



**COLORADO**  
**Department of Transportation**

Division of Transit & Rail

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**DATE:** May 10, 2019  
**TO:** Transit & Rail Advisory Committee  
**FROM:** David Krutsinger, Director - Division of Transit & Rail  
 Brodie Ayers, Project Coordination Unit Manager  
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**SUBJECT:** Transit Grants Quarterly Report

Purpose

The memo provides the Transit & Rail Advisory Committee (TRAC) a quarterly update on the Transit Grants Program, with data reflective of the quarter ending March 31, 2019, unless otherwise noted.

Action

For information only. No action needed.

Background

Policy Directive 704 states that the T&I Committee shall review quarterly reports submitted by DTR which contain the expenditures and status of all FASTER funded projects and the reconciliation of FASTER funding. FTA Circular 5010.1E requires that CDOT, as a recipient of FTA funds, provide Federal Financial Reports (FFR's) and Milestone/Progress Reports (MPR's). This information is assembled by members of the Division of Transit & Rail (DTR), the Business Office within the Division of Accounting and Finance (DAF), and the Office of Financial Management & Budget (OFMB). This same information is being shared with TRAC as well.

Details

Table 1 provides a summary of all projects and the status of contracting and spending, by year of funding.

**Table 1: Financial Trends from Budget to Expenditure**

Funding Source & Year	Budgeted	Total Available Including Roll-Over	% Contracted Last Qtr 12/31/2018	% Spent Last Qtr 12/31/2018	% Contracted This Qtr Ending 3/31/2019	% Spent This Qtr Ending 3/31/2019
FASTER SFY 2014-15	\$15 M	\$26.2 M	100%	95%	100%	95%
FASTER SFY 2015-16	\$15 M	\$20.7 M	100%	72%	100%	74%
FASTER SFY 2016-17	\$15 M	\$17 M	100%	71%	100%	71%
FASTER SFY 2017-18	\$15 M	\$17 M	83%	58%	83%	58%
FTA FFY 2014-15	\$17.3 M	\$17.7 M	100%	93%	100%	100%
FTA FFY 2015-16	\$17.2 M	\$18.0 M	100%	96%	100%	96%
FTA FFY 2016-17	\$18.1 M	\$18.6 M	100%	77%	100%	84%
FTA FFY 2017-18	\$18.1 M	\$18.7 M	100%	63%	100%	63%

Notes:

Budgeted and Total Available Amounts here do not include local matching dollars.  
 SFY = State Fiscal Year July 1 - June 30, FFY = Federal Fiscal Year October 1 - September 30.



**Project Assistance / Lessons Learned**

PD 704 asks DTR to regularly identify projects that are experiencing significant changes to scope, schedule, or budget. Once identified, DTR staff then can apply more project management controls, offer more technical assistance, or it can serve as an advance notice to the TRAC and T&I Committee that some projects may be subject to PD 703’s rules regarding budget changes. Table 2 presents the highlights for relevant projects and agencies.

Table 2: Projects Experiencing Significant Changes		
Project	Change being Experienced	Description / Response
Eagle County - Avon Bus Shelter - FTA 5311 \$150,000	Delay in project development, original project was to expire 12/31/2017	Project was extend until 12/31/2019, Eagle is working through procurement, bus shelter should be in place by the end of summer.
Colorado Springs - Mountain Metro Bus Stop Shelter Replacement - - FASTER Funds 2014 - \$225,000	Delays in project with \$65,098 remaining, with last reimbursement request March 4, 2016.	Working with Region 2 Staff to complete the project, implementing quarterly project status updates.
Trinidad Multimodal Station - FASTER Funds 2011 - FASTER Funds 2013 - \$330,920	The project was withdrawn from the City of Trinidad in Oct. 2016. A scaled-down passenger shelter will be completed with Amtrak to close the mitigation obligations incurred by CDOT when I-25 was reconstructed. The cost is expected to be significantly less than the original version.	CDOT has begun negotiating a pay-out option to close this project and environmental obligation for CDOT. Amtrak would then replace the shelter on their own schedule in coordination with the host railroad, BNSF Railway.

**Transit Grant Contracting & Invoicing Performance**

Table 3 below summarizes the year-over-year progress, showing significant, sustained improvement. Figure 1 provides graphic representation of the timely contracts goal. The dashed line (empty markers) is the target trend line. The solid line (solid markers) is 2019 progress from January 1 through March 1, 2019. The 2019 progress stands at 21 of the forecast 225 contracts to be delivered for the year.

Calendar year 2018 ended with 290 produced vs. 218 forecast. The additional contracts were primarily due to six different Bustang and Bustang Outrider service launches in 2018. There were also more extensions of contracts than usual at the end of the year.

Next Steps

The next quarterly report will be available for the August or September 2019 meeting.

Attachments:

None



Table 3: Summary of Grant Contracting & Invoicing Performance	
Goal Area	Results
Timely Contracts	Normal Year: 175 to 200 Grant Agreements, Contracts, & Extensions 2015 Goal: 210 contracts & extensions by Thanksgiving. Met goal. Completed 228 total. 2016 Goal: 235 cont. & ext. 4 wks earlier than 2015. Achieved 2 wks earlier, 246 total. 2017 Goal: 185 contracts & extensions met, 224 total for calendar 2017. 2018 Goal: 198 contracts & extensions met, 290 for calendar year 2018. 2019 Goal: 225 contracts & extensions for calendar year 2019. 29 through 3/29/19.
Timely Payments (Average Days ≤ 30 Days)	45 days to payment, average for SFY July 1 2013 - Jun 30 2014 35 days to payment, average for SFY July 1 2014 - Jun 30 2015 29 days to payment, average for SFY July 1 2015 - Jun 30 2016 26 days to payment, average for SFY July 1 2016 - Jun 30 2017 25 days to payment, average for SFY July 1 2017 - Jun 30, 2018 32 days to payment, average for SFY July 1 2018 - March 29, 2019 (year to date)
No Statutory Violations	12 Statutory Violations occurred in 2014 (6 of 12 were inherited from fund transfer) 2 Statutory Violations in calendar 2015 2 Statutory Violations in calendar 2016 1 Statutory Violation in calendar 2017 (June 2017; 14 mo trend without a S.V.) 1 Statutory Violations in calendar 2018 (July 2018; 12 mo trend without a S.V.) 1 Statutory Violation in calendar 2019 (March 2019; 7 mo trend without a S.V.)

Figure 1: Timely Contracts Tracking, Goal vs. Actual for Calendar Year 2019

