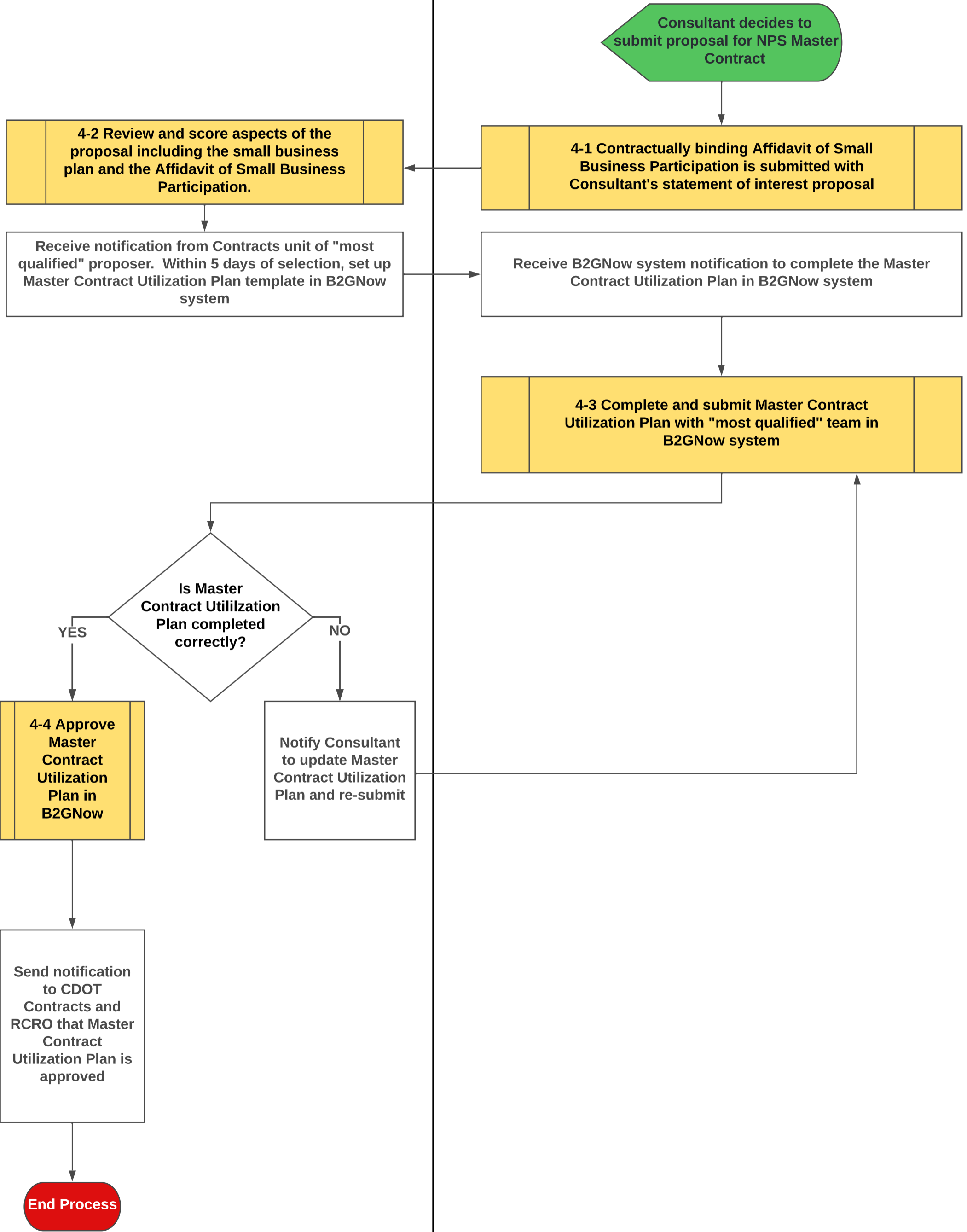


4-0 Approve Consultant Master Contract Utilization Plan (NPS)

CDOT HQ (CRBRC)

CONSULTANT



Consultant decides to submit proposal for NPS Master Contract

4-2 Review and score aspects of the proposal including the small business plan and the Affidavit of Small Business Participation.

4-1 Contractually binding Affidavit of Small Business Participation is submitted with Consultant's statement of interest proposal

Receive notification from Contracts unit of "most qualified" proposer. Within 5 days of selection, set up Master Contract Utilization Plan template in B2GNow system

Receive B2GNow system notification to complete the Master Contract Utilization Plan in B2GNow system

4-3 Complete and submit Master Contract Utilization Plan with "most qualified" team in B2GNow system

Is Master Contract Utilization Plan completed correctly?

YES

NO

4-4 Approve Master Contract Utilization Plan in B2GNow

Notify Consultant to update Master Contract Utilization Plan and re-submit

Send notification to CDOT Contracts and RCRO that Master Contract Utilization Plan is approved

End Process