



# State Traffic Records Advisory Committee (STRAC)

## Bi-Monthly Meeting

Thursday, June 18, 2020

9:00 AM to 12:00 AM

Remote Meeting via Google Hangout

## Meeting Minutes

### *Attendees:*

CamSys, Ryan Klitzsch (*TRC*)  
CDOR, Scott Spinks  
CDOT, BoYan Quinn (*Secretary*)  
CDOT, Alisa Babler (*Chair*)  
CSP, Allison Rosenthal  
CDOT, Paul Clayton (*Minutes*)  
CDPHE, Christine Demont  
JDI, Joe McCarthy (*TRC*)  
Aurora PD, Justin Thull  
CDPS, Richard Summers

CSP, David Aldridge (*Vice Chair*)  
DOR, Ben Mitchell  
CDPS, Webster Hendricks  
CDOT, Charles Meyer  
FHWA, Dahir Egal  
NHTSA, Michael Close  
CDOT, Phyllis Snider  
CDOT, John Lynkiewicz  
OIT, John Gottsegen  
DOR, Doug Simington

Denver PD, Mike Farr  
Judicial, Molly Saxton  
Beth Ann  
CSP, Cindy Stewart  
Dan Ervin  
DOR, Josh Johnson  
OIT, Kathleen McLaughlin  
CDOT, Kevin Carey  
Thornton, Selina Nau

### *Agenda:*

1. Welcome and introductions
2. Acceptance of past minutes
  - A. Motion to approve the minutes from the 4/20/20- meeting as presented.
  - B. Scott Spinks motion, Christine first, Aldridge seconded the approval of the minutes.
3. Review of past action items from 4/20/20 meeting
  - Ben would like to set up a separate meeting with Charles to discuss how to sunset the DR2447 and get agencies onboard for submitting the DR3447. Ben was not able to attend this meeting to update. Scott noted they have been working on the transition and Alisa concurred that a number of meetings have occurred.
  - Ben would like to learn more about the CSP DocuSign system and see if there is an opportunity to integrate it into the DOR system. Revisit with Ben at next meeting (**Action Item**).
  - TRC will follow up with Allison at CSP to learn more about what data she is able and seeking to conduct analysis on with crash and toxicology data. Joe noted that there are inconsistencies in the testing profiles request by LEA's. A longer term goal may consider looking at better way of linking the tox and court cases.
  - Need to create a subcommittee to look at the areas of improvements with DOR for integration with key stakeholders. TRC will help coordinate the people to bring in to develop the "lean" process and then set up a time for the subcommittee to set up dates for meeting. This was discussed and was determined that the first focus will be on the transition to the DR3447 and e-citations may be addressed later.
4. Status of 405C projects (see project status Excel document)
  - BoYan went over the project updates. Not much progress on Weld Co. The CDOT MIRE project will not be able to start this FFY but they hope to have this project kick off next FFY.
  - Dahir asked some questions to get updated on status for FHWA and NHTSA. Dahir wanted to know about crash data submissions and accessibility. FHWA will be talking with NHTSA about this in the coming weeks. What kind of technology is being used to submit the DR3447? Is the technology there? Can the STRAC help make this happen? How is the data accessibility for local agencies being addressed for obtaining crash data? Dahir noted that there is HSIP funding available if needed.
  - Short form application for CDOT project was approved. Christine made motion, Webster seconded, all approved, Alisa abstained.
  - Scott noted the technology is there at DOR for submitting the DR3447 but they are now working to contact LEAs to get them onboard for submitting the crash data.
  - Jon spoke about having a data "garage" to control access and determine who has viewed and requested data. OIT, CDOT, and DOR are working on a plan for what this will look like. CDOT is currently in talks for also developing a crash data Dashboard.
5. TRC Update
  - A. Alisa spoke with the STRAC about renewing the TRC contract for next FY (Joe and Ryan left webinar during discussion).
6. ATSIP Conference August 10<sup>th</sup> -14<sup>th</sup>

- A. A number of STRAC members spoke about how good the conference is and would like other members to join the virtual conference this year since travel will not be an issue.
7. DOR Status Update on DR3447
    - A. Scott reiterated that DOR has been holding a number of meetings to get LEAs onboarded and how to schedule them. Focus first will be on agencies who submit electronically. CSP indicated that they are ready to start development to allow their officers to submit the DR3447. At the next STRAC meeting Scott will provide updates on the number of agencies and reports submitting to the DOR the DR3447 (Action Item).
  8. BESDT Update
    - A. Jon discussed the Governor's office Executive Order has established PPI standards for data. Jon will share this Executive Order with the group (Action Item). Alisa noted CDOT has a new database that will allow CDOT to pull and query data at a much faster pace which will also speed up the cleaning of the data. Much of the data will be cleansed automatically now. Testing on this will begin in the next week or two by the developer. The plan is for this to go live in July.
  9. Traffic Records Coordinator (TRC)
 

The TRC noted that the STRAC Strategic Plan has been finalized. Christine has some minor edits/typos for the Strategic Plan, she will send Ryan edits (Action Item). Christine made a motion to accept the plan with the edits, Alisa second. All in favor.
  10. STRAC Strategic Plan and MOU
    - A. Christine asked if the comments from Charles have been addressed in the version sent out. BoYan indicated they have been. Alisa asked if everyone was ok with the MOU and specifically the addition of an Executive level of the STRAC. Ben believes he may have to run the MOU thru the Purchasing/ Contract office at DOR. Webster believes he may need to go thru a process as well as Christine.
    - B. Charles had a comment about NHTSA and FHWA being a "friend" or "advisor" of the Executive Committee. Michael indicated he thinks it would be ok but will follow up with Alisa on it (Action Item). Plan is to vote on MOU at the next STRAC meeting after organizations had time to review (Action Item).
  11. Roundtable
  12. Motion to adjourn
    - A. Moved by Aldridge, second by Christine. Passes Unanimously.

**Next STRAC Agenda Action Items:**

1. Ben would like to learn more about the CSP DocuSign system and see if there is an opportunity to integrate it into the DOR system. Revisit with Ben at next meeting.
2. Scott will provide updates on the number of agencies and reports submitting to the DOR the DR3447.
3. Christine has some minor edits/typos for the STRAC Strategic Plan, she will send Ryan edits.
4. Charles had a comment about NHTSA and FHWA being a "friend" or "advisor" of the Executive Committee. Michael indicated he thinks it would be ok but will follow up with Alisa on it.
5. Vote on MOU at the next STRAC meeting after organizations had time to review.

*STRAC Voting Members & Officers:*

Name	Agency	Position	Phone Number	Email
Babler, Alisa	CDOT	Chair, Voting Member	(303) 757-9967	<a href="mailto:alisa.babler@state.co.us">alisa.babler@state.co.us</a>
BoYan Quinn	CDOT	Secretary (non-voting)	303-757-9466	<a href="mailto:BoYan.Quinn@state.co.us">BoYan.Quinn@state.co.us</a>
Davis, Glenn	CDOT	Sargent at Arms (non-voting)	(303) 757-9462	<a href="mailto:Glenn.Davis@state.co.us">Glenn.Davis@state.co.us</a>
Demont, Christine	CDPHE	Voting Member	(303) 692-3057	<a href="mailto:Christine.demont@state.co.us">Christine.demont@state.co.us</a>
Open	CDHS	Voting Member		
Gottsegan, Jon	GOIT	Voting Member	(303) 764-7712	<a href="mailto:Jon.gottsegan@state.co.us">Jon.gottsegan@state.co.us</a>
Aldridge, David	CDPS	Vice-Chair, Voting Member	(303) 239-4540	<a href="mailto:david.aldridge@state.co.us">david.aldridge@state.co.us</a>
Saxton, Molly	Judicial	Voting Member	(720) 625-5621	<a href="mailto:molly.saxton@judicial.state.co.us">molly.saxton@judicial.state.co.us</a>
Scott Spinks	DOR	Voting Member	303-205-8419	<a href="mailto:scott.spinks@state.co.us">scott.spinks@state.co.us</a>