

Scoring Rubric Alt Text

CDOT Professional Services Civil Rights And Disadvantaged Business Enterprise Requirements For NonProject Specific (NPS) Contracts

Scoring Rubric

Strategic Small Business Participation Plan (Maximum of 6 Points).

The plan should be a comprehensive approach to all strategic small business participation and should contain the following elements: Small Business Participation and Contingency Plan, the use of ESB Firms, the use of a participants in CDOT's Mentor/Protégé Program, Small Business Contract Compliance Oversight.

Small Business Participation and Contingency Plan

0 Points- No outlined specific approach to subcontracting OR contingency plan identified if the planned approach or team does not meet the DBE goal(s).

.5 Points - Firm provides general approach OR contingency plan with minimal detail if the planned approach or team does not meet the DBE goal(s).

1 Point - An outlined specific approach to subcontracting, including a plan for unbundling work to establish opportunities for DBEs and ESBs as well as identification of work areas that DBE and ESB firms will be utilized during the project. This will include a detailed contingency plan if the planned approach or team changes or does not meet the DBE goal.

ESB Subconsultants and Vendors (Maximum of 10% Vendors)

0 Points - Team Does not Include Any Level 1 or 2 ESBs OR is Non Responsive

1 Point - Only Level 2 OR SBA certified ESBs included on team. Must state level of certification(s) and identification of work areas that the ESB firms will be utilized during the contract in Small Business Participation Plan.

2 Points - Level 1 ESBs included on team. Must state level of certification(s)and identification of work areas that the ESB firms will be utilized during the contract in Small Business Participation Plan.

Participant from the CDOT Mentor/Protégé Program

0 Points - No current or graduated Protégé's from CDOT's Small Business Mentor/Protégé program included OR in NON Responsive

1 Point - Any current or graduated Protégé that is still ESB certified from CDOT's Small Business Mentor/Protégé program AND description of how the Protégé will learn and be used on this CDOT contract

2 Points - The Prime Consultant is an active or one (1) year graduate participant in the CDOT Small Business Mentor/Protégé Program as a Mentor AND uses an ESB Protégé still holding a certification (could be their own Protégé) that has been in the program. A description of what the Protégé will learn and how they will be used on the CDOT contract should also be in the Small Business Plan.

Small Business Contract Compliance Oversight

0 Points - Proposal does not highlight an individual OR process responsible for monitoring/enforcing Civil Rights compliance on the contract including prompt payment, DBE utilization, etc.

0.5 Points - Compliance person identified OR process described with minimal detail

1 Point - Small Business plan highlights identification of compliance person AND outlines specific planned processes to monitor Civil Rights compliance on contract

Certification Status and New Prime Opportunities

Prime Consultant Certification

0 Points - No DBE OR ESB certification

2 Points - DBE Certification OR ESB Certification

4 Points - 1) DBE Certification AND ESB Certification. 2) OR Prime has a single certification (DBE Certification or ESB Certification) AND is bidding as a New Prime Consultant that has not been awarded a Non-contract Specific, contract/Program Specific Contract for five (5) years.

3) OR a NEW Prime or Prime Consultant that has not been awarded an NPS or PS/PGS Contract as a Prime for the past five (5) years