

# 10-3 Complete Section C of CDOT Form 1432 (Prime Contractor)



## Details

### Responsible Parties

- Prime Contractor

### Revision Date of this Document

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### Document Owner

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## Procedural Objective

This document is intended to assist the Prime Contractor with completing Section C of the CDOT Form 1432 for participating DBE firms.


**Note 1:** In order for a DBE to count as eligible participation toward a project DBE goal, a Commercially Useful Function (CUF) shall be conducted and approved. CUF credit is awarded when the DBE is responsible for the execution of the contract and for carrying out the responsibilities by performing, managing, and supervising the work involved on the project.

The Prime Contractor is required to submit a CDOT form 1432 for each DBE performing work or providing supplies under the NAICS codes in which they have been approved.


**Note 2:** The DBE owner or manager with contract signature authority shall complete Section B, DBE Questions, within 45 days of the DBE beginning work on the contract. This section of the form shall be completed prior to the DBE completing work per its contract/subcontract.

## System Procedures

1. Within 10 days of receiving the CDOT Form 1432 by the DBE (with Section B completed), the Prime Contractor shall complete Section C of the form.

Section C. Contractor Questions			
<b>Instructions:</b> The Contractor shall complete the following questions within 10 days of receiving this form from the DBE. Once complete, the Contractor shall submit the form to the Project Engineer/Manager.			
23. To your knowledge, the DBE statements provided are true and correct.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
24. If no, please explain.			
25. Work performed was consistent with the Form 1415 and/or Form 205 submitted to CDOT?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
26. If no, please explain.			
27. Did your firm assist the DBE in any way (negotiation, payroll, employees, equipment, etc.) during this contract?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
28. If Yes, please describe.			
29. Prime Contractor Representative:			
a. Name	b. Title	c. Signature	d. Date
			

- An authorized representative should sign on behalf of the Prime Contractor. Include the printed name, title, signature, and date.

29. Prime Contractor Representative:			
a. Name	b. Title	c. Signature	d. Date
			

- Upon completion of Section C of the CDOT Form 1432, the Prime Contractor shall provide the form to the designated CDOT Project Engineer/Project Manager for review and signature.
- The Prime Contractor has successfully completed Section C of the CDOT Form 1432.