

INVITATION FOR CONSULTANT SERVICES
For
Colorado Department of Transportation
Region 1
NPS – “As Needed” Right of Way/Surveying Services
Public Notice for Professional Consultants

The Colorado Department of Transportation (CDOT) intends to hire **four** (4) Professional Consultants for this Project. The selected Consultants will contract to provide consultant services to include those specific services set forth below.

DESCRIPTION: Consultant services will consist of all services necessary to perform Right of Way and Surveying services as identified in the scope of work.

This Non-Project-specific contract work will be done on an “as needed basis.” The term, “as needed,” means that neither CDOT nor the Consultant has an obligation under the contract unless and until a task order is issued. A contract resulting from the Invitation for Consultant Services is considered a “pricing agreement.” CDOT anticipates that the compensation format on this contract will be “cost plus fixed fee,” subject to further review by CDOT.

SPECIAL PROJECT REQUIREMENTS: The consultant shall provide support in the following work disciplines:

- A. Presurvey Meeting
- B. Progress Meetings
- C. Secure Right of Entry
- D. Traffic Control and Traffic Control Plan
- E. Underground Utility Locates
- F. Survey Data Research
- G. Establish Ground Control
- H. Property/Boundary Surveys as needed
- I. TMOSS Survey
- J. Project Control Diagram and/or Land Survey Control Diagram
- K. Map Compilation
- L. Right-of-Way Research including adjoining vesting deeds, title commitments, or memorandums of ownership
- M. Right-of-Way Plan/Map Preparation
- N. Right of Way Mapping (Mapping of existing right of way only)
- O. Right-of-Way Staking (Existing ROW, new ROW, TE's, SE's, and PE's delineated for Appraisal)
- P. Right-of-Way Monumentation (CDOT Monument)
- Q. Property Monumented Survey (As required per Colorado Revised Statutes)
- R. Review By Registered Professional Surveyor
- S. Slope and Structure Staking
- T. Final TMOSS Survey

Interested Consultants:

The prime firm of each team must be on CDOT's list of prequalified consultants by **July 28, 2011**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Michael Dapcevich, Agreements Office at telephone (303) 757-9618.

For the Capacity factor included in the Statement of Interest portion of the consultant's submittal, and as described in the SOI/WP Preparation Instructions For Consultants, the prime firm must show, for the prime firm or any member of its team, capacity in the following disciplines: Right of Way and Surveying.

Submit five (5) copies of the Statement of Interest/Work Plan no later than **12:00 noon local time Thursday August 4, 2011**, to:

Jill Sweeney
Contracts Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 4th Floor
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website (www.dot.state.co.us/BusinessCenter/Consultants). Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions regarding the walk through or of a technical nature regarding this project may be directed to:

Name: Kevin Williams
Organization: CDOT Project Manager, Region: 1
Telephone: (303)365-7410

CDOT will not be holding interviews for this consultant selection.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

UDBE GOAL:

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

8 Percent.

CDOT anticipates that the compensation format on this contract will be “Cost Plus Fixed Fee”, subject to further review by CDOT. The Department reserves the right to utilize other compensation formats, including but not limited to, a specific rate of pay or lump sum format at its sole and exclusive discretion.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.