

COLORADO DEPARTMENT OF TRANSPORTATION
REFERENCE CHECK
CONSENT AND AUTHORIZATION FOR RELEASE OF INFORMATION

Instructions: Read carefully before signing. Bring signed authorization to the job interview.

Applicant Name

I am/was employed by your organization and I have applied for a position with the Colorado Department of Transportation. I hereby authorize you to respond to any reference inquiry and to supply information regarding my employment record with your organization.

I further consent to allow the Colorado Department of Transportation to obtain any and all information concerning my employment with you or your organization. This includes my job performance appraisals/evaluations, wage history, disciplinary actions(s), if any, and all other matters pertaining to my employment with you or your organization required in connection with my application for employment with the Colorado Department of Transportation.

I hereby release you and your company from any liability for providing this information to the Colorado Department of Transportation.

This form may be photocopied or reproduced as facsimile, and these copies will be as effective a release or consent as the original, which I sign.

Applicant Signature

Date

Witness Signature

Date