

## 9-2 - DBE Firm DBE Participation Plan Modification Request

### Responsible Party

DBE Firm

### Revision Date

07/2022

### Procedure

Reduction, Substitution, Termination. Reduction, Substitution, or Termination of Commitments during the life of the Master Contract shall only be permitted at the discretion of CDOT based upon a demonstration of Good Cause by the Consultant. The Consultant may not Reduce, Substitute, Terminate, or add Commitments without CDOT approval. Consultants may request modification approval by submitting to CDOT the Professional Services DBE Participation Plan Modification Request form.

See Civil Rights Requirements

Form is found on Civil Rights and Business Resource Center's website

<https://www.codot.gov/business/civilrights/compliance/prof-services/overview>

The DBE consultant can respond and fill out Section 3

Note that if the DBE does not respond within 5 business days, the form will be forwarded and processed

SECTION 3. DBE SUBCONSULTANT REVIEW		
I reviewed and <input type="checkbox"/> concur <input type="checkbox"/> do not concur		
Comments:		
DBE Subconsultant Signature (Digital Accepted)	Printed Name	Date
If the DBE recipient of this form does not respond within 5 business days of receipt, it will be documented and that this DBE recipient provided no comment and the form will continue to be fully processed.		

If the DBE responded to Section 3, the form will be forwarded to the CDOT PE/PM.

If the DBE has not responded within 5 days of receipt, the form will be forwarded to the CDOT PE/PM.