

STATE OF COLORADO

DEPARTMENT OF TRANSPORTATION

Office of Process Improvement
4201 East Arkansas Avenue
Denver, Colorado 80222



MEETING AGENDA

Standing Committee on Efficiency and Accountability

Wednesday, March 20, 2013; 10:00 a.m. through 12 Noon

Mount Evans Conference Room, in Shumate Building on Headquarters Complex Campus

CDOT Headquarters
4201 East Arkansas
Denver, Colorado 80222

“to maximize efficiency of the Department and to allow for increased investment in the transportation system over the short, medium, and long term.”

Time	Topic	Topic Lead	Expected outcome(s)
10:00a.m.	Call to Order	Maribeth Lewis-Baker, Committee Chair	Establishment of attendance
10:02	Introduction of new Committee member,	Maribeth Lewis-Baker	Introduction of new member: Dan Gibbs
10:05	Safety Minute		Increased safety awareness and education (consistent with supporting CDOT’s Safety value)
10:10	Approval of minutes from February; and approval of March agenda	Maribeth Lewis-Baker	Establishment of minutes and agenda
10:15	Task Force report: Traffic Data	Solomon Haile	Informational: statusing of work of this Task Force
10:20	Report from Reimbursement Process Improvement Project	Mark Imhoff Leah Ware	Informational: approach and results from Reimbursement Process Improvement Project
10:40	“Maximize Efficiency” Review: Division of Transit and Rail	Mark Imhoff, Director, Transit and Rail	Review the efforts to maximize efficiency with the Division of Transit and Rail

			Identify opportunities, from the DTR Director's standpoint, regarding how the E&A Committee can help him maximize efficiency – especially regarding things that are standing in the way of progress.
11:15	Debrief on the “Maximize Efficiency” Review, and how we should proceed forward with our Committee’s work	Maribeth Lewis-Baker Gary Vansuch	The 10:40 session is the first “Maximize Efficiency” review with the format we agreed to in February. This is debriefing from that fist effort (what went well, what did not go well), to help us determine whether to continue with this type of review, and to help us “reboot” the Committee’s work focus.
11:40	Task Force report: Post-Award Contracting	Tom Mauser George Strimbu	Informational: statusing of work of this Task Force
11:55	Review of Action Items	Anna Ryazantseva	Ensure clarity about actions resulting from this meeting.
12:00 Noon	Adjourn		

Next meeting: Wednesday, April 17, 2013; 10:00 a.m. through 12 Noon

MISSION:

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