



State Traffic Records Advisory Committee (STRAC)

Quarterly Meeting

Thursday, February 16, 2017
10:00 AM to 1:00 PM
Colorado State Patrol Academy
15055 Golden Rd, Building M1
Golden, CO 80401

Meeting Minutes

Attendees

JDI, Joe McCarthy (*TRC*)

CamSys, Ryan Klitzsch (*TRC*)

CDOR, Crystal Soderman (*Vice-Chair*)

CDOT, Alisa Babler (*Chair*)

CDOT, Dave Bourget (*Secretary*)

CDOT, Paul Clayton (*Minutes*)

CDOT, Phyllis Snider

CDPHE, Barbara Gabella

CDPHE, Christine Demont

CDPS, Maj. Joshua Downing

CDPS, John Lynkiewicz

CDPS, Chris Wilson

CDPS, Janet Allbee

CDHS, Webster Hendricks

DRCOG, Mark Northrop

FMCA, Tom Wilcoxon

OIT, Stephanie Leigh

OIT, Jon Gottsegen

Agenda:

1. Introductions
 - A. This is the first meeting for Christine Demont. She will be taking over STRAC duties from Barbara Gabella.
2. Review of past Meeting Minutes.
 - A. Crystal Soderman improved the wording to the DRIVES Update (item 10, p 4)
 - B. Motion to approve the minutes from the December 15 meeting.
 - C. Moved by Webster Hendricks, Seconded by Major Joshua Downing, Unanimously approved.
3. Review of the past Action items:
 - A. Dave to re-send the 2017 STRAC Meeting invites ([done and again with meeting locations added](#))
 - B. Maj. Downing to talk to Judicial about CICJIS as an option for the repository for e-citations (Maj. Downing had no new information [on this item at this point](#))
 - C. Dave to update the project sheets with the current budget from SAP ([a discrepancy was fixed, and this item is complete](#))
 - D. TRC to meet with DOR January 13th to work with various agency vendors for the new crash form.
 - i. Cambridge Systematics (TRC) met with DOR on 1/18; DRIVES workers not able to attend. The meeting was about the new crash form (DR3447). The DR3447 rollout will be in 2018 with a phase-in period. January would be best, but it could be later. June, 2017 is when DOR will be able to look into it.
 - E. TRC to update the timeline on the crash form and send it to the STRAC members ([done](#))
 - F. TRC to send out the data model to the STRAC Members ([done](#))
 - G. Dave to send the STRAC Strategic Plan to Phyllis for review on MIRE element collection. Phyllis will send it back with notes and comments. ([done - agenda item](#))
 - H. Chris to send information on the Road Health Summit statewide (other agencies, etc.). ([Will send to Colorado Crime and Intelligence Analysts when we have a date](#))
 - I. Chris to find out who the DRIVES contact is for CSP. ([Allison Elfering - CSP- Project Manager](#))
 - J. TRC to start on the STRAC Annual Report and Strategic Plan ([working - agenda item](#))
4. Status of 405C Projects:
 - A. 2017 - These projects are just starting to get going. Purchase orders went out in November. Only a couple of claims have been sent back to CDOT at this point.
 - i. CSP is working on an IGA between CDOT, CSP and IDS.
 1. There are requirements that businesses that work with the disadvantaged are allowed to make a bid.
 2. Randell Dingle (CDOT Procurement) has been working on the contract.
 - ii. PPACG's project is delayed until the next year. The money for the project has also been moved to 2018.
5. DRIVES & E-Crash Reporting Update
 - A. DRIVES will finish testing and go on line this weekend (Feb 18-20).
 - i. E-series were tested on Tuesday and interfaces were tested on Monday.
 - ii. Some interfaces are still being worked on (such as CDOT and CSP).

- iii. Several processes are stopping today (Feb 16). E-Citation and EARS will stop having new data entered into them on Saturday.
- iv. 388 people are testing production data this weekend.
- v. EARS and EDW will go into read only mode. There is no current shutdown date for these programs
- vi. It may take years to migrate all records from EDW into DRIVES. There are over 2 million crash records and over 11 million vehicles currently in EDW.
- B. Avon and Eagle have successfully tested their e-crash programs. However, they have not submitted an electronic records yet.
- C. Colorado Interactive is a bulk data sharing program.
 - i. Some of their data is crash data
 - ii. They do not share every field. No Diagram, narratives or personal information is given out.
 - iii. It is possible other fields could be added to this service in the future.
 - iv. This service is free for government officials.
 - v. This could be a source for getting bulk data to the news media.
 - vi. CDOT has a data sharing agreement with DOR.

Action Items:

1. Crystal Soderman will send out information on Colorado Interactive to STRAC members.

6. Statewide FARS Blotter Update:

- A. Things are almost ready to move forward on the new blotter. Progress should be made after DRIVES.
- B. Sharepoint is the current favorite to be the program used for the new blotter.
- C. A side by side comparison was made, and examples looked good in Sharepoint.
- D. A pro and con list for costs would be helpful.

Action Items:

2. Stephanie Leigh will send out the comparison to the STRAC members.

7. Plan to collect MIRE (Model Inventory Roadway Elements)/FDEs in the Roadway file as per federal requirement

- A. FHWA presented a Webinar on guidance on Rule-making for Fundamental Roadway Elements (FDE) of MIRE
- B. Off system road information will help improve safety analysis.
- C. New rules for MIRE are going to make roadway element collection easier.
 - i. 10,000 intersections still need data.
 - ii. AADT is still needed for local roads. This entails about 76,000 segments, and is collected every 6 years.
 - iii. Other elements still needed included off system medium types, intersection geometry, and traffic control.
 - iv. 3rd party or local agency help may be needed to complete the collection of missing data.
 - v. The cost of this process has yet to be determined; CDOT wants to wait and see what is available through outside sources (Google, etc.). 405c and HSIP funds may be available for this.
 - vi. Auto-enforcement (red-light cameras) will require this data.

8. Road Health Summit/Colorado Traffic Record Forum

- A. Last year's summit was very successful.
- B. This year STRAC will not be joining OTS for their conference.
- C. If an independent conference for STRAC was to be held, it would partner STRAC with the SHSP effort. It would need to have guidance from the TZD committee looking into 2016 fatalities.

9. DR3447 update

- A. Work has wrapped up on the data model, elements and attributes.
- B. Work on the manual will begin today (Feb 16).
- C. By around May or June the basic form will be complete.
- D. Cooperation with the DRIVES program will be needed for the next steps.
- E. The TRC will begin to contact local law enforcement on their schedules, and other items.
- F. Some of the goals of this process include:
 - i. Data validation (closing the feedback loop)
 - ii. Data translation (bridge changes in fields with historic data)
 - iii. Access to the lookup tables (can they be accessed by LLE)
 - iv. Communication of changes with every involved agency.

10. Maintenance of Effort (MOE)

- A. The MOE is required by NHTSA.

- i. The MOE is calculated by measuring statewide expenses for 2011 and 2012, and comparing that to current expense levels.
- ii. Data is still needed from CSP and DOR
- iii. Rebecca Novac is the responsible party at CSP. According to Crystal Soderman, “someone” is working on this at DOR.

Action Items:

- 3. Dave Bourget will send information on the MOE to Rebecca Novac and John Lynkiewicz.

11. 43rd Annual Traffic Records Forum (TRF)

- A. This year’s TRF will be held in New Orleans between August 6th and 9th.
- B. 4 attendees will be funded by STRAC. CDOT usually pays for 2 attendees, and DOR and CDPHE has paid for 1 or 2.
 - i. STRAC would like to have someone from OIT attend (Jon went last year).
 - ii. Webster Hendricks (CDHS), Christine Demont (CDPHE), Janet Allbee (CDPS) and Chris Wilson (CDPS) plan on attending. Jon Gottsegen will talk to others at OIT about attending.
 - iii. The TRC may speak at the TRF on the subject of the DR3447 update.
- C. The expanded schedule this year could to more interesting information being presented.
- D. Go to <http://www.atsip.org> for more info.

Action Items:

- 4. Dave Bourget will send info on the TRF to Maj. Joshua Downing for Maj. Santos.

12. TRC Update

- A. The Annual Report will be ready by the next STRAC meeting, and will include summaries of 2016 and 2017.
 - i. 3 years of projects (2016-2018) will be included in this report.
- B. The Strategic Plan is now being worked on.
 - i. Emails will be going out to the performance measure groups.
 - ii. A draft will be available by the next STRAC meeting.
- C. The TRC will be contacting the records sections of LLE agencies about the budget for DR3447 update.
 - i. The TRC would like to inform as many agencies as possible that the new form is coming out.
 - ii. The preference is to have LLE deploy the new form as soon as possible.

13. 2018 405C Projects Voting

- A. Short forms for the 2018 projects have been submitted.
 - i. The short forms are a summary of the project.
 - ii. STRAC always votes on a project based on the short form.
 - iii. As long as the long form matches with the short form, no further vote is taken.
 - iv. If a project is approved conditionally, once the conditions are met, no further vote is necessary to proceed.
 - v. All projects must improve state traffic records.
 - vi. Alisa would like to add a condition to all future e-crash projects: new e-crash projects must now include GPS coordinates for each crash (5 decimal points-decimal/degree format).
 - 1. Trinidad PD - Modernized Police Vehicles.
 - a. No vote was taken - request more information. Conditional approval will be contingent upon the project being reworked to show improvement to state traffic records.
 - b. Motioned by Maj. Joshua Downing, second by Webster Hendricks, unanimous approval.
 - 2. Canon City - Mobile Data Computers
 - a. Conditional approval contingent upon the project submitting crash reports fully electronically (not just PDF), and including GPS coordinates.
 - b. Motioned by Maj. Joshua Downing, second by Webster Hendricks, unanimous approval.
 - 3. Weld County SO - E-Ticket / E-crash Expansion.
 - a. Conditional approval contingent upon the project clarifying how many devices will be purchased, and including GPS coordinates.
 - b. Motioned by Maj. Joshua Downing, second by Barbara Gabella, unanimous approval.
 - 4. Arapahoe County SO - E-Crash Device
 - a. There are questions as to whether or not funding would constitute supplanting.
 - b. STRAC may need more information from Leslie Nelson-Taullie of NHTSA
 - 5. Center PD - Computer Aided Dispatch

- a. No vote was taken - request more information. Conditional approval will be contingent upon the project being reworked to show improvement to state traffic records (i.e. e-crash submission).
- b. Motioned by Maj. Joshua Downing, second by Webster Hendricks, unanimous approval.
- 6. PPACOG - Improvement of Crash Records.
 - a. This project was already approved, but has been delayed until next year.
- 7. Hinsdale County SO - Improve E-Citation and E-Crash
 - a. Video of crash reporting not considered to improve TR records. Funding for this project was denied.
 - b. Motioned by Webster Hendricks, second by Barbara Gabella, unanimous denial.
- 8. STRAC / CDOT - Tech. Transfer
 - a. On-going project to send STRAC members to TR Forum.
 - b. Webster Hendricks, second by Maj. Joshua Downing, unanimous approval.
- 9. CDOT - Traffic Records Coordinator
 - a. Discussion to continue contract; this is be the 3rd year of a 5 year contract.
 - b. Motioned by Webster Hendricks, second by Barbara Gabella, unanimous approval.
- 10. CDOT - Software Improvements
 - a. No vote. This is a future project
- 11. CDOT - TR Support
 - a. No vote. This is an ongoing project.
- 12. CDOT - FARS Program Support
 - a. No vote. This is an ongoing project

14. Roundtable:

- A. Barbara Gabella - Christine Demont is working on the Problem ID report for CDPHE.
- B. Dave Bourget - The next STRAC meeting (April) will be held in building 100 at the Colorado State Patrol Academy, with a crash form revision meeting after it. The June meeting will be held at CDOT HQ. The Aug., Oct. and Dec. meetings will be in building 100.
- C. Alisa - CDOT is developing performance measures for the state. The projections are troubling. One projection show the possibility of 800 fatal crashes in 2018. STRAC will want to weigh in on these numbers.

Next STRAC Agenda Items:

- 1. DOR/DRIVES update
- 2. State Wide Fatal Blotter status update (Alisa)
- 3. New crash form (DR3447) update
- 4. TRC Update; include STRAC Annual Plan and Strategic Plan
- 5. 43rd Annual Traffic Records Forum (TRF) Update

STRAC Voting & Officers Members:

Name	Agency	Position	Phone Number	Email
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