

| Job Name | Executive Level Manager | Senior Project Manager | Planning Project Manager |
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| Public Sector Salary Range | \$110,000 - \$130,000 - \$160,000 Salaries only. Benefits are typically funded by other sources. | \$80,000 - \$115,000 - \$150,000 Salaries only. Benefits are typically funded by other sources. | \$68,000 - \$90,000 - \$112,000 Salaries only. Benefits are typically funded by other sources. |
| Private Sector Salary Range | \$400,000 - \$450,000 These are Billing Rates Including Overhead with Benefits | \$305,000 - \$350,000 These are Billing Rates Including Overhead with Benefits | \$230,000 - \$265,000 These are Billing Rates Including Overhead with Benefits |
| Description of work | <ul style="list-style-type: none"> Member of the Executive Leadership Team Principal strategist of transit & rail group Steward of multiple resources & funding streams Visionary yet practical leadership, builds trust, and openly communicates Collaborative strategic business partner within the organization and with other agencies and public and private entities. | <ul style="list-style-type: none"> Responsible for the management, oversight, and coordination of planning and environmental study technical support functions and resource teams for the organizations existing and future programs Manages individual transportation planning studies and environmental assessment/preliminary engineering processes at the system, transit corridor, and project levels. | <ul style="list-style-type: none"> Responsible for the oversight of the organization's environmental assessment and compliance processes at the system, corridor and project levels. |
| People in Work Unit / | 15-20 People 3-5 Directly Supervision 12-15 Second Level Supervision | 5-10 People 1-3 Direct Supervision 4-7 Second Level Supervision | 1-3 People 1-3 Direct Supervision |
| Year of Experience Required | <ul style="list-style-type: none"> Minimum of fifteen years of experience in management At least a six (6) of those years with a track record in full-time professional positions of increasing responsibility at levels which initiate and execute business solutions, with major responsibilities in transit planning, development, and/or management; AND those six years mentioned above must have included two) years performing ALL of the following: <ul style="list-style-type: none"> Public or business administration experience establishing goals and objectives Developing and managing a budget to achieve program goals and objectives Directing and managing a professional staff Planning & coordinating with public and private organizations, groups, and public officials | <ul style="list-style-type: none"> Minimum of ten years of broad-based experience in transit project management; A minimum of five years of progressively responsible experience in managing medium to large-scale transportation projects and/or technical analyses. Minimum of five years of supervisory experience. | <ul style="list-style-type: none"> Minimum of five years of experience in environmental project management. Minimum of one year of supervisory experience. |
| Base Qualifications | <ul style="list-style-type: none"> Bachelor's degree in public administration, business administration, planning, finance, or related field. Master's Degree preferred Comprehensive experience in public and/or private management of a multimillion dollar program/organization in transit and rail; Comprehensive knowledge and experience with Federal and State statutes and regulations, impacting transit and rail issues; Understanding of the current practice for transit/or rail systems; Experience with transit service operations, budgets and routes Knowledge and experience in working with a wide customer base and how to improve the experience of our transit customers; Excellent analytic and strategic planning skills; Ability to lead diverse groups to determine policy decisions; Leadership and vision across multidisciplinary groups; Holding self and others accountable for behaviors, performance results, and service delivery; Ability to work with general public, professional, consultants, and staff, with sensitivity to needs, priorities, and commitments; Ability to negotiate mutually acceptable solutions and build consensus through give and take; Experience supervising professional and support staff; Strong time & project mgmt. skills, incl. prioritization & multi-tasking Excellent facilitation, presentation, and communication skills Fluency in Microsoft Office Suite (Word, Excel, Access), email, database & financial systems, and able to learn other systems. | <ul style="list-style-type: none"> Bachelor's Degree in Urban and Regional Planning, Geography, Regional Science or related field (Master's Degree preferred) Proficiency in transportation operations and maintenance cost estimation principles and practices. Basic proficiency in traffic operations/traffic engineering principles. Proficiency in federal, state, and local regulations covering travel forecasting and transit operations planning, air quality conformity and major capital improvement projects. Proficiency in the National Environmental Policy Act (NEPA) requirements and application in transportation projects and Federal Transit Administration (FTA)/New Starts/AA 5) Proficiency in the 4-step travel demand forecasting modeling software. Proficiency in standard statistical analysis methods, the ability to interpret statistical results and budget tracking methods. Proficient with Microsoft Office Suite. Ability to communicate effectively, orally and in writing. Ability to use sound judgment. Ability to manage time and workload effectively which includes planning, organizing, and prioritizing with attention to details. | <ul style="list-style-type: none"> Bachelor's degree in Planning, Environmental Science, or related field preferred. Proficient with federal, state, and local regulations covering transportation planning, air quality, and the National Environmental Policy Act (environmental concerns). Proficient with Microsoft Office Suite. Ability to communicate effectively, orally and in writing. Ability to manage time and workload effectively which includes planning, organizing, and prioritizing with attention to details. |