



State Traffic Records Advisory Committee (STRAC)

Bi-Monthly Meeting

Thursday, June 21, 2018

9:00 AM to 12:00 PM

2829 W. Howard Pl; Conf. Rm. -Valley Highway #158

Meeting Minutes

Attendees

CamSys, Ryan Klitzsch (*TRC*)
CDOR, Crystal Soderman (*Vice-Chair*)
CDOT, Alisa Babler (*Chair*)
CDOT, Dave Bourget (*Secretary*)
CDOT, Glenn Davis (*Sergeant at Arms*)
CDOT, Paul Clayton (*Minutes*)

CDPHE, Christine Demont
CDPHE, Amber Vitane
CDPS, Janet Albee
CDPS, Becky Bui
CDPS, Maj. David Santos
JDI, Joe McCarthy (*TRC*)

Judicial, Molly Saxton
CDHS, Webster Hendricks
DRCOG, Beth Doliboa
DRCOG, Mark Northrop
DOR, Lindsay Markham
CO LTAP, Renee Railsback

Agenda:

1. Introductions
2. Review of the past action items
 - A. Item 1: done
 - B. Item 2: done
 - C. Item 3: done
 - D. Item 4: ongoing. This will be a later agenda item
 - E. Item 5: ongoing. CDOT, DOR, CSP and Judicial have responded
 - F. Item 6: pending. This will be a later agenda item
 - G. Item 7: pending. This will be a later agenda item
 - H. Item 8: done
3. Acceptance of Past Minutes
 - A. Motion to approve the minutes from the 4/19/18 meeting as presented.
 - i. Moved by Maj. Santos, seconded by Webster Hendricks; unanimously approved.
4. Status of 405C Projects
 - A. 2018 Projects
 - i. Three more projects have been started since the last STRAC mtg.
 - ii. CSP went to a multi-year project.
 1. The budget for this has been reduced because it is starting so late in the year.
 - iii. There is now less than \$1,000,000 left in the 2018 budget.
 - iv. NHTSA added \$134,000 to the budget.
 - v. Weld County will be purchasing more units because of a better price.
 - B. 2019 Projects
 - i. The 2019 projects have not been approved by NHTSA yet. All of the information for the 2019 projects has been turned over to OTS.
 - ii. Three of the 2019 projects a relatively large.
 - iii. There is about \$1,000,000 in the 2019 project. About \$600,000 surplus remains.
 - iv. The performance measure used to show improvement to NHTSA is the CDPHE transition to NEMSIS V3. CDPHE now shows 80% of reporting agencies using V3.
 - v. 2019 projects can still be funded. It is too late to fund 2018 projects.
5. TRC Update
 - A. The STRAC Strategic Plan has been updated. This is required for the 405C application.
 - B. The TRC is still looking for feedback on the later sections of the DR3447 Manual.
 - C. CSP is planning on developing a team to look into the casual factor field because there are too many "other" being coded. Officers should not be hesitant to give their opinion.
 - i. DOR would like to break up the "medical \ illness" field.
 - ii. This would then require a separate form to be submitted requiring medical testing for drivers suffering from a medical condition which impairs their driving.
 - D. Motion to change the Medical\Illness section of the DR3447 form.
 - i. Moved by Christine, second by Molly; unanimously approved with one abstention.
 - E. E-citation- TRC - no progress through Melissa
 - i. Molly has heard from Melissa - she is working with CICJIS and trying to get funds from legislation
 - F. DR 3447 will take 12 weeks to develop; ready by Jan?
 - i. Specifications for DR 3447 are not available for police yet; will have before the form is released.

Action Items:

1. Review team to send feedback on the final section on the coding manual to Joe.
2. Crystal to send medical condition form to the TRC. The TRC will then send it on to CDPHE.
3. Janet to send definitions of illness and medical condition to the TRC.
4. The TRC will resend the DR3447 manual section dealing with causal factors to Maj. Santos.

6. Fatal Blotter Update

- A. The CBI was consulted about CCIC.
- B. It's been decided to wrap the fatal blotter in the BESDT program, which is now being developed by CDOT.
- C. This will not require CICJIS or HIPAA protection, and will eliminate the Sharepoint vs. Sales Force debate.
- D. This will also lower costs

7. DRIVES Update, E-crash & Missing Records

- A. Rollout 2 will occur on August 6th.
 - i. DMV will be closed August 2nd and 3rd.
 - ii. It is not certain if law enforcement will be able to submit crash reports during the rollout. However, no reports will go out at that time.
 - iii. Data will be processed later.
 - iv. DRIVES viewer will continue to work.
 - v. Lots of internal training will take place during this time.
 - vi. It is DOR's goal to keep their inventory low going into this process.
 - vii. There will be a code freeze on July 13. No further changes will occur until after rollout 2.
- B. Denver is still testing e-crash submission.
- C. CSP is having issues with vehicle types. They need to check the problem at their end.
 - i. Other data points are not mapped properly.
 - ii. No CSP crash reports are coming through at this time.
 - iii. About 10,000 2018 CSP reports have not been sent in. About 20,000 more CSP records from older years are still missing.
 - iv. This problem will still be worked on until rollout 2.
- D. CDOT may have lost crash records from the 1980s in the recent data breach. DOR has these on microfilm.
- E. CDOT has finished coding 2016, including added Denver crashes. The final processes are being applied to 2016 and the first half of 2017.

Action Items:

5. DOR will interface with DRIVES support about CSP's submission problems.

8. E-crash Presentation

- A. 90% of crashes reports are gathered electronically. Only 2% of agencies are submitting this data do DOR electronically.
- B. Crash reporting is often separate from an agency's RMS.
- C. Giving immediate feedback to the reporting officer will lead to better data.
 - i. This should also cut down on coding time.
- D. This is a good time to explore a statewide electronic crash form because of the DR3447 and DRIVES rollouts.
- E. STRAC will need to develop a checklist to evaluate this.
 - i. Looking at other state's processes may be helpful in this endeavor.
 - ii. DOR is already considering this idea.
- F. DOR would prefer officer training to edit checks on the crash form.
- G. CDOT and CSP want this project. DOR would like to wait until after the DRIVES rollout in August.
 - i. CSP is worried that it this project may not take officer safety into account.
 - ii. CSP and DOR want to do this project with measured steps.

Action Items:

6. The TRC will meet with Lindsay (DOR), research other states and start an RFI process.

9. Traffic Records Forum

- A. Attendees can register now, and pay later.
- B. Chris Wilson from CSP will attend. They may send others.
- C. Several agencies need to wait until after the first of the fiscal year before confirming their attendance.

10. NGA Learning Lab

- A. STRAC should invite SHSP emphasis teams to meetings to discuss data.
- B. STRAC can then look at their challenges, and see what help could be offered.
- C. Just having these discussions can be used to show progress.

Action Items:

7. Glenn will present a draft of the schedule between the emphasis area teams meetings and STRAC meetings.

11. Multi Agency Data Request
 - A. Does there need to be a process for data requests that require data from more than one agency?
 - B. DOR only gives out raw data, and does not give PII.
 - C. The current CORA process is best suited to handling these types of requests. No additional processes are needed.
12. Roundtable
 - A. Ryan - Wants to thanks everyone for their help on the Annual Report and Strategic Plan.
 - B. Beth - Safety performance measures are coming again.
 - C. Dave - The next STRAC meeting is scheduled for the day after the TR Forum. It will be moved 1 week (Aug. 23rd).
 - D. Alisa - Parking at the new CDOT HQ building still presents challenges.

Action Items:

8. Dave to postpone August STRAC meeting one week (to 8/23).

13. Motion to adjourn
 - A. Moved by Crystal, second by Maj. Santos; unanimously approved.

Next STRAC Agenda Items:

1. TRC Update - New crash form and manual
2. DOR/DRIVES update
3. State Wide Fatal Blotter status update (Alisa)
4. Citation Data Repository
5. NGA Learning Lab (Data Linkage) plan development
6. TR Forum reports

STRAC Voting & Officers Members:

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