State Traffic Records Advisory Committee (STRAC)

Quarterly Meeting
Thursday, August 18, 2016
10:00 AM to 1:00 PM
Colorado State Patrol Academy
15055 Golden Rd, Room 100
Golden, CO 80401

Meeting Minutes

Attendees

Camsys, Joe McCarthy *(TRC)*
Camsys, Ryan Klitzsch *(TRC)*
CDOR, Crystal Soderman
CDOT, Alisa Babler
CDOT, Dave Bourget *(Secretary)*
CDOT, Charles Meyer
CDOT, Paul Clayton *(Minutes)*

CDOT, Glenn Davis
CDPS, Janet Allbee
CDPS, Chris Wilson
CDPS, Jack Reed
CDPS, Maj. Barry Bratt *(Chair)*
DRCOG, Mark Northrop,
OIT, Stephanie Leigh

OIT, Steve Mayer
DPD, Mike Farr
NHTSA, Leslie Nelson-Taullie
DPW, David DiGiacomo
CDPHE, Andy Woster
CDHS, Webster Hendricks

Agenda:

1. Introductions

2. Review of past Meeting Minutes.
   A. Motion to approve the minutes from the June 23 meeting proposed by Crystal Soderman.
   B. Seconded by Barry.
   C. Unanimously approved.

3. Review of action items from June 23 meeting minutes:
   1. Dave to send a list of E-citation projects to DOR. *(done)*
   2. A report on the FARS blotter update is due from CDOT and OIT. *(agenda item)*
   3. Dave will send a link for the Traffic Records Forum to the STRAC attendees. *(done)*
   4. Dave will report on the percent of records being submitted electronically. *(agenda item)*
   5. Dave will send an email vote on the revision plan. *(sent 6/23; approved 7/8)*
   6. Barry will send a copy of the current cover letter for the STRAC MOU to the TRC. *(working)*
   7. Janet will send an email to Barry and DOR detailing her observations and suggestions on the crash form update. *(sent to the 3447 committee)*

4. Status of 405C Grant Projects
   A. 2016 Projects
      i. $72,000 will come off the 2016 budget for 2 projects.
      ii. Some agencies have not started to spend money yet.
      iii. Fort Lupton and Broomfield's projects will be postponed until 2017.
      iv. Motion by Barry- If a project has already been approved by STRAC, it does <u>not</u> need to come back to STRAC for another vote, unless there are major changes to the project.
         1. Crystal second
         2. Passed unanimously
      v. The TRC project should have money left over, because they only worked for half a year.
   B. 2017 Projects
      i. Ft. Lupton lowered their grant amount to meet the stipulations of their conditional approval.
      ii. The CSP project has been moved to the 2017 projects.
      iii. Grand Junction is testing the submission of electronic crash records; Eagle County is about to start testing. Lone Tree, Douglas Co., Adams Co., Elbert Co. and Firestone are all in talks to start submitting electronic crash records.

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iv. Neither DPD nor DOR know why Denver is unable to transmit electronic crash records; each says the other is not ready.
v. The person at DPD who was in charge of finding out why the number of crash records being submitted by Denver has dropped, has left the DPD. That project now has to be restarted.

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Action Items:
1. The TRC will facilitate a meeting between DOR and DPD to promote e-transmission of crash reports.

5. FARS blotter update
   A. Options other than SharePoint were discussed.
   B. OIT and CDOT are looking for the solution with the best long term support.
   C. Full pilot testing will be done once the final decision has been made.
   D. If CDOT likes the final product, they may use it for other projects, such as the ramp form.
   E. The cost of the project has not yet been determined.
   F. SharePoint will have no cost other than consultant fees.
   G. The new form must also have no cost to its users, and must include a printable PDF.
   H. The new form will have internal logic checks to ensure accurate data.
   I. The current CSP blotter covers everything other users would need.

Action Items:
2. The final decision on the new FARS blotter pilot will be made by October 1.
3. The roll out of the new blotter will occur by January 1.

6. Traffic Records Forum (TRF) reports from attendees
   A. Barry was a little disappointed because there wasn't a lot of new information. However, it appears that Colorado is doing well compared to other states.
   B. Lesley was interested to see that more states were putting data on the public side. Utah is the latest state to do this. She also liked some of the interesting examples of the way data was presented on the web.
   C. Lesley presented marijuana data along with Barry Bratt and Jack Reed. The feedback on this presentation was positive.
   D. The ANSI D-16 manual will be revised by the end of the year. This revision must happen before the update to MMUCC. It will change the term "accident" to "crash" and will clarify secondary crashes.
   E. Joe liked the information on injury outcomes and the increased law enforcement presence. Joe would like to report to ATSIP on what people would like to see at the next TRF. It would seem that DRIVES would be a good topic for next year's TRF.
   F. Charles would like to know what Colorado's MUCC compliance percentage is. There is an on-line tool available for calculating this. No state is 100% compliant.
   G. Jack stated that data integration had interesting projects from other states. CDPHE is working on a project to link toxicology reports to crash reports, case filings and treatment. A checkbox on the new form for marijuana could be the key to the new crash form.

Action Items:
4. Receipts and written reports are due from each attendee to Dave by Sept. 30.

7. Status update on the electronic submission of crash reports to DOR.
   A. CSP's amended duplicate records are still not reaching DOR.
   B. The amended reports have an identifier that is the same as the original report.

Action Items:
5. Crystal will compile a list of what agencies are submitting electronic crash records at this time.

8. Revision to new state crash form – update. Thanks to all who participate.
   A. Bike and pedestrian, enforcement, and roadway will be covered next.
   B. The group will be looking for data not on the form at this time.
   C. Round 2 of these meetings will begin on September 28th.

      D. This process is going very well; information in advance leads to focused discussion.

9. New STRAC MOU.
      A. The TRC is still gathering signatures from the heads of STRACS voting agencies.

> **Action Items:**
> 6. Ryan will tell Barry which agencies have signed thus far.

10. DRIVES update.
      A. DRIVES development is 80% complete.
      B. Testing will start the end of the month.
      C. Interfaces will be tested in January.
      D. End to end testing will also take place in January.
      E. February 21st is the "go live" date for driver and crash files.
      F. If mock-up for the 3447 form is available by Jan.1, it could be included in the 1st roll out. The second roll-out will be in the fall of 2018.
      G. The DRIVES development team should be involved with the 3447 development.

> **Action Items:**
> 7. Joe will work with Crystal to make sure the 3447 team and the DRIVES team are on the same page.
> 8. Crystal will look into agreements for directors.

11. Traffic Records Coordinator update.
      A. The TRC's top priority is the new crash form.
      B. Denver's going to e-crash reporting is also a priority.
      C. The resource guide is being fleshed out. This is an ongoing, second priority.
      D. All state databases are being investigated for the resource guide, including toxicology.

> **Action Items:**
> 9. The TRC will check with Judicial into what needs to happen for e-citations

12. Roundtable.
      A. Alisa is working on next year's Road Health Summit with Glenn & Carol (OTS).
            i. Next year's Summit may be held in a different place and at a different date.
            ii. The new crash form and DRIVES should be discussed at this Summit.
            iii. There needs to be more clarity on what data is available, and how to get it.
            iv. Crime Analysis would also like more info on data
      B. The release of 2015 crash data is being delayed because of problems with CDOT's new coding system. A new coding project is in the works, and may require CDOT to ask STRAC for 405C funds.
      C. Leslie states that there is a big push from NHTSA for data from states.
            i. This crash data needs to have vehicle defects data.
            ii. Utah is the pilot state for this program
            iii. If this project is successful, Wyoming will be next, and Colorado will follow soon.
            iv. Ted Trujillo at DOR is looking for the more automated process at DOR.
            v. Utah & Wyoming were chosen because they are 100% electronic.
      D. DRCOG has worked on a safety report.
            i. A draft of this report will be available in the fall, and the final report will be out by the first of next year.
            ii. DRCOG will be available to attend the 3447 bike/pedestrian meeting.
      E. Charles states that SHSP emphasis area teams for bike/pedestrian, infrastructure, and aged drivers need to reconvene; they will focus on implementation & action steps.

13. Renewal of the TRC contract
      A. The consensus is that the TRC has been very helpful, and that this has been money well spent.

B. With Colorado state agencies not being able to add new FTEs, consultants have become even more important.
C. The cost of the project may be higher next year because it will cover a whole year's project.
D. The contract just needs to be extended, and deliverables need to be added for next year.
E. Finishing the new crash form, including the manual and training, and E-citation should be the next major tasks for the TRC.
F. Motion to renew the contract by Barry.
   i. Alisa seconds.
   ii. Passes unanimously.
G. Leslie stated that FMCA paid for the last crash form revision, and may do so again.

Next STRAC Agenda Items:

1. DOR/DRIVES update
2. State Wide Fatal Blotter status update (Alisa)
3. New crash form update

STRAC Voting & Officers Members:

Name, Agency	Agency	Position	Phone Number	Email
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