

**CONSULTANT PROCEDURE PROCESS
KEY EVENT SCHEDULE
(Process No Interview)**

NON PROJECT SPECIFIC (NPS)

**ENVIRONMENTAL SCIENCE AND ENGINEERING SERVICES
STATEWIDE**

Two (2) Week Ad JAN 6, 2011 & JAN 13, 2011

FIRST ADVERTISEMENT	01/06/2011
SECOND ADVERTISEMENT	01/13/2011

SHORT LIST / FINAL SELECTION PHASE

SUBMIT SOI/WP	*01/20/2011
SHORT LIST PANEL MEETING	02/03/2011
FINAL SELECTION Chief Engineer Approval	02/07/2011
NOTIFICATION	02/08/2011

NEGOTIATION PHASE

SUBMIT FINANCIAL PACKAGE	*02/22/2011
AUDIT REQUESTED	*02/22/2011
AUDIT COMPLETED	03/07/2011
COST NEGOTIATION MEETING	*03/09/2011

FINAL CONTRACT PHASE

CONTRACT APPROVAL / EXECUTION	*03/24/2011
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***Activities that involve consultant**