

# STATE OF COLORADO

DEPARTMENT OF TRANSPORTATION  
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**To:** Transportation Commission

**From:** Herman Stockinger / Ben Stein

**Re:** Summary of Policy Directive Submitted for Repeal: 707.0 "CDOT/Transportation Commission Budget Adoption"

**Date:** July 2, 2013

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Executive Summary: The Department has undertaken an effort to evaluate existing Policies and Procedural directives and repeal those that have been determined as no longer necessary. As part of this initiative, the Department requests that the Transportation Commission repeal Policy Directive 707.0 "CDOT/Transportation Commission Budget Adoption" as it memorializes an internal business practice which does not rise to the level of a policy. Policy Directive 703.0 "Transportation Commission Budget Policy" has been posted on the Commission workshop agenda with the request that proposed changes be approved at the August Commission meeting. This Policy Directive provides effective direction for the Department. Therefore, Policy Directive 707.0 may be repealed.

1. Action Requested: Repeal of Policy Directive 707.0 "CDOT/Transportation Commission Budget Adoption"
2. Documents Included in this Agenda Submission:
  - A. Memorandum "Summary of Policy Directive Submitted for Repeal"
  - B. Proposed Resolution
  - C. Policy Directive for Repeal
3. Date of Policy Directive: October 21, 2010
4. Rationale for Repeal of Policy Directive: This Policy Directive memorializes that the Office of Financial Management & Budget ("OFMB") under the direction of the Chief Financial Officer and Executive Director will draft the budget and will provide it to the Transportation Commission for approval. It also states that OFMB shall also assist the Commission in promulgating and adopting all Department budgets, and shall outline the Department's procedures for presenting a draft budget to the Transportation Commission for consideration.

The Department is reviewing all existing Policy and Procedural Directives and proposing to eliminate any that are no longer of value to CDOT. Policy Directive 707.0 has been included in this category. Policy Directive 703.0, The Commission is requested to review Policy Directive 703.0 "Transportation Commission Budget Policy" in the July Commission workshop and approve it next month. This Policy Directive provides sufficient guidance for the Department regarding budget matters.

<b>COLORADO DEPARTMENT OF TRANSPORTATION</b>		<input checked="" type="checkbox"/> POLICY DIRECTIVE <input type="checkbox"/> PROCEDURAL DIRECTIVE	
Subject			Number
CDOT/Transportation Commission Budget Adoption			707.0
Effective	Supersedes	Originating office	
10/21/2010	New	Office of Financial Management & Budget	

**PURPOSE**

The purpose of this policy is to establish and promulgate guidelines to be followed by Department of Transportation staff when adopting the annual budget.

**AUTHORITY**

Colorado Transportation Commission  
C.R.S. 43-1-106 (8)(h)  
C.R.S. 43-1-113

**APPLICABILITY**

This directive shall apply to all Colorado Department of Transportation employees and operations.

**POLICY**

The Transportation Commission is responsible for promulgating and adopting all department budgets. The Office of Financial Management & Budget, under the direction of the Chief Financial Officer and Executive Director, shall assist the commission in this duty, and shall adopt procedures outlining the department's procedures for presenting a draft budget to the Transportation Commission for consideration.

**IMPLEMENTATION**

The Chief Financial Officer is responsible for the implementation of this policy, and shall be effective immediately upon approval by the Transportation Commission.

**REVIEW DATE**

This policy shall be reviewed no later than 2017.

Herman F. Stockinger III                      10/21/10  
Transportation Commission Secretary                      Date

**REPEAL**

**Resolution # TC-**

**Repeal Policy Directive No. 707.0 “CDOT/Transportation Commission Budget Adoption”**

**WHEREAS**, § 43-1-106 (8)(a) C.R.S. gives authority to the Transportation Commission of Colorado (“Commission”) to formulate general policy with respect to the management, construction, and maintenance of public highways and other transportation systems in the state; and

**WHEREAS**, Policy Directive 707.0 was adopted by the Transportation Commission on October 21, 2010; and

**WHEREAS**, Policy Directive 707.0 “CDOT/Transportation Commission Budget Adoption” should be repealed as it addresses an internal business process of the Office of Financial Management & Budget which does not rise to the level of needing to be documented in a Policy Directive; and

**WHEREAS**, eliminating this Policy Directive is part of the Department-wide commitment to reduce the number of Policies and Procedural Directives and repeal any that are no longer necessary; and

**WHEREAS**, Policy Directive 703.0 “Transportation Commission Budget Policy” provides guidance for the Department regarding Commission oversight of budget matters; a separate policy on the procedure to submit a budget to the Commission is unnecessary.

**NOW THEREFORE BE IT RESOLVED**, the Commission herein REPEALS Policy Directive 707.0, **“CDOT/Transportation Commission Budget Adoption dated October 21, 2010.”**