff Keller, Committee Chair | Approve prior meeting's minutes. |
| 2:10 p.m. | Safety Minute (<i>to emphasize safety awareness</i>) | Maribeth Lewis-Baker | To apply CDOT's safety culture to E&A meetings |
| 2:20 p.m. | Report from Pre-Contract Award Authority Task Force | John Vetterling, Task Force member | Informational: status of work of this Task Force |
| 2:40 p.m. | Report from Financial Accountability Task Force | Jeff Keller, Task Force Leader | Informational: status of work of this Task Force |
| 3:00 p.m. | Discussion on Future Meeting Dates/Times | Gary Vansuch | Discussion item: Transportation Commission is adjusting its schedule starting in November and will overlap with E&A meetings – we will need to move our meeting dates going forward. |
| 3:20 p.m. | Discuss Recommendations & Replacements for Committee Vacancies | Gary Vansuch/ Jeff Keller | Discussion item: how we will handle future replacements |
| 3:40 p.m. | Identify Issues & Topics to be Included in Annual Report of the E&A Committee | Jeff Keller, Committee Chair | To document what we have done |
| 3:55 p.m. | Review of Action Items | Toni | Ensure clarity about actions resulting from the October meeting. |
| 4:00 p.m. | Adjourn | | |

| | | | |
|-----------|--|--------------------|--|
| 4: 15 p.m | Detailed Draft Planning for November Meeting Agenda | Jeff / Gary / Toni | Provide continuity from the September meeting to the October meeting |
|-----------|--|--------------------|--|

Future meetings in 2012: 11/15, 12/20

<http://www.coloradodot.info/about/transportation-commission/master-calendar.html>