



COLORADO DEPARTMENT OF TRANSPORTATION

PRE AND POST TRIP VEHICLE INSPECTION REPORT

Month:	Year:
Vehicle number:	

Instructions

DRIVERS: In those instances where a vehicle is driven by more than one driver in a twenty-four (24) hour period (eg. a snow-plow being used all day), the following procedure should be adhered to: The driver whose shift is the first to start during that day (this is, after 12:01 AM) should complete the **PRE-TRIP** inspection at the beginning of their shift, and the **POST TRIP** at the end of that shift. **A NEW form must be completed for each shift change that occurs.**

All drivers should indicate any problems they notice with the vehicle in both the **PRE-TRIP** and **POST TRIP** section of the inspection report, and initial any box they check. **If necessary for clarification, put comments in the Remarks area regarding the nature of the defect, and whether that defect would be likely to affect the safe operation of the vehicle.** The driver shall complete the Pre & Post Trip Vehicle Inspection Report and sign and date the report.

(1) CDOT or their agent(s) shall certify on the report(s) that lists any defect(s) or deficiency(s) that the defect(s) or deficiency(s) were corrected or that correction is unnecessary before the vehicle is operated.

(2) CDOT Field Offices shall retain the original copy of each vehicle inspection report and the certification of repairs for at least 3 months from the date the report was prepared.

(3) A legible copy of the last vehicle inspection report, certified if required, shall be carried in the vehicle.

MECHANICS: When the driver(s) identify defects, the mechanic must determine whether the defect(s) will cause a “vehicle out-of-service” condition.

- a. If the mechanic determines that the defect(s) need not be corrected for the safe operation of the vehicle, then the mechanic will indicate this on the form and sign and date the report.
- b. If the mechanic determines that the defect(s) need repair before safe vehicle operation, then the mechanic will place the vehicle “Out-of-Service”, make appropriate repairs, and sign and date the report.

Exemption. The rules in this section shall not apply to driveway-towaway operations as specified in Sec. 396.15, or to any motor carrier operating only one vehicle

Regulations... (Minimum requirements)

Sec 396.11 Driver vehicle inspection report(s)

(a) Report required. Every motor carrier shall require its drivers to report, and every driver shall prepare in writing at the completion of each day’s work on each vehicle operated and the report shall cover **at least** the following parts and accessories:

Service brakes including trailer brake connections	Horn
Parking (hand) brake	Windshield wipers
Steering mechanism	Rear vision mirrors
Lighting devices and reflectors	Coupling devices
Tires	Wheels and rims
Emergency equipment	

(b) Report content. The report shall identify the motor vehicle and list any defect or deficiency discovered by or reported to the driver, which would affect safety of operation of the motor vehicle or result in its mechanical breakdown. If no defect or deficiency is discovered by or reported to the driver, the report(s) shall so indicate. In all instances, the driver shall sign the vehicle inspection report. On two-driver operations, only one driver needs to sign the report, provided both drivers agree as to the defects or deficiencies. If a driver operates more than one vehicle during the day, a report shall be prepared for each vehicle operated.

(c) Corrective action. Prior to operating a motor vehicle, motor carriers or their agent(s) shall effect repair of any items listed on the vehicle inspection report(s)

396.13 Driver inspection

Before driving a motor vehicle, the driver shall:

(a) Be satisfied that the motor vehicle is in safe operating condition;

(b) Review the last vehicle inspection report required to be carried on the power unit; and

(c) Sign the report, only if defects or deficiencies were noted by the driver who prepared the report, to acknowledge that the driver has reviewed in and that there is a certification that the required repairs have been performed. The signature requirement does not apply to listed defects on a towed unit, which is no longer part of the vehicle combination.

**COLORADO DEPARTMENT OF TRANSPORTATION
DRIVER'S VEHICLE INSPECTION REPORT**

In compliance with 49CFR 396.11&13 of the Federal Motor Carrier Safety Regulations

Carrier: Colorado Department of Transportation			
Address:		City:	Zip code:
<input type="checkbox"/> PRE-TRIP	Date:	Time:	<input type="radio"/> POST TRIP
Odometer reading (miles):		Starting mileage:	Ending mileage:

Check any defective item and give details under "Remarks". Check the for Pre-Trip, and the for Post Trip inspection.

A. Tractor/Truck number:		Bold items are red tag offenses recognized by FMCSR; repair before using vehicle.	
Vehicle preview			
<input type="checkbox"/> <input type="radio"/> Begin with a walk around using the previous Post Trip inspection			
Engine			
<input type="checkbox"/> <input type="radio"/> Fluid leaks	<input type="checkbox"/> <input type="radio"/> Battery	<input type="checkbox"/> <input type="radio"/> Radiator	<input type="checkbox"/> <input type="radio"/> Engine
<input type="checkbox"/> <input type="radio"/> All fluid levels	<input type="checkbox"/> <input type="radio"/> Transmission		<input type="checkbox"/> <input type="radio"/> Starter
Cab			
<input type="checkbox"/> <input type="radio"/> Oil pressure	<input type="checkbox"/> <input type="radio"/> Windshield	<input type="checkbox"/> <input type="radio"/> Windows	<input type="checkbox"/> <input type="radio"/> Wiper blades
<input type="checkbox"/> <input type="radio"/> Clutch	<input type="checkbox"/> <input type="radio"/> Dash lights	<input type="checkbox"/> <input type="radio"/> Horn	<input type="checkbox"/> <input type="radio"/> Spare bulbs & fuses
<input type="checkbox"/> <input type="radio"/> Fire extinguisher	<input type="checkbox"/> <input type="radio"/> First aid kit	<input type="checkbox"/> <input type="radio"/> Triangles/flags/flares	<input type="checkbox"/> <input type="radio"/> Heater/Defroster
<input type="checkbox"/> <input type="radio"/> Mirrors			
<input type="checkbox"/> <input type="radio"/> All instrument gauges			
<input type="checkbox"/> <input type="radio"/> Seatbelts			
Walk-around			
<input type="checkbox"/> <input type="radio"/> Body	<input type="checkbox"/> <input type="radio"/> Back-up alarm	<input type="checkbox"/> <input type="radio"/> Steps, handles	<input type="checkbox"/> <input type="radio"/> Coupling devices
<input type="checkbox"/> <input type="radio"/> Fuel tanks	<input type="checkbox"/> <input type="radio"/> Tire chains	<input type="checkbox"/> <input type="radio"/> Rear end	<input type="checkbox"/> <input type="radio"/> Fluid leaks
<input type="checkbox"/> <input type="radio"/> Tires	<input type="checkbox"/> <input type="radio"/> Muffler	<input type="checkbox"/> <input type="radio"/> Suspension system	<input type="checkbox"/> <input type="radio"/> Drive line
<input type="checkbox"/> <input type="radio"/> Lug nuts	<input type="checkbox"/> <input type="radio"/> Front axle	<input type="checkbox"/> <input type="radio"/> Exhaust system	<input type="checkbox"/> <input type="radio"/> Frame & assembly
<input type="checkbox"/> <input type="radio"/> Mud flaps			
<input type="checkbox"/> <input type="radio"/> Tarpaulin			
<input type="checkbox"/> <input type="radio"/> Wheels and rims			
<input type="checkbox"/> <input type="radio"/> Steering Mechanism			
Lights			
<input type="checkbox"/> <input type="radio"/> Brake lights	<input type="checkbox"/> <input type="radio"/> Warning lights	<input type="checkbox"/> <input type="radio"/> Reflectors	<input type="checkbox"/> <input type="radio"/> Head lights
<input type="checkbox"/> <input type="radio"/> Turn signals			
Brake system			
<input type="checkbox"/> <input type="radio"/> Air lines	<input type="checkbox"/> <input type="radio"/> Brake accessories	<input type="checkbox"/> <input type="radio"/> Parking brakes	<input type="checkbox"/> <input type="radio"/> Air compressor
<input type="checkbox"/> <input type="radio"/> Brake lining thickness _____		<input type="checkbox"/> <input type="radio"/> Slack adjuster travel measurements _____	<input type="checkbox"/> <input type="radio"/> Service brake
<input type="checkbox"/> <input type="radio"/> Other:			

B. Trailer(s) number(s):	Starting mileage (from hub):
<input type="checkbox"/> <input type="radio"/> Brake connections	<input type="checkbox"/> <input type="radio"/> Brakes
<input type="checkbox"/> <input type="radio"/> Hitch	<input type="checkbox"/> <input type="radio"/> Landing gear
<input type="checkbox"/> <input type="radio"/> Suspension system	<input type="checkbox"/> <input type="radio"/> Wheels and rims
<input type="checkbox"/> <input type="radio"/> Attenuator bolts	<input type="checkbox"/> <input type="radio"/> Attenuator pins
<input type="checkbox"/> <input type="radio"/> Tires	<input type="checkbox"/> <input type="radio"/> Lights - all
<input type="checkbox"/> <input type="radio"/> Lug nuts	<input type="checkbox"/> <input type="radio"/> Other:
<input type="checkbox"/> <input type="radio"/> Coupling device	<input type="checkbox"/> <input type="radio"/> Doors
<input type="checkbox"/> <input type="radio"/> Roof	<input type="checkbox"/> <input type="radio"/> Tarpaulin
<input type="checkbox"/> <input type="radio"/> Coupling (king) pin	

C. Aerial device - inspection of vehicle component is accomplished in the "Tractor/Truck" section:				
<input type="checkbox"/> <input type="radio"/> Fluid leaks	<input type="checkbox"/> <input type="radio"/> Fasteners	<input type="checkbox"/> <input type="radio"/> All fluid levels	<input type="checkbox"/> <input type="radio"/> Power take-off	<input type="checkbox"/> <input type="radio"/> Liner
<input type="checkbox"/> <input type="radio"/> Outriggers	<input type="checkbox"/> <input type="radio"/> Hydraulic system	<input type="checkbox"/> <input type="radio"/> Retaining pins	<input type="checkbox"/> <input type="radio"/> Welds	<input type="checkbox"/> <input type="radio"/> Bucket
<input type="checkbox"/> <input type="radio"/> Fiberglass extension	<input type="checkbox"/> <input type="radio"/> Safety belts & straps	<input type="checkbox"/> <input type="radio"/> Test ground controls		
<input type="checkbox"/> <input type="radio"/> Test bucket lift controls	<input type="checkbox"/> <input type="radio"/> Other:			

Remarks:

<input type="checkbox"/> <input type="radio"/> CONDITION OF THE ABOVE VEHICLE IS SATISFACTORY			
Pre-trip driver's printed name:		Post trip driver's printed name:	
Pre-trip driver's signature:		Post trip driver's signature:	
<input type="checkbox"/> <input type="radio"/> ABOVE DEFECTS NEED NOT BE CORRECTED FOR SAFE OPERATION OF THE VEHICLE			
<input type="checkbox"/> <input type="radio"/> ABOVE DEFECTS CORRECTED			
Mechanic's signature:	Date:	Driver's signature:	Date: