



CDOT TRUCKER OBSERVATION AND VERIFICATION

SECTION A: PROJECT INFORMATION

1. Sub Acct. No.	2. Project Name	3. Prime Contractor

SECTION B: FIELD OBSERVATION *(If pictures obtained, please attach)*

Part 1: Observer's Information

4. Name (First & Last)	5. Signature	6. Date of Observation

Part 2: Truck Driver's (TD) Driver License Information

7. Name on Driver's License	8. Type of CDL License	9. State Issuing License	10. Expiration Date

Part 3: Vehicle Registration

11. Truck Owner's (TO) Name	12. License Plate No.	13. Vehicle Identification No. (VIN)

Part 4: Truck Inspection

14. License Plate		15. Truck USDOT/Permit #	16. Company Name Displayed on Truck		Same as Box 11
a. Number	b. Issuing State		17. How is the Company Name Displayed?		Removable Signage Permanent Signage
Same as Box 12	CO		18. Vehicle Make/Model		
			19. Vehicle Identification No. (VIN)		Same as Box 13
20. Describe Material Being Hauled					

Part 5: Trucking Activity

21. Activity Observed <i>(mark all that apply)</i>	a. Hauling Within The Project Limits (Davis Bacon Applies)		c. Hauling To/From Commercial Plant/Pit	
	b. Hauling To/From Dedicated Or Adjacent Facility (Davis Bacon Applies)		d. Supplier - Drop Off & Go	

Part 6: Observer's Comments

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SECTION C: ADMINISTRATIVE REVIEW & VERIFICATION

22. Reviewer's Name (First & Last)	23. Reviewer's Signature	24. Date of Review

25. Subcontract	a. What contractor is the Truck Owner (Box 11) subcontracted to?					
	b. Is the above subcontracting relationship (Box 25a) reported in B2GNow with an approved Form 205?		Yes	No		
26. Certified Payroll (if subject to Davis Bacon) <input type="checkbox"/> N/A	a. Did the Truck Owner (Box 11) submit a certified payroll in LCPTracker for the week ending including the date of observation (Box 6)?			Yes	No	<i>de minimis</i>
	b. If 12a is yes, how is the name of the Trucker Driver (Box 7) reported on the certified payroll?			Truck Driver	Owner Operator	
	c. If the Truck Driver (Box 7) is an owner operator, is an owner affidavit on file in LCPTracker?			Yes	No	
27. DBE/ESB	a. Is the Truck Owner (Box 11) a certified DBE/ESB in the CDOT DBE Directory?			Yes	No	
	b. If Box 27a is yes, has the DBE been approved in B2GNow with an approved Form 1415 on file?			Yes	No	

28. Review Comments	If any discrepancies/issues were noted in the review, indicate the area of deficiency and describe the issue and the action taken to resolve. <i>(use additional sheets as needed)</i>					
	None	Subcontract	Payroll	DBE		

CDOT Trucker Observation and Verification

FORM INSTRUCTIONS

Section A: Project Information

1. Sub Acct No. – enter project sub account number
2. Project Name – enter project name
3. Prime Contractor – enter the Prime Contractor name

Section B: Field Observation

Part 1: Observer's Information

4. Name (First & Last) – enter name of the person conducting the trucker observation
5. Signature – enter the signature of the Field Observer (Box 4)
6. Date of Observation – enter the date that the observation was conducted

Part 2: Truck Driver's (TD) Driver License Information – request the Truck Driver's drivers license to complete this section of the observation form (pictures may be taken of the driver's license for further documentation and attached to the form when submitted)

7. Name of Driver's License – enter the name on the drivers license
8. Type of CDL License – enter the type of CDL license issued
9. State Issuing License – enter the name of the State that issued the driver's license
10. Expiration Date – enter the expiration date of the driver's license

Part 3: Vehicle Registration - request the Vehicle Registration of the truck being driven by the Trucker Driver in Box 7 (pictures may be taken of the driver's license for further documentation and attached to the form when submitted)

11. Truck Owner's (TO) Name – enter the name of the company(ies) or person(s) that the truck is registered as reported on the vehicle registration
12. License Plate No. - enter the vehicle license plate number as reported on the vehicle registration
13. Vehicle Identification No. (VIN) – enter the vehicle identification number as reported on the vehicle registration

Part 4: Truck Inspection

14. License Plate – inspect the license plate of the vehicle to complete items 14a and 14b below
 - a. Number – enter the license plate number as observed on the physical license plate of the truck (if the license plate number is the same as reported on the vehicle registration in Box 12, check the box “same as Box 12”)
 - b. Issuing State – enter the state that the license plate was issued by (select CO for Colorado, if appropriate)
15. Truck USDOT/Permit # - enter the USDOT/Permit # displayed on the truck

16. Company Name Displayed on the Truck – enter the company name displayed on the truck (if the company name displayed is the same as the truck owner name in Box 11, check the box “same as Box 11”)
17. How is the Company Name Displayed? – indicate how the Company Name reported in Box 16 is displayed on the truck by selecting either “Removable Signage” (example, magnetic signage) or “Permanent Signage” (example, painted on the truck)
18. Vehicle Make/Model – enter the make and model of the truck
19. Vehicle Identification No. (VIN) – enter the vehicle identification number posted on the truck (if the VIN is the same as the VIN recorded on the vehicle registration in Box 13, check the box “same as Box 13”)
20. Describe Material Being Hauled – provide a description of the type of material being hauled in the truck (example, asphalt)

Part 5: Trucking Activity – select the type of activity observed that the truck was conducting

21. Activity Observed (*mark all that apply*)
 - a. Hauling Within the Project Limits (Davis Bacon Applies)
 - b. Hauling To/From Dedicated Or Adjacent Facility (Davis Bacon Applies)
 - c. Hauling To/From Commerical Plant/Pit
 - d. Supplier – Drop Off & Go

Part 6: Observer’s Comments – enter any comments the observer feels is relevant to the observation made or that may provide clarification to any discrepancies/issues noted during the observation

Section C: Administrative Review & Verification

22. Reviewer’s Name (First & Last) – enter the first and last name of the Reviewer (this may or may not be the same person as the Observer)
23. Reviewer’s Signature – enter the signature of the Reviewer in Box 22
24. Date of Review – enter the date that the review was conducted (the administrative review cannot be completed until the certified payroll is received if the activity observed in Box 21 indicates that Davis Bacon applies)
25. Subcontract – answer questions pertaining to the subcontracting relationship
 - a. What contractor is the Truck Owner in Box 11 subcontracted to?
 - b. Is the subcontracting relationship in Box 25a reported in B2GNow with an approved Form 205?
26. Certified Payroll (if subject to Davis Bacon) – if based on the trucking activity reported in Box 21, the activity is subject to Davis Bacon complete questions a-c, otherwise mark “N/A” and go to Item 27
 - a. Did the Trucker Owner (Box 11) submit a certified payroll in LCPtracker for the week ending including the date of observation (Box 6)? - select yes or no, as appropriate
 - b. If Box 12a is yes, how is the name of the Truck Driver (Box 7) reported on the certified payroll? – select yes, no, or *de minimis* as appropriate (if *de minimis* the truck driver was on site less than 20% of the work week and documentation is on file to support the *de minimis* activity in lieu of submitting a certified payroll)
 - c. If the Truck Driver (Box 7) is an owner operator, is an owner affidavit on file in LCPtracker? – select yes, or no, as appropriate

27. DBE/ESB

- a. Is the Truck Owner (Box 11) a certified DBE/ESB in the CDOT DBE Directory? – select yes or no, as appropriate
 - b. If Box 27a is yes, has the DBE/ESB firm been approved in B2GNow with an approved Form 1415 on file? – select yes or no, as appropriate
28. Review Comments – if any discrepancies/issues were noted in the review, indicate the area of deficiency (subcontract, payroll, DBE) and describe the issue and the action taken for resolution and attach additional sheets as needed for explanations (or mark “None” if no issues were noted)