

# 11-3 Complete Section C of the CDOT Form 1415 (DBE firm)



## Details

### Responsible Parties

- DBE subcontractor/supplier

### Revision Date of this Document

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### Document Owner

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## Procedure Objective

This document is intended to assist the Disadvantaged Business Enterprise (DBE) subcontractor/supplier in completing Section C of the CDOT Form 1415, Commitment Confirmation.

## System Procedures

1. Upon receipt of the CDOT Form 1415 from the Prime Contractor (with Sections A and B completed), the DBE subcontractor/supplier shall answer all of the questions in Section C of the CDOT Form 1415.

**Note:** Each question must be answered completely. Do not put “N/A” or leave the field blank.

<b>Section C. DBE Questionnaire.</b> This section must be completed by the DBE firm. (Attach additional pages if necessary.)	
This document is not a contract with the Bidder/Contractor; it is an acknowledgement of the obligation that the Bidder/Contractor is making to CDOT. The amounts listed above may be less than the subcontract or purchase order amount, but can never be more, and shall not reflect any mark up by the Bidder/Contractor. <b>All questions must be answered.</b>	
20. Will the DBE firm be purchasing supplies or materials, or will the DBE firm be leasing or renting equipment from the Prime Contractor or its subcontractors? If so, explain.	
21. Does the DBE firm intend to subcontract any portion of the work listed in Section B of this form? If yes, state to whom the DBE firm intends to sublet, what work is to be performed by said subcontractor, and the approximate written agreed upon dollar amount. Include trucking subcontractors and owner-operators.	
22. Will the DBE firm provide trucking services on this project? If yes, state how many trucks are owned by the DBE firm and employees that will work on this project.	
23. Within the DBE firm, who will be supervising the work on this project?	
24. Will the DBE firm be acting as a broker on this project? If yes, state what the DBE firm will be brokering and the approximate brokerage fee.	
25. Will the DBE firm be acting as a supplier on this project? If yes, please state what the DBE firm will be supplying and whether or not they will manufacture the items.	

2. An authorized representative of the DBE subcontractor/supplier shall complete Section C, line number 26 on the CDOT Form 1415.

This section must be signed by an individual with the authority to verify the DBE's anticipated participation on the contract as listed on this form. You, the DBE Representative, declare under penalty of perjury in the second degree and any other applicable state or federal laws that the statements made in this document are complete, true and to the best of your knowledge. You attest that you are eligible to participate as a DBE on this contract for the work listed above and have the capacity to perform the work as stated.			
26. DBE Representative	b. Title	c. Signature	d. Date

3. The DBE subcontractor/supplier shall return the CDOT Form 1415 to the Prime Contractor for submission to CDOT.
4. The DBE subcontractor/supplier has successfully completed Section C of the CDOT Form 1415.