

Digital ID Instruction for Bid Express

In an effort to make the solicitation process more efficient and cost effective for both vendors and the agency, the Colorado Department of Transportation Engineering Contracts Unit has adopted an electronic bidding process for all types of solicitations. Electronic bids may be submitted at the bidexpress.com website as the primary method of bid submission.

Secure electronic bidding allows vendors to:

- Eliminate late bids due to weather, mail, and traffic delays
- Minimize bid disqualification due to omissions
- Reduce costs removing delivery, printing, and resource costs
- Bid and re-bid until the last minute
- Download bid documents including plans for free
- Validate bid bonds online

Learn more on the [vendor resources page](#) or this [vendor overview](#) PDF.

All electronic bidders must first register on bidexpress.com and create an Info Tech Digital ID for free, which is used to digitally sign bids. Digital IDs/Signatures assure the agency knows who the bid is really from (forgery resistance), ensure nobody can alter a bid (non-repudiation), prevent information in a bid from disclosure to unauthorized parties (secrecy), and safeguard that even authorized parties cannot access them prior to the public opening (sealing).

It can take up to five business days to process your Digital ID and it is highly recommended that a Digital ID be enabled 48 hours in advance of submitting an electronic bid. Please plan accordingly. See the [Bid Express Vendor Guide](#) for a detailed step-by-step walk-through.

For additional guidance, please contact the Bid Express team at toll free (888) 352-2439 (select option 1) or at support@bidexpress.com.