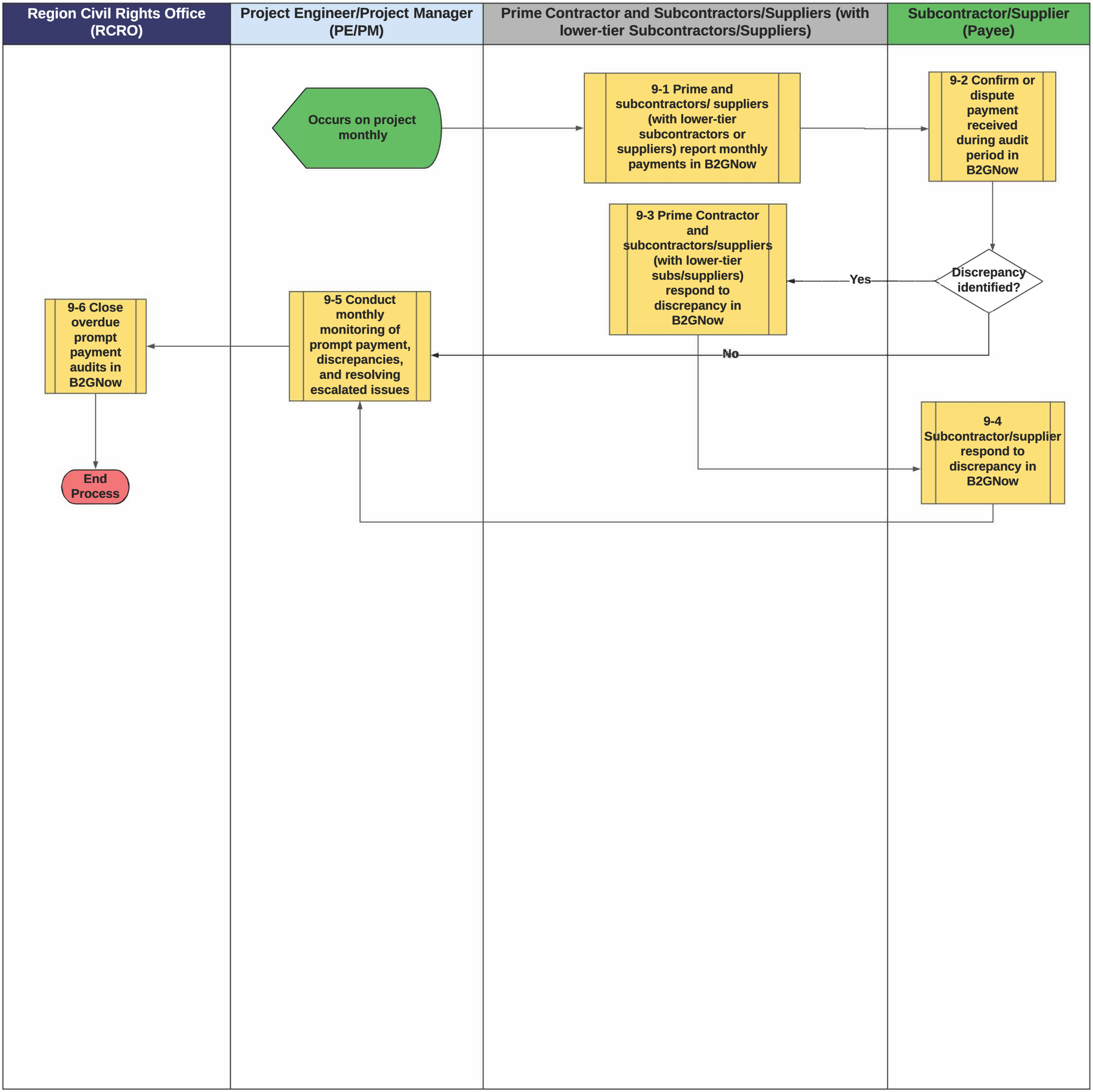
C - 9-0 Monitor Prompt Payment_June 2026



Flowchart C-9-0: Monitor Prompt Payment

1. Start: The process of monitoring prompt payment occurs monthly on the project.
2. The prime contractor and subcontractors/suppliers (with lower-tier subcontractors or suppliers) report monthly payments in B2GNow (Figure 9-1).
3. The subcontractor and supplier confirms or disputes payment received during the audit period in B2GNow (Figure 9-2).
4. Decision Item: Was there a discrepancy identified?
    - If yes, continue to step 5.
    - If no, continue to step 6.
5. The prime contractor and subcontractors and suppliers (with lower-tier subcontractors/suppliers) respond to the discrepancy in B2GNow (Figure 9-3).
6. The subcontractor or supplier responds to the discrepancy in B2GNow (Figure 9-4).
7. The CDOT Project Engineer/Project Manager (PE/PM) conducts monthly monitoring of prompt payment, discrepancies, and resolving escalated issues (Figure 9-5).
8. The Region Civil Rights Office closes the overdue prompt payment audits in B2GNow (Figure 9-6).
9. The process ends.