

SCOPE OF WORK

NPS Construction Management Construction Inspection & Materials Testing Services

COLORADO DEPARTMENT OF TRANSPORTATION Region 5

SCOPE OF WORK FOR:

- **I. Construction Management**
- **II. Project Construction Inspection**
- **III. Project Materials Testing**

Note: This Scope of Work has been carefully reviewed by the Department and reflects an approach based on the known goals of Region 5. The Consultant's analysis of the project goals, its evaluation of the work elements, and its formulation of the work plan, coupled with its understanding of and sensitivity to the key issues, may produce new approaches or modifications to the project's work elements. Therefore, the final Scope of Work for the project may change in some details to incorporate the Consultant's input.

GENERAL REQUIREMENTS

WORK DURATION:

The time period for the work described in this scope is two (2) calendar years.
Work may be required: night or day; weekends; holidays; or on a split shift basis.

Contract Administration

Region Transportation Director: Kerrie Neet
Region 5
3803 N. Main Avenue, #306
Durango, CO 81301

Active day-to-day administration and monitoring of this contract will be delegated to:
Region Project Manager:

Ed Archuleta
Region 5
3803 N. Main Avenue, #306
Durango, CO 81301

General Requirements:

Definitions:

CDOT Resident Engineer - The CDOT employee responsible to the Region Program Engineer for the quality and successful completion of a transportation project. The Resident Engineer authorizes interim and final payments and all changes to Contracts for all Consultants and Contractors.

Project Engineer - The CDOT or consultant employee assigned by the Resident Engineer to be the Chief Engineer's duly authorized representative per Standard Specification Subsections 101.29 and 101.51. The Project Engineer is in direct charge of the project work and is responsible for the administration and satisfactory completion of the project under contract.

Consultant - The firm or corporation providing personnel under this agreement to perform construction services as outlined herein.

Consultant Professional Engineer - the Consultant employee in responsible charge of Consultant services performed as described in this Contract. The Consultant Professional Engineer administers the Consultant contract and must be licensed in the State of Colorado.

Construction Manager, Construction Inspector, or Materials Tester - Consultant employee who performs construction management, construction inspection, materials testing, and other project-related services under the responsible charge of the Consultant

Professional Engineer, and at the direction of the Project Engineer and CDOT Resident Engineer.

Contractor - The individual, firm, or corporation contracting with CDOT to construct a transportation project.

Authorization to Proceed

Work shall not commence until the written Notice to Proceed for a “Task Order” is received by the Consultant. The work shall be completed in the time specified.

I. CONSTRUCTION MANAGEMENT

Initial Project Meeting

The consultant personnel and CDOT project personnel shall meet to coordinate and schedule the required work. The Consultant shall complete all work in accordance with the approved schedule.

Work Duration

NPS Contract Work is for a two year period with the option to extend a third year to complete existing work under contract. Work may be required night and/or day, on weekends, holidays, and/or on a split shift basis. Workweeks may be in excess of or less than the standard 40-hour week.

Routine Billing & Reporting

The Consultant shall provide the following on a routine basis:

- a) Coordination of all contract activities by the Consultant’s Professional Engineer.
- b) Monthly billing formats, suitable to the CDOT Resident Engineer, for all contract activities performed by the consultant.
- c) Periodic reports and billings required by CDOT Procedural Directive 400.2.

Status of Contract

The Consultant Professional Engineer shall monitor the status of the contract and advise the CDOT Resident Engineer of any potential need to supplement the contract. Failure to monitor contract status and provide timely notification may result in discontinuation of the Consultant’s services.

Project Standards

Construction Management and Construction Inspection shall be in accordance with the Colorado Department of Transportation’s Construction Manual, Field Materials Manual, applicable

AASHTO test procedures, Colorado Department of Transportation Inspector's Check-list, Standard Specifications for Road & Bridge Construction, Supplemental Specifications, applicable M&S Standards, and the plans and specifications currently in use when a construction project is advertised. All activities performed shall be as directed and authorized by the Project Engineer, and as approved by the CDOT Resident Engineer.

Labor, Vehicle, and Equipment: Personnel qualifications, staffing level, and number and types of vehicles shall be as approved by the CDOT Resident Engineer.

The consultant shall furnish all personnel, vehicles, materials, cellular phones, sufficient laptop computers, printers, required project software such as Asphalt '03, Concrete '03, SiteManager, and any and all equipment and tools required to perform the work. CDOT will provide a field laboratory for the construction projects and the required traffic control for the construction projects.

AUTHORIZATION TO PROCEED:

Work shall not commence until the consultant receives the written Notice to Proceed for an individual Task Order. Work shall be completed within the allotted contract time. Time charged shall be exclusive of time lost for:

- Reviews and approvals
- Responses/direction from CDOT

ROUTINE REPORTING AND BILLING:

The consultant shall provide the following on a routine basis:

- Coordination of all contract activities by the Consultant's Professional Engineer when required
- Periodic reports and billings required by CDOT Procedural Directive 400.2

STATUS OF PROJECT:

The consultant shall monitor the status of work, and advise the CDOT Resident Engineer of any potential need for supplementing their contract. Failure to monitor work status and provide timely notification may result in discontinuing the consultant's services relative to the task order until a supplemental agreement can be executed.

The Consultant's work shall be under the direction of, and shall be reviewed by a Professional Engineer registered in the State of Colorado, or as appropriate, by a Licensed Professional Land Surveyor, registered in the State of Colorado.

The Construction Inspector(s), Materials Tester(s), Construction Manager(s), and/or Consultant Project Engineer permanently assigned to a project shall be competent in road and bridge construction and be thoroughly familiar with CDOT specifications, manuals, forms, and documentation requirements. The level of qualification provided shall be as requested and

approved by the CDOT Resident Engineer. The qualifications for the level(s) of Construction Inspectors and Construction Manager shall be commensurate to experience, and are as follows:

1. Intern Level Inspector – zero (0) to four (4) years of experience
2. Junior Level Inspector – four (4) to eight (8) years of experience, and experienced in construction management.
3. Senior Level Inspector – more than eight (8) years of experience, and experienced in construction management.
4. Construction Manager – six (6) or more years of experience, licensed as a Professional Engineer in the State of Colorado, and responsible for the supervision of the inspectors.

CDOT has developed a Construction Inspector and Materials Tester Qualification Program, the following requirements will be mandatory on all CDOT projects after March 1, 2006.

The following chart, with the appropriate checked certifications, shall be included in all scopes of work.

Class/Certification	Consultant Project Engineer/Const Mgr	Consultant Inspector	Consultant Tester
Basic Highway Math	X	X	X
Basic Highway Surveying	X	X	X
Basic Highway Plan Reading	X	X	X
Erosion Control Supervisor	X	X	X
Specialty Certifications	To be determined by the Resident Engineer and Consultant		
CAPA Asphalt Inspection	X	X	X
Asphalt Inspection	X	X	X
WAQTC			X
Major Structures	X	X	
Other (As defined by the RE)			

A copy of work experience, references and/or proof of Licensing shall be provided before work begins to the CDOT Resident Engineer. Personnel provided by the Consultant who do not meet the specified requirements, or who fail to perform their work in an acceptable manner shall be removed from the project when determined and directed by the Project Engineer and CDOT Resident Engineer.

Documentation

Each of the Consultant's on-site project personnel shall maintain a daily diary for each day they perform work on the project. They shall use CDOT Form 103, Project Diary, or a form approved by the Project Engineer and CDOT Resident Engineer. The contents of the diary shall be brief and accurate statements of progress and conditions encountered during the prosecution of the work. Editorial comments shall not be incorporated in the diaries or on any written correspondence applicable to the project. The diary shall not be used for reporting pay quantity documentation. A copy of the daily diary shall be given to the Project Engineer within one working day of its date.

Personnel Qualifications

The Consultant shall provide a Professional Engineer registered in the State of Colorado, who will be in responsible charge of Construction Observation. This Engineer shall certify in writing that all inspection and Construction Management conforms to the plans, specifications, and purpose of design.

The Consultant Professional Engineer shall be available to review work, resolve problems and make decisions in a timely manner as requested by CDOT.

The CDOT Resident Engineer shall be the final authority regarding acceptance of work not conforming to the plans. The Consultant Professional Engineer must be experienced and competent in road and bridge construction management and inspection.

The Consultant Professional Engineer and construction inspector/construction manager shall provide daily or routine certifications as shown below. The Consultant Professional Engineer in responsible charge of all the Consultant inspectors shall also provide this certification on a monthly basis.

"The items listed in this certification were tested or inspected and found to be in reasonably close conformity to the plans and specifications except as noted".

When performing Construction Management services and/or providing a Consultant Project Engineer, the Consultant's Professional Engineer shall also provide monthly certifications prior to processing monthly Contractor interim progress payments as shown:

"The construction on this project is being conducted in reasonable close conformance with the plans and specifications". When performing Construction Management services and/or providing a Consultant Project Engineer, the Consultant's Professional Engineer shall also provide a final certification at the completion of the project as shown:" The project has been completed in reasonably close conformity with the plans and specifications including authorized changes. The project has been reviewed for obvious safety deficiencies. The project Right of Way appears to be free from unauthorized encroachments resulting from construction on this project. The Form FHWA - 47 has been completed and submitted".

Specific Work Description – Consultant Project Engineer

The Consultant Project Engineer services shall support CDOT's project staff through management of CDOT construction projects. The Consultant Project Engineer shall be a Professional Engineer registered in the State of Colorado and will be in responsible charge of Construction Observation.

This Engineer shall certify in writing that all inspection, materials, materials testing, and Construction Management conforms to the plans, specifications and purpose of design. Further, upon submittal of each monthly construction contractor pay estimates to the CDOT Resident Engineer, this Engineer shall provide written certification that "The construction on this project is being conducted in reasonable close conformance with the plans and specifications." This Engineer shall be available to review work, resolve problems and make decisions in a timely manner as requested by CDOT. The Consultant Project Engineer shall be experienced and competent in road and bridge construction management, inspection, and materials testing.

The CDOT Resident Engineer shall be the final authority regarding acceptance of work not conforming to the plans and specifications. The CDOT Resident Engineer in the absence of a CDOT Project Engineer, shall be responsible for signature approval of all construction contract modification orders (CDOT FORM 90) and all construction contract payments.

A Scope of Services detailing the duties and responsibilities of Construction Management responsibilities, including the Consultant Project Engineer, for each Task Order shall be prepared by the CDOT Resident Engineer. The Scope of Services shall be attached to each Task Order request.

The Construction Manager and/or Consultant Project Engineer shall assist the Project/Resident Engineer in performance of construction inspection activities and other project-related activities, as directed by the Project/Resident Engineer. Inspection responsibilities may include, but are not limited to, the following:

- Assist Project/Resident Engineer in the performance of construction inspection activities;
- Review periodic reports and billings;
- Preparing and transmitting updates of construction activities to CDOT's Public Information Office;
- Participation in weekly progress meetings with contractor, subs, utilities, and other interested parties;
- Anticipating project problems and suggesting solutions to the Project/Resident Engineer;
- Monitoring compliance with and taking appropriate action to preserve safety on the project for all workers and traveling public in accordance with Method of Handling Traffic and the Manual of Uniform Traffic Control Devices;
- Initial, follow-up, completion, and final inspections of work in progress, including interim and final measurements;
- Notifying contractor and Project/Resident Engineer of non-compliance with the contract plans and specifications;
- Performance of special tests, investigations, or monitoring which are required to fulfill the intent of the CDOT inspection program;
- Completing inspection documentation using CDOT forms for the development of progress payments for the contractor in accordance with CDOT's prescribed procedures;
- Submittal of standard documentation reports no later than the following working day;
- Preparation of routine correspondence to the contractor, CDOT Staff, local agencies, etc.;
- Providing liaison and communication to contractor field crews;
- Assisting in preparing punch lists of uncompleted work, non-conformance reports, and deficiency

notices.

- Maintaining accurate field notes during construction reflecting actual construction details to be used in preparation of the as-constructed plans;
- Miscellaneous project-related duties as directed by the Project/Resident Engineer.

Submittal of Final Documentation:

Final pay documentation shall be submitted to the CDOT Resident Engineer within 20 working days after completion of the construction project work. Consultant shall be available to assist Project/Resident Engineer and CDOT Finals Engineer in correcting documentation and as-constructed plans during the final checking process.

A completed CDOT Form 250 shall be submitted to the Project Engineer no more than 14 calendar days after the Consultant has been notified of final quantities. Failure to submit final documentation as required will result in withholding of Consultant payments.

ORGANIZANTIAL REFERENCES FOR PERSONNEL CERTIFICATIONS

American Concrete Institute (ACI): Colorado Ready Mix Concrete Association
Ms. Linda Jones PH 303-290-0303
<http://www.crmca.org>

Construction Inspector Certification: Donna Stretz
303-796-4664
FAX: 303-930-6040
donna_stretz@urscorp.com
or <http://www.dot.state.co.us/CHRMEmpCorner/empdev.cfm>

Western Alliance for Quality Transportation
Construction (WAQTC): Alan Hotchkiss
Colorado Department of Transportation
PH 303-398-6587
Alan.Hotchkiss@dot.state.co.us

Laboratory for Certification of Asphalt
Technicians (LabCat): Tom Clayton
Rocky Mountain Asphalt Education Center
6880 South Yosemite Court, Suite 110
Centennial, Colorado 80112
PH 303-741-6148
RMAEC@co-asphalt.com

II. PROJECT CONSTRUCTION INSPECTION

In addition to the construction inspection tasks identified in:

I. Construction Management, the construction inspector(s) shall assist the Project Engineer in performance of construction inspection activities and other project-related activities, as directed by the Project Engineer and CDOT Resident Engineer. Inspection responsibilities may include but are not limited to the following:

- Reviewing periodic reports and billings
- Participation in weekly progress meetings with contractor, subcontractors, utilities, and other interested parties;
- Anticipating project problems and suggesting solutions to the Project Engineer
- Monitoring compliance with and taking appropriate action to preserve safety on the project for all workers and traveling public in accordance with Method of Handling Traffic and the Manual of Uniform Traffic Control Devices;
- Initial, follow-up, completion, and final inspections of work in progress, including interim and final measurements;
- Notifying contractor and Project Engineer of non-compliance with the contract plan and specifications;
- Performance of special tests, investigations, or monitoring which are required to fulfill the intent of the CDOT inspection program;
- Completing inspection documentation using CDOT forms for the development of progress payments for the contractor in accordance with CDOT's prescribed procedures;
- Submittal of standard documentation reports no later than the following working day;
- Preparation of routine correspondence to the contractor, CDOT Staff, local agencies, etc;
- Providing liaison and communication to contractor field crews;
- Assisting in preparing punch lists of uncompleted work, non-conformance reports, and deficiency notices;
- Maintaining accurate field notes during construction reflecting actual construction details to be used in preparation of the as-constructed plans;
- Miscellaneous project-related duties as directed by the Project Engineer.

Inspection observations shall be documented and approved by the Project Engineer in accordance with the references cited below under PROJECT STANDARDS. Project specific work will be defined by task order, prior to work commencing.

MANAGEMENT OF CONSULTANT PROJECT CONSTRUCTION INSPECTION

The consultant, Project Engineer, and CDOT Resident Engineer shall meet, coordinate and schedule the required work. The consultant shall complete all work in accordance with their approved schedule.

PROJECT STAFFING AUTHORITY:

The Project Engineer is in direct charge of the work and is responsible for administration of the project contract as defined in the CDOT Standard Specifications. This includes approving and setting work hours for both project construction and inspection.

PROJECT STANDARDS:

All inspection and documentation shall be in accordance with the *Colorado Department of Transportation (CDOT) Field Materials Manual, Construction Manual, CDOT M&S Standards, CDOT Inspector's Checklist* and applicable Project and Standard Special Provisions in the construction project contract and the applicable *CDOT Standard Specifications for Road and Bridge Construction*. The applicable *CDOT Field Materials Manual*, including *Colorado Procedures and Colorado Procedure-Laboratory*, shall be the one currently in use when the construction project is advertised. If the required method is not described in the *CDOT Field Materials Manual*, the required work shall be completed in accordance with the *current AASHTO Standard Specifications for Transportation Materials and Methods of Sampling and Testing* (as revised and supplemented) or the *ASTM Standards and Tentatives*. Proposed work procedures shall be coordinated with the Project Engineer prior to the start of work.

LABOR, MATERIALS, AND EQUIPMENT:

The consultant shall furnish all personnel, materials, and equipment required to perform the work in a timely manner:

- Clipboard, string line, 4-foot carpenter level, other necessary tools
- Miscellaneous equipment to include calculator, office supplies, and personal safety equipment
- Cell phone
- Project transportation
- Digital Camera
- Laptop computer with wireless connectivity, printer, and sufficient software capability
- Latest versions of Asphalt '03, Concrete '03, SiteManager, Project Wise, and MS Office software

SPECIAL QUALIFICATIONS FOR CONSTRUCTION PROJECT INSPECTORS

The construction inspector(s) must possess a current and valid Colorado Driver's license.

The construction inspector(s) must be certified in the areas of inspection to be performed by the CDOT Construction Inspector Qualification Program.

III. GENERAL WORK DESCRIPTION FOR PROJECT MATERIALS TESTING:

The consultant shall sample, test and inspect those specified materials utilized in construction. Test results and inspection observations shall be documented and approved by the Project Engineer in accordance with the references cited below under PROJECT STANDARDS. Project specific work will be defined by task order, prior to work commencing.

MANAGEMENT OF CONSULTANT PROJECT MATERIALS TESTING:

The consultant, Project Engineer, CDOT Resident Engineer, and Region Head Tester shall follow the requirements of CP-16 to meet, coordinate and schedule the required work. The consultant shall complete all work in accordance with their approved schedule. The consultant materials testing evaluation form shall be completed by the Project Engineer and Region Head Tester, and distributed as described in CP-16. The Project Engineer shall forward a copy of the completed Pre-Testing Meeting Agenda for Consultant Materials Testing to the Region Materials Engineer.

PROJECT STAFFING AUTHORITY:

The Project Engineer is in direct charge of the work and is responsible for administration of the project contract as defined in the CDOT Standard Specifications. This includes approving and setting work hours for both project construction and the materials testing.

PROJECT STANDARDS:

All sampling, testing, and documentation shall be in accordance with *the Colorado Department of Transportation (CDOT) Field Materials Manual, Construction Manual, CDOT M&S Standards and applicable Project and Standard Special Provisions in the construction project contract and the applicable CDOT Standard Specifications for Road and Bridge Construction.* The applicable *CDOT Field Materials Manual*, including *Colorado Procedures and Colorado Procedure-Laboratory*, shall be the one currently in use when the construction project is advertised. If the required method is not described in the *CDOT Field Materials Manual*, the required work shall be completed in accordance with the current *AASHTO Standard Specifications for Transportation Materials and Methods of Sampling and Testing* (as revised and supplemented) or the *ASTM Standards and Tentatives*. Proposed work procedures shall be coordinated with the Project Engineer prior to the start of work.

LABOR, MATERIALS, AND EQUIPMENT:

The consultant shall furnish all personnel, materials, and equipment required to perform the work. CDOT will provide a field laboratory for the construction projects and the required traffic

control for the construction projects. The CDOT Resident Engineer will advise the consultant on the availability of the field laboratory.

When a field laboratory is not provided, the consultant shall use his own facilities. When the consultant is required to use his own facility, he shall follow the Laboratory Qualification Program requirements contained in the applicable CP-10.

The following equipment and supplies shall be furnished by the consultant for each project in sufficient quantity to ensure performance of all work required in a timely manner. Such equipment and supplies shall remain the property of the consultant.

1. A.C. content gauge and/or extraction equipment and solvents
2. Nuclear Moisture/Density gauge
3. Concrete air meter, slump cone, and other concrete testing equipment
4. Sieves for aggregates and soil gradations
5. Scales
6. Sample containers and small tools
7. Proctor equipment for soil curves and 1 point tests
8. Atterberg equipment
9. Sample drying equipment
10. Miscellaneous equipment for performing the required soils, concrete and asphalt field tests
11. Concrete cylinder molds, which conform to AASHTO requirements, except that PAPER MOLDS SHALL NOT BE USED, AND PLASTIC MOLDS SHALL NOT BE REUSED
12. Cell Phone for each tester
13. Computer and printer for each test lab (CDOT or Consultant). This equipment needs to have capability to operate all current CDOT project software as defined in the current migration plan. This includes Site Manager, Asphalt '03, Concrete '03, and Project Wise.
14. Ignition Oven for determining asphalt binder content meeting specifications of CPL 5120.

Personnel staffing level and qualifications of testing personnel and laboratories for the project shall be subject to the approval of the Project Engineer. The Project Engineer shall receive and review the testing personnel and consultant laboratory qualifications prior to commencement of testing on the project.

Sampling and testing personnel qualifications shall be in conformance with the requirements of the applicable CP-10. Additionally the tester must possess a current and valid Colorado Driver's license.

The Consultant's work shall be under the direction of, and shall be reviewed, stamped and signed by a Professional Engineer registered in the State of Colorado. The only work to be stamped will be the summary sheets; i.e., CDOT Forms 6, 9, 58, 69, 212, 250, and 554. The Project Engineer and CDOT Resident Engineer may request that additional forms be stamped. The Consultant Professional Engineer shall be available to review work, resolve problems, and make decisions in a timely manner as requested by the Project Engineer and CDOT Resident Engineer, and must be experienced and competent in road and bridge construction materials testing.

Copies of the tester's required certifications and a resume, with references, including his/her materials testing experience shall be provided to the Project Engineer. The materials tester shall be thoroughly familiar with CDOT testing procedures, forms and documentation requirements. If oversight is necessary, the consultant shall provide the supervision and guidance needed for completion of the work. Oversight required by the consultant will not be paid for by CDOT. The materials tester(s), construction inspector(s), construction manager(s), and consultant project engineer shall be thoroughly familiar with CDOT forms and documentation requirements.

Personnel provided by the consultant who do not meet all of the specified requirements, or who fail to perform their work in an acceptable manner, shall be removed from the project when determined and directed by the Project Engineer and CDOT Resident Engineer. Failure to perform the testing and documentation processes may result in termination of the task order as determined by the Task Order Administrator (Project Manager as identified in the Contract Administration section of this document).

SPECIFIC TESTING REQUIREMENTS:

The consultant shall sample, test, inspect, and document all materials generated and produced on the project. This includes: materials delivered to the project that are listed in the Summary of Approximate Quantities in accordance with the **SCHEDULE (Quality Assurance)** in the Field Materials Manual; materials that may be added to the project through contract modification; and altered material quantities whether increased or decreased. The Consultant Professional Engineer, materials tester(s), and Project Engineer shall be required to review project quantities on a monthly basis to ensure that sufficient tests have been performed for the material placed to date. The consultant shall also provide any other services as requested by the Project Engineer and CDOT Resident Engineer.

Testing of materials that are specifically designated to be preinspected or pretested by this or any other Department of Transportation shall remain the responsibility of CDOT. The consultant shall document and transport samples of any and all materials to the CDOT Central Laboratory that are required to be tested by CDOT regardless of preinspection or pretesting responsibilities. The items and test frequencies of Department tested materials shall be in accordance with the column titled "Central Laboratory" in the SCHEDULE.

DOCUMENTATION:

Each of the consultant's materials testers shall maintain a daily diary for each day the tester performs work on the project. They may use CDOT's Form 103, Project Diary, or a form as approved by the Project Engineer and CDOT Resident Engineer. The contents of the diary shall be brief and accurate statement of progress and conditions encountered during the prosecution of the work. Editorial comments are not to be incorporated in the diaries or on any written correspondence applicable to the project. A copy of the daily diary shall be given to the Project Engineer within one working day of its date. Test results, sample submittals and inspection documentation transmitted to CDOT's Region or Central Laboratory shall be recorded on appropriate CDOT Forms.

The Consultant Professional Engineer and materials tester(s) shall be required to review project quantities on a weekly basis to ensure that sufficient tests have been performed for the material placed to date. The consultant may use CDOT worksheets or worksheets approved by the Project Engineer and CDOT Resident Engineer. CDOT Forms and worksheets are available through the Region Head Tester at no cost to the consultant.

The consultant shall furnish the Project Engineer with copies of all worksheets on a daily basis. The consultant shall also keep the CDOT Form 626 up to date at all times and provide copies of this form to the Project Engineer and the contractor within 12 hours for any material found to be out of compliance with the specifications.

The consultant shall coordinate the schedule for Independent Assurance Tests for the project in accordance with CDOT Form 379, with the Region Head Tester, or directly with the Region IAT person.

SUBMITTAL OF FINAL DOCUMENTATION:

Final documentation shall be submitted to the Project Engineer and CDOT Resident Engineer within 20 working days after project acceptance. A completed CDOT Form 250 shall be submitted to the Project Engineer 10 days after the consultant has been notified of final quantities. Failure to submit final documentation as required may result in withholding any and all consultant payments.

Note: The Project Engineer and CDOT Resident Engineer will use the cover sheet on the following page, together with the Contract Scope, in order to provide a consistent Task Order request template. The Project Engineer and CDOT Resident Engineer will fill in the Task Order #, the Scope request date, and the other Project information. The Project Engineer and CDOT Resident Engineer will also indicate the requested services for the Task Order by marking one or more of the listed materials services, and will also attach any additional project-specific details or information necessary to complete the Scope package for the Task Order.

1. Scope Of Work

Task Order # _____

Region __ Materials Testing and Construction Inspection Services

Date: _____

Project Number: _____

Project Location: _____

Scope of Work For:

Active day – to – day administration of this contract will be delegated to:

NAME: _____

TITLE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____