

Script 5-1 - NPS Decision on Reevaluation of DBE Goal Request

Responsible Parties

Consultant

Revision Date:

06/2022

Procedure:

A task order on an NPS contract is considered a “separate” contract with the Consultant. The Advisory Contract Goal will become the default Task Order Goal for any Task Orders issued under the Master Contract and may only be modified through a Task Order Goal Reevaluation.

Prior to the submission of a new Task Order request, the Consultant may request a reevaluation and modification of the passed down default Task Order Goal from the Master Contract advisory goal.

The reevaluation will be initiated by the Consultant via the CDOT Reevaluation of Professional Services Task Order DBE Goal form for the new task order request to be approved. The reevaluated DBE goal may be higher, lower or stay the same. There is no appeal process in the reevaluation process.

See Civil Rights Requirements.

Reevaluations will only be used to modify a task order goal at time of creation. Any modifications to an approved task order will require the modification process.

A Consultant should not submit a reevaluation for multiple task orders as they are contractually committed to the DBE goal and participation at time of award.

The most updated forms are found on the Civil Rights and Business Resource Center’s website:

<https://www.codot.gov/business/civilrights/compliance/prof-services/overview>

See Script 5A-1 and Example Script 5.1 A-2 for Reevaluation instructions.