

**CONSULTANT PROCEDURE PROCESS**

**KEY EVENT SCHEDULE (Daily Journal; 12/08/11 and 12/15/11)**

**“As Needed” Non Project Specific ROW Plans/Land Surveying**

**Region 5**

<b><u>PUBLIC NOTICE PHASE</u></b>		<b><u>Date</u></b>
<b>FIRST ADVERTISEMENT</b>		<b>12/08/11</b>
<b>SECOND ADVERTISEMENT</b>		<b>12/15/11</b>
<b>SUBMIT SOI</b>	<b>*</b>	<b>01/12/12</b>
 <b><u>SHORT-LIST/SELECTION PHASE</u></b>		
<b>SELECTION BOARD MEETING</b>		<b>01/26/12</b>
<b>CHIEF ENGINEER SELECTION APPROVAL</b>		<b>01/30/12</b>
<b>NOTIFICATION</b>		<b>01/30/12</b>
 <b><u>NEGOTIATION PHASE</u></b>		
<b>SUBMIT FINANCIAL PACKAGE</b>	<b>*</b>	<b>02/20/12</b>
<b>AUDIT REQUESTED</b>		<b>02/20/12</b>
<b>AUDIT COMPLETED</b>		<b>03/05/12</b>
<b>COST NEGOTIATION MEETING</b>	<b>*</b>	<b>03/09/12</b>
 <b><u>FINAL CONTRACT PHASE</u></b>		
<b>CONTRACT APPROVAL/EXECUTION</b>		<b>03/30/12</b>

**\*Activities that involve consultant**