11A-0 Close-Out Task Order (NPS)

CDOT HQ (CRBRC)	CDOT REGION (RCRO)	CDOT PE/PM	Consultant

Start

HQ (CRBRC) → Were Task Order DBE Commitments met?
- YES → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
- NO → Were DBE Commitment modifications approved?
  - YES → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
  - NO → Notify Project Engineer that it is recommended that reimbursement (sanction) is requested from Consultant for unmet DBE Commitments

Region (RCRO) → Were Task Order DBE Commitments met?
- YES → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
- NO → Were DBE Commitment modifications approved?
  - YES → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
  - NO → Notify Project Engineer that it is recommended that reimbursement (sanction) is requested from Consultant for unmet DBE Commitments

Collaborate with Civil Rights Office to determine if reimbursement (sanction) will be requested

Is reimbursement requested for unmet DBE Commitments?
- NO → Coordinate with Civil Rights Office to continue close-out process
  - Region (RCRO) → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
  - HQ (CRBRC) → 11A-1 Complete, sign and upload completed form to B2GNow system. Send copy to Consultant and CDOT PE/PM
- YES → 11A-3 Provide written notice to Consultant seeking reimbursement for unmet DBE Commitments

Submit reimbursement to CDOT within thirty (30) calendar days of receiving written notice

Notify Civil Rights Office that request for reimbursement has been sent to the Consultant

11A-2 Close outstanding audits in B2GNow system (CDOT HQ)

11A-2 Close outstanding audits in B2GNow system (CDOT REGION)

End Process