State Traffic Records Advisory Committee (STRAC)

Bi-Monthly Meeting
Thursday, June 20 2019
9:00 AM to 12:00 PM
Colorado Department of Revenue
1881 Pierce St, Lakewood, CO 80214; Room #110

Meeting Minutes

Attendees:

CamSys, Ryan Klitzsch *(TRC)*	CDOT, Paul Clayton *(Minutes)*	OIT, Kathleen McLaughlin
CDOR, Doug Simington	CDPHE, Christine Demont	OIT, Deidra Walker
CDOR, Scott Spinks	CDPS, John Lynliewicz	CDHS, Webster Hendricks
CDOT, BoYan Quinn	CDPS, Nyssa Vine	DPD, Mike Farr
CDOT, Alisa Babler *(Chair)*	JDI, Joe McCarthy *(TRC) (Phone)*	Thornton, Tammy Francescatti
CDOT, Dave Bourget *(Secretary)*	Judicial, Molly Saxton	Thornton, Selina Nau
CDOT, Glenn Davis *(Sergeant at Arms)*	NHTSA, Albert Graham	LA DOT, Ralph Mitchell

Agenda:

1. Welcome and introductions
2. Acceptance of past minutes
   A. Motion to approve the minutes from the 04/18/19 meeting as presented.
      i. Moved by Christine, second by Deidra. Unanimously approved.
3. Review of past action item from 4/18/19 meeting
   A. Item 1 – Done.
   B. Item 2 – Done. Posted to web.
   C. Item 3 – Done.
   D. Item 4 – Done.
   E. Item 5 – Done.
   F. Item 6 – Done.
   G. Item 7 – Done.
   H. Item 8 – Done.
4. Status of 405C projects
   A. 2019 Projects
      i. Lakewood
         1. Working
      ii. Canon City
         1. Working
         2. The project has spent their budget.
      iii. RMSC Consortium
         1. Working
      iv. TRCC
         1. Working
      v. Tech Transfer
         1. STRAC is sending 5 people to this year's Traffic Records Forum will be in Austin, TX
      vi. FARS Program Support
         1. This money to supplement the FARS project will be needed after all
      vii. Mesa County
         1. Working 5 weeks
      viii. DOR
         1. Working since April
   B. There is $965,000 budgeted for this year; $245,000 is left. $924,000 is unplanned
   C. Money must be programed within 3 years and spent in 4.
   D. Unspent funds are lost after the 4th year.
5. BESDT Update
   A. The Fatal Blotter will now have an online solution in BESDT
   B. The online, smart crash form is now being developed.
   C. DOR, CDPHE, CDOT and OIT are looking into where this form will live.
   D. Work has started on this project. Programing will begin in a month or two. It should be completed this year.

6. DRIVES Update
    A. There is still a large backlog of work tickets.
    B. The 3447 crash form has been delayed. Sept. 30 is the soft launch date.
        i. The form was delayed until the task order was signed.
    C. Denver is still testing e-crash submission.
    D. The deadline was met for changing injury level definitions.
    E. If project doesn't finish by 9/30, a project extension for time must be submitted ahead to allow time to process the extension.

> 1. Scott will check on status of the DR 3447, to see if the project can finish by 9/30, and report back in August.

7. DR 3447 rollout
    A. Print versions of the form are being made available by DOR.
    B. The "photo box" has been removed from the form, as voted in the form revision workshop; to change the DR 3447 now would be difficult and cause delays.
        i. Local law enforcement can work with their RMS vendor to put the photo box on their form without it being on the official state form if they so choose to do so.
        ii. "Photos taken" could also be mentioned in the narrative.
    C. Rollout Steps
        i. Communication using the STRAC webpage and newsletters is critical.
        ii. Minimizing the overlap between the 2447 and the 3447 is important (expect about 1 year).
        iii. Printing all pages of the form could be minimized by only printing the pages needed for most crashes.
        iv. Training materials will be made available.
        v. Working closely with LLE is important.
        vi. Any questions should be addressed by the STRAC website.
        vii. Training sessions will be held with RMS developers.
        viii. Each agency can set its own deadline for the switch over as long as they do so prior to the DR 2447 form cut off occurs.
        ix. LLE for pilot testing should be identified.
        x. Dummy data will be produced for testing to ensure crash reports are transmitted to DOR accurately.
        xi. A feedback loop to the reporting agency would be helpful.
        xii. Scott will check with Crystal to find out the criteria for record rejections.

> 2. Scott to ask Crystal about the rejection criteria of crash records.

8. Traffic Records Forum
    A. Five people are confirmed to be attending the TRF:
        i. Christine from CDPHE
        ii. Nyssa from CDPS
        iii. Scott from DOR
        iv. Doug from DOR
        v. Molly from Judicial
    B. The TRC will also be attending, but will be paying their own way.
    C. We still have 1 slot available.
    D. Registration cost goes up on July 9th.
    E. Deidra (OIT) will look into going.
    F. A person can register, and not have to pay until the conference.
9. Traffic Records Coordinator
    A. The STRAC Annual Report and the Strategic Plan have been sent out.
    B. The 405C Application has been sent to NHTSA.
    C. Newsletters will be coming every other month for the DR3447 rollout or as needed.
    D. Upcoming projects include: the DR3447 deployment, the Traffic Records Assessment, and the new TR Strategic Plan- based mostly on the Assessment and the SHSP update.

> 3. Ryan to send a copy of his presentation to Paul.

10. Performance measures
    A. This is necessary for the 405C application.
    B. For the last two years, CDPHE's NEMSIS switch has been used.
    C. CDPHE may not be useable for next year.
    D. MMUCC could be used for next year to qualify for 405c funding.
11. Vote on 2020 projects
    A. Colorado Springs is developing a street naming convention and location uniforming/cleansing.
    B. This will add GPS info to 5 years of data.
    C. The project will cost $58,000. The match will come from personal services.

- D. The project will work with local law enforcement to produce better data in the future.
- E. It will fix typos and try to fix data going forward.
- F. STRAC wants the wording of the project reworked to say 10 years of the most recent data will be improved and GPS added to most recent 5 years available.
- G. Motion to conditionally approve the project with the language above.
  - i. Moved by Christine, second by Scott. Unanimously approved.
12. Traffic Records Assessment (TRA)
- A. The kickoff meeting needs to be moved because it coincides with the Traffic Records Forum.
- B. Dates for the assessment were sent out a couple of months ago.
- C. DOR and CDPHE will get the most questions.
- D. Doug has the questions for DOR. Scott is the new contact for DOR.
  - i. Crystal and Doug will answer for DOR.
- E. Deidra and Jon will answer for OIT.
- F. October's STRAC meeting will be right at the beginning of the second round of the assessment.

> 4. Dave will request the rescheduling of the Traffic Records Assessment (TRA) kickoff meeting.
> 5. Kathleen (OIT) to check with Deidra to see who will answer the OIT questions.
> 6. Dave will send out the STRAC specific TRA questions to STRAC voting members.
> 7. Dave will send the TRC items/questions to Ryan for TRA.
> 8. August 15 STRAC meeting to have a sub-committee meeting added to agenda.

13. Roundtable
- A. Alisa – Dave will be changing jobs at CDOT. This will be his last STRAC meeting. Bo Yan will be interim STRAC secretary. Dave will still be helping with the Traffic Records Assessment.
- B. Dave- Being secretary has been a challenge, but a pleasure. Good luck to everyone.
- C. Glenn – Will hold open and transfer the October grant training to new person replacing Dave.
- D. Webster – Webster's job will be changing. He will try to find a replacement for STRAC.
- E. Everyone- Thank you Dave!
14. Motion to adjourn
- A. Moved by Webster, second by Molly. Passes Unanimously

Next STRAC Agenda Items:
1. TRC update –
2. DOR/DRIVES update
3. Sub-committee meeting to discuss TRA.
4. Older Drivers – emphasis area of Strategic Highway Safety Plan (SHSP) report

STRAC Voting Members & Officers:

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