



State Traffic Records Advisory Committee (STRAC)

Bi-Monthly Meeting

Thursday, April 21, 2022

9:00 AM to 12:00 AM

Remote Meeting via Google Hangout

Meeting Minutes

Attendees

DOR, Scott Spinks (*Vice Chair*)
CDOT, BoYan Quinn (*Secretary*)
CDOT, Paul Clayton
CDPHE, Barbara Gabella
FHWA, Dahir Egal
CDPS, Cindy Stewart
CDOT, Dave Swenka
CDOT, Elayna McCall
CDOT, Jimmy Bath
CDPHE, Ian Danielson
ATSIP, Pete d'Oronzio

DRCOG, Jenny Wallace
DRCOG, Jacob Riger
DRCOG, Emily Kleinfelter
CDPS, John Lynkiewicz
CDOT, Manjari Bhat
CDOT, Glenn Davis
Denver PD, Mike Farr
CDOT, Mara Strother
CDPS, Allison Rosenthal
Adams Co, Josh Sender

CDOT, Rachel Davis
OIT, Amy Bhikha
CDOT, Anthony Vu
NHTSA, Mike Close
Castle Pines, Larry Nimmo
CIJCIS, Christopher Wallner
Judicial, Molly Saxton
Stolfus, Elizabeth Stolfus (*TRC*)
Stolfus, Matt Brown (*TRC*)
Stolfus, Celeste Shinn (*TRC*)

Business Meeting:

1. Welcome
 - a. Scott S. called the meeting to order.
2. Roll call
 - a. A quorum of voting members was reached with the following roll call:
 - i. David Aldridge, absent
 - ii. Scott Spinks, present
 - iii. David Swenka, present
 - iv. Barbara Gabella, present
 - v. Molly Saxton, present
 - vi. Amy Bhikha, present
 - vii. Webster Hendricks, absent
3. Review & Acceptance of past meeting minutes from December 16, 2021
 - a. *Motion to accept as presented by David S., seconded by Molly S., motion passes unanimously.*
4. Status of Action Items
 - a. Logo Update continues to be in process, although the primary focus for CDOT's statewide safety program has been the rollout of several webinars, covering such topics as Crash Data Resources and HSIP Funding. STRAC members should have received an invitation to the Crash Data Resources webinar directly. All are welcome to register for a webinar and attend:
<https://www.codot.gov/safety/traffic-safety/webinars>
 - b. Officer's Crash Reporting Manual has been reviewed by the TRC considering issues raised by CSP regarding fault-finding by others due to misunderstanding of the document's purpose. Inconsistent use of language like "should" and "must" were frequently noted and additional clarifying statements would be beneficial. STRAC will be convening a task force to advance changes to the manual. Anyone interested in participating please reach out to Matt Brown (matt@stolfusandassocates.com)
5. Traffic Records Projects
 - a. Castle Pines Geocoding - the project is nearing completion pending receipt of latest crash data

- b. BEDST Phase 2 was kicked off in April.
 - c. TRC - Strategic Plan update is in process, will be complete in June. Reconvening E-Citation task force now that priorities have been established. Data map is ongoing, still have 2 agencies to meet with.
 - d. DRCOG Crash Data Consortium - working on the contract, job position is in process of getting posted, hope to begin in June.
 - e. MIRE data collection is approximately 25% complete. Now that there is a dedicated staff person the effort will be completed this year.
 - f. 405(c) funds can be used for costs associated with attending the Traffic Records Forum, including hotel (for out-of-towners), transportation, registration, and per diem. Any requests for reimbursement must be submitted to BoYan Quinn (boyan.quinn@state.co.us) no later than September 30, 2022. A brief summary of meetings attended and lessons learned is required and can be by agency rather than individual. We will also be planning a meet-up at the conference for Colorado attendees and can use the conversation from that meeting for reporting purposes.
 - g. Otherwise working on 2023 application due in June. These include TRC, DRCOG Data Consortium, and BEDST Ph 2 continuation.
6. ATSIP Conference Update & Call for Presentations
- a. The Association of Transportation Safety Information Professionals (ATSIP) is putting on the 2022 Traffic Records Forum in Denver from August 7th to 10th at the Hilton Denver City Center. Conference focus is data for crash, EMS, citation, roadway, strategic planning, and best practices. Volunteers are needed to help direct attendees, work the help desk, registration, etc. Volunteers do need to be registered for the conference. May also need moderators. Those interested can email Pete d'Oronzio at pete@pdmagic.com. Abstracts are due May 13th. Early bird registration ends June 1 (note this was extended from May 1). Conference website is: <https://www.atsip.org/traffic-records-forum/>
7. NHTSA / FHWA Updates
- a. FY '23 Highway Safety Plan submission and 405(c) applications are coming up. Need to demonstrate quantitative improvements, have used NEMESIS in the past, need to do something else this year.
 - b. Plan was to use DR 3447 this year. The goal was to achieve 40% electronic submission whereas actual was 57%. BoYan to forward summary to Mike Close (Action Item).
 - c. Working on next year's measures (April 1 2022 through March 31, 2023), possibly roadway data (MIRE).
 - d. NHTSA (Mike Close) is available to review our draft measure to make sure we have all refinements needed.
 - e. It was suggested that STRAC participants consider potential performance measures when identifying and evaluating projects.

Planning Meeting:

8. Traffic Records Strategic Plan
- a. Status Update
 - i. A draft of the strategic plan is planned for the next two weeks.
 - ii. Plan is finalized in May and sent to NHTSA in final form on June 1st.
 - iii. Elizabeth S. reviewed the Strategic Transportation Safety Plan Vision / Mission as well as the 8-step strategic planning process.
 - iv. The mission / vision for the Traffic Records Strategic Plan was also reviewed by the group and a motion was made and seconded to accept the revised language in the Mission Statement ("improve" rather than "achieve").
 - b. Goals
 - i. The following goals were identified by the meeting participants:
 - Improve Traffic Records data
 - Begin with inventory assessment to eliminate missing data fields (ID critical elements), consistent data, align data w/STRAC goals.
 - Consolidate data and processing efforts & create feedback loop. Understand reasons for missing data (like coroner data). Alignment with national data systems.
 - Evaluate data, find trends
 - Improve timeliness
 - Central, web-based crash reporting system

- Increase data accessibility/reduce barriers
 - More training/support on existing dashboards, etc.
 - Achieve basic report for people involved in incidents to get what they need
 - Increase participation
 - Expand communication with local LEAs.
 - Extend to non-traditional partners.
 - Harness projects that have already been completed (by other states/nationally and locally)
- ii. Elizabeth S. noted that assessment recommendations are tracked in the plan.
 - iii. TRC will refine and incorporate the goals discussion into the draft Strategic Plan.
- c. Mission / Vision Discussion
- i. Elizabeth S. noted that the current STRAC vision statement is connected with that of the STSP and is not only vehicle focused.
 - ii. Dahir E. noted that the words “data improvement” have always been key. FHWA would like to understand the barriers related to “data improvements”, specifically as they may relate to electronic crash data submission.
 - iii. David A. noted that many local law enforcement agencies don’t have the physical means to submit electronic crash reports. Local agencies could fund the initial purchase of additional equipment through FHWA funding. However, the life cycle cost of the product may ultimately make the purchase cost prohibitive.
 - iv. Matt B. noted that traffic records are much broader than only crash records.
 - v. Elizabeth S. reviewed the current STRAC vision and suggested adding the language of “to eliminate transportation system fatalities and serious injuries” to more closely align with the STSP and offer greater inclusivity.
 - vi. Elayna M. asked how the word “complete” is defined in the vision statement.
 - vii. BoYan Q. noted that “complete” refers to data compliance with the MMUCC (Model Minimum Uniform Crash Criteria), which is a national standard.
 - viii. No STRAC members objected to the modification of the vision statement as presented.
 - ix. Elizabeth S. reviewed the current STRAC mission statement and suggested adding complimentary language of “to eliminate transportation system fatalities and serious injuries” to more closely align with the STSP and offer greater inclusivity.
 - x. No STRAC members objected to the modification of the mission statement as presented.
- d. Strategies & Project Collaboration Ideas
- i. Engage major LEAs in state, other MPOs, City of Boulder, tribes. Develop strategies for outreach.
 - ii. Strategy for data feedback loop. Articulate benefit of data quality for partner agencies.
 - iii. E-Citation
 - iv. Data quality and linkages - compare trauma injury score and officer data. ID training for specific agencies.
 - v. Error detection
 - vi. Crash data timeliness - how timely is it? How can this be improved? Automate data clean-up (share lessons learned between jurisdictions)? Collaboration and transparency
 - vii. Revisit crash form manual and develop/deliver training including focus on critical elements
 - viii. App for accurate incident location - auto populate crash form (small group or task force for critical elements such as this one)
- e. Strategies & Project Collaboration Ideas
- i. Engage major LEAs in state, other MPOs, City of Boulder, tribes. Develop strategies for outreach.
- f. Evaluation/Prioritization Process
- i. Revisiting annual cycle and expand participation
- g. Performance Measures
- i. Need to understand current performance (develop baseline) before we are able to measure improvement
 - ii. Want achievable targets that are easy to understand
 - iii. All systems should have performance measures associated with them

9. Adjourn

- a. *Scott S. adjourned the meeting as chairperson.*

STRAC Voting Members & Officers:

Name	Agency	Position	Phone	Email
Dave Swenka	CDOT	Voting Member	(303) 512-5103	david.swenka@state.co.us
BoYan Quinn	CDOT	Secretary (non-voting)	(303) 757-9466	BoYan.Quinn@state.co.us
Glenn Davis	CDOT	Sargent at Arms (non-voting)	(303) 757-9462	Glenn.Davis@state.co.us
Barbara Gabella	CDPHE	Voting Member	(303) 692-3003	barbara.gabella@state.co.us
Webster Hendricks	CDHS	Voting Member	(303) 866-7499	Webster.Hendricks@state.co.us
Amy Bhikha	OIT	Voting Member		amy.bhikha@state.co.us
David Aldridge	CDPS	Chair Voting Member	(303) 239-4540	david.aldrige@state.co.us
Molly Saxton	Judicial	Voting Member	(720) 625-5621	molly.saxton@judicial.state.co.us
Scott Spinks	DOR	Vice-Chair Voting Member	(303) 205-8419	scott.spinks@state.co.us