



# State Traffic Records Advisory Committee (STRAC)

## Bi-Monthly Meeting

Thursday, April 20, 2020

9:00 AM to 12:00 AM

Remote Meeting via Google Hangout

## Meeting Minutes

### *Attendees:*

CamSys, Ryan Klitzsch (*TRC*)  
CDOR, Scott Spinks  
CDOT, BoYan Quinn (*Secretary*)  
CDOT, Alisa Babler (*Chair*)  
CDPS, Allison Rosenthal  
CDOT, Paul Clayton (*Minutes*)  
CDPHE, Christine Demont  
JDI, Joe McCarthy (*TRC*)

CDPS, Jack Reed  
Aurora PD, Justin Thull  
CDPS, Richard Summers  
CDOT, Glenn Davis (*Sergeant at Arms*)  
NHTSA, Albert Graham  
CSP, David Aldridge (*Vice Chair*)  
DOR, Ben Mitchell  
CDPS, Webster Hendricks

CDOT, Charles Meyer  
FHWA, Dahir Egal  
NHTSA, Michael Close  
CDOT, Phyllis Snider  
CDOT, John Lynkiewicz  
OIT, John Gottsegen

### *Agenda:*

1. Welcome and introductions

2. NHTSA updates

The CARE Act and its impact on NHTSA regulations now with COVID-19. Does not believe there will be much impact by this for Colorado. HSP deadline has now been extended to August 1. Funds from 2016 that may have been expiring has been extended an additional year as well. Maintenance of Effort (MOE) has also been deferred this year.

3. Acceptance of past minutes

- A. Motion to approve the minutes from the 2/16/20 meeting as presented.
- B. Aldridge motion, Christine first, Scott seconded the approval of the minutes.

4. Review of past action items from 2/16/20 meeting

- Thornton will finalize discussions with Vail about partnering with them on the implementation of the DR 3447. BoYan reached out to Thornton PD and learned that Vail has some issues with their regular reporting system and is not ready for DR 3447 system upgrade. With Thornton PD working with Hexagon though, Viall will have the option of add the DR 3447 function at any point since Hexagon will have the programming done.
- Paul will update the voting members list on the STRAC website as needed. Paul has completed this now.
- BoYan will request that Weld County now submit a long form application for geocoding crashes and LRS. Long form application was submitted to NHTSA for review, awaiting approval.
- TRC will follow up with Allison at CDPS to learn more about what data she is able and seeking to conduct analysis on with crash and toxicology data. Joe mentioned that he will follow up with her after the meeting. (**Action Item**)
- Need to create a subcommittee to look at the areas of improvements with DOR for integration with key stakeholders. Alisa check in with Arline to see if he can facilitate the "lean" process (**Action Item**). Sent an email out about who should be involved in this. To only focus on e-citations. TRC will help coordinate the people to bring in to develop the "lean" process and then set up a time for the subcommittee to set up dates for meeting. Ben noted that he would like to see this move forward. Alisa will look into accomplishing this over video and setting up a follow up meeting.

5. Status of 405C projects (see project status Excel document)

The Traffic Records Conference has been cancelled. Both Lakeside and Thornton projects began in February.

The MIRE project is going to be delayed because there have been issues with the contractor and Phyllis is trying to get the contract renewed and the scope of the project will probably be revised. April 21 the RFP will close and they hope to have someone in place by June 1st.

Weld County long form waiting for approval from NHTSA right now, a little concern this may not be able to be completed by September 30.

Status of 405C Projects - FY 20; FY21 Project Solicitation (see document) TRC is processing well.

Ben would like to set up a separate meeting with Charles to discuss (**Action Item**) how to sunset the DR 2447 and get agencies onboard to the DR 3447. Look for a roadmap for both DOR and CDOT to move forward with this. Also discuss how to move forward with getting more agencies to submit

electronically. Charles concurred that further discussions need to occur on how to scope out these projects, such as BESDT and a statewide form which should be a separate project from BESDT. Alisa noted that the crash form testing is going to begin next week on BESDT.

BoYan discussed the two project in green on the Excel form that are potential projects. Alisa is speaking with Google on the Geocoding project and Phyllis and Alisa need to have further discussions about the LRS system.

Alisa discussed the potential Future Projects that CDOT has been in discussion with NHTSA for their plans to allocate Federal funds at a statewide level to improve traffic records in the state. Draft of potential projects below:

Future projects				
2021	CDOT	BESDT Phase 2	Upload data to FARS, incorporate data location tool, additional tool	\$500,000
2021	CDOT	MIRE data collection	DTD - collect additional MIRE data - driveways counts, school zones, roadway	\$200,000
2021	CDOT	BESDT Dashboard	Publish BESDT data, provide public query tool, analytics tool such as Numerics	\$150,000
2021	CSP	CSP NICHE DR3447 upgrade	Update CSP NICHE system with the new DR3447 crash form and updated data	\$75,000
2021	DOR/Judicial	DOR Citation Lean process	Lean process and develop scope of project	\$50,000
2022	DOR/Judicial	DOR Statewide Citation form, database	Develop a statewide Citation Form. Create interfaces between DOR and Justice	\$150,000
2023	DOR	DOR statewide Citation rollout	Onboard law enforcement citation projects, including trouble shooting	\$150,000
2021	DOR/CDOT	Implement DR3447 Rollout	Work with individual agencies to rollout new crash form - update local RMS	\$500,000
2021	CDOT	Manual Geolocation of historical records	Manual location of historical data that cannot be located through the Google	\$200,000
2020/2021	DOR	DOR onboarding 3447	DOR project to onboard law enforcement DR3447 projects, including	\$150,000
2021	CDOT/DOR	Statewide crash form	Rollout statewide crash form to law enforcement for electronic data entry and	\$150,000
2022/2023	DOR/CDOT	Local Agency citation rollout	Rollout RMS upgrades, work with local agencies to develop citation RMS	\$500,000
2020	CDOT/DOR	Statewide crash database	Develop statewide crash database data governance, agency MOU/IGA's,	\$50,000
2021	CDOT/DOR	Statewide crash database	Create Statewide database, develop applications, testing	\$200,000
2022	CDOT/DOR	Statewide crash database	Rollout Statewide crash database, provide local agency support, RMS upgrades,	\$200,000
2023	DOR/Judicial/CDOT/CSP	Database linkage	Link citation and crash databases for analyses and data sharing	\$100,000
2021	TSIP Traffic Record forum		<b>total</b>	<b>\$3,325,000</b>

Aldridge spoke about the My Colorado App group which is looking at phase 3 of that project. DocuSign has built a e-citation and they are looking at creating an access portal so people can access their citations. They may also allow counties and local LEAs to access this application thru DocuSign App. They can get it to DOR the issue right now is figuring out how to get it to the courts. Ben noted he would like to learn more about this system and see how it can integrate with the DOR systems (Action item) to follow up on potential collaboration to move this forward. See if this fits into the lean exercise as well. Jon Gottsegen spoke about the OIT data integration team.

6. BESDT Update

- A. Alisa noted that this will speed up CDOTs processing of the crash data once they receive it from DOR. They will start editing the 2019 data here in the next few weeks. The goal is to finish up 2019 records by the end of the year. A brief demonstration of the testing platform was shown.

7. Traffic Records Coordinator (TRC)

The TRC provided an update on the planned performance measures and action items for the new Strategic Plan. Charles noted he wants to make sure the Strategic Plan represents the priorities of the department executives. Wants to ensure the data needs of users are being met, in particular timeliness, availability, and accuracy.

8. Roundtable

9. Motion to adjourn

- A. Moved by Aldridge, second by Christine. Passes Unanimously.

**Next STRAC Agenda Action Items:**

1. Ben would like to set up a separate meeting with Charles to discuss how to sunset the DR2447 and get agencies onboard for submitting the DR3447.
2. Ben would like to learn more about the CSP DocuSign system and see if there is an opportunity to integrate it into the DOR system.
3. TRC will follow up with Allison at CDPS to learn more about what data she is able and seeking to conduct analysis on with crash and toxicology data.
4. Need to create a subcommittee to look at the areas of improvements with DOR for integration with key stakeholders. for Alisa check in with Arline to see if he can facilitate the "lean" process. Sent an email out about who should be involved in this. To only focus on e-citations. TRC will help coordinate the people to bring in to develop the "lean" process and then set up a time for the subcommittee to set up dates for meeting.

*STRAC Voting Members & Officers:*

Name	Agency	Position	Phone Number	Email
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Davis, Glenn	CDOT	Sargent at Arms (non-voting)	(303) 757-9462	<a href="mailto:Glenn.Davis@state.co.us">Glenn.Davis@state.co.us</a>
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