



# COLORADO

## Transportation Commission

4201. E. Arkansas Ave.  
Denver, CO 80122

### RELEASE MEMORANDUM

To: All CDOT Employees

From: Herman Stockinger / Joshua Laipply / Greg Diehl

Re: New Policy Directive 606.0 "Policy on Fostering Small Business Capacity"

Date: March 23, 2018

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1. Name of New Policy Directive: "Policy on Fostering Small Business Capacity"
2. Executive Summary: On March 15, 2018, the Transportation Commission adopted new Policy Directive 606.0 "Policy on Fostering Small Business Capacity" which provides policy-level guidance to the Department on the importance of fostering small business capacity in Colorado. This new PD focuses on contracting methods and program development that the Department may pursue in order to encourage small business capacity in competing for contracts with CDOT.
3. Office to Contact with Questions: Civil Rights & Business Resource Center
4. Effective Date of New Policy Directive: March 15, 2018

<b>COLORADO DEPARTMENT OF TRANSPORTATION</b>		<input checked="" type="checkbox"/> <b>POLICY DIRECTIVE</b> <input type="checkbox"/> <b>PROCEDURAL DIRECTIVE</b>
Subject		Number
<b>Policy on Fostering Small Business Capacity</b>		<b>606.0</b>
Effective	Supersedes	Originating Office
3/15/18	New	<b>Civil Rights &amp; Business Resource Center</b>

## I. PURPOSE

To foster equal access to contracting opportunities for small businesses in Colorado and the Department, and support these efforts by CDOT staff and representatives. This Policy Directive also supports the efforts to decrease bid costs and increase competitive capacity for Colorado's small business community.

## II. AUTHORITY

Transportation Commission pursuant to § 43-1-106(8), C.R.S.

## III. APPLICABILITY

This Policy Directive applies to all operations of CDOT, including all offices, divisions, regions, and branches of CDOT.

## IV. POLICY

A. To the extent feasible, it is CDOT's policy that decisions related to project delivery for the planning, design, construction, and operation of transportation projects consider the contracting opportunities for Colorado's small business community.

B. To the extent feasible, CDOT will encourage, facilitate, and sustain small business participation on transportation-related contracts by engaging in the following:

1. CDOT will commit to making the necessary resources available for ongoing program development, based on available funding, that decreases or removes barriers to small business participation on CDOT contracts. These resources may include, but are not limited to:
  - a) Supportive services to facilitate small business capacity building as it relates to the CDOT contracting process, and;
  - b) Tailoring and incentivizing contracts to facilitate small business participation.
2. CDOT employees involved in the scoping and procurement of transportation-related contracts will consider all reasonable options to make contracts feasible for bidding or proposal by small businesses. These options may include but are not limited to:

- a) Development and administration of CDOT contracts and programming in a manner that fosters small business capacity;
- b) Scoping and/or modifying contracting opportunities to facilitate small business participation, and;
- c) Collaboration with the Region Civil Rights Managers and the Civil Rights and Business Resource Center to ensure compliance and consistency regarding small business processes across all regions and project types.

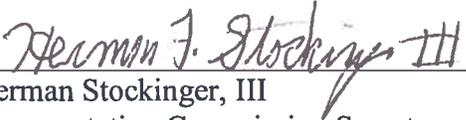
## V. IMPLEMENTATION PLAN

The Office of Policy and Government Relations shall post this Policy Directive on CDOT's intranet and on public announcements.

CDOT's Civil Rights & Business Resource Center (CRBRC) and Regional Civil Rights Teams will implement the Policy Directive by coordinating resources and training to ensure compliance and by proactively facilitating communication and relationship development between CDOT and Colorado's small business community.

## VI. REVIEW DATE

This Policy Directive shall be reviewed on or before March 2022.

  
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Herman Stockinger, III  
Transportation Commission Secretary

3-15-18  
Date