COLORADO DEPARTMENT OF TRANSPORTATION ## CONTRACT FUNDING INCREASE/DECREASE & APPROVAL LETTER	Authority: State Controller Policy letter on June 12, 1996 CDOT Controller letter on May 23, 1996

Region: Complete section 1 and submit to CDOT Controller's office

This form to be used for the following contracts/situations only (check the appropriate situation):

- ❏ Indefinite quantity, order more/add more
- ❏ CDOT construction, sum of CMO's
- ❏ CDOT Construction, underestimated total cost
- ❏ utility/railroad, underestimated total cost
- ❏ LA construction, underestimated cost
- ❏ CDOT Consultant, underestimated cost

SECTION 1 (Region use)

Date:		Project code:
To: **CDOT Controller {FAX# (303) 757-9573 or e-mail CONTROLLER}**		Project #:

From Region #:	Office:	Phone #:	FAX #:

CDOT has executed a contract with:

Address:

CDOT Vendor #:	Countract routing #:	SAP Purchase Order #:

Fund:	Functional Area:	GL Account Number:	WBS Element or Functional Center:

Original contract amount: $	Has a Budget Request been processed to cover the contract amount of increase? ❏ Yes ❏ No

Previous Funding Letter(s) total: $	Funding letter: #1 thru #	Preparer's name:	Preparer's phone #:
This Funding Letter total: $	Funding letter: #	Contract Administrator's/Business Manager's approval:	Approver's phone #:

Adjusted contract amount: $	CDOT Designee approval:
	Local Agency approval:

SECTION 2 (Controller's Office use)

Total allotment amount: $	Commission budget: $

If construction: ❏ CE pool eligible	CE charges: $	Indirect charges: $	Adjusted contract amount plus total CE & Indirect charges Calculation: $

I have reviewed the financial status of the project, organization, grant and have determined
that sufficient funds are available to cover this increase, effective as of (show date):

State Controller or Delegee:	Date signed:

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