

**INVITATION FOR CONSULTANT SERVICES**  
**For the Colorado Department of Transportation**  
**CDOT Region 3**  
**NPS Surveying & Right of Way Plans Preparation Services**  
**Public Notice for Professional Consultants**

The selected consultant will contract with CDOT to provide non-project specific Surveying & Right of Way Plans Preparation Services to CDOT Region 3. The contract work will be done on an "as needed basis". The term "as needed" means neither CDOT nor the consultant has any obligations under the contract unless and until a task order is issued. Contracts resulting from the Invitation for Consultant Services are considered a "pricing agreement". The term of the contracts shall be for two (2) years, with an option at CDOT's sole discretion, to extend the contract for an additional year to complete task work initiated during the initial term. The contract amount is anticipated as not exceed **\$450,000.00**.

**CDOT intends to select one (1) consultant firm.** CDOT may elect to use these contracts for projects in other CDOT regions with consultant and Region 3 approval.

**DESCRIPTION:** Consultant services will consist of all work necessary to provide all personnel, materials and equipment, including vehicles, cell phones and other industry standard tools and equipment necessary to perform Surveying and Right of Way Plan and documentation in accordance with the CDOT specifications contained in the scope of work which may be used for the consultant statement of interest package.

The consultant shall provide surveying, Right of Way (ROW) plans and associated activities. The consultant will be providing the following services: Obtaining rights of entry, title work, memorandums of ownership, ROW Plan preparation, field surveying including but not limited to topographical, section/property corners and project controls. All work performed shall be documented and approved by the CDOT Project Engineer in accordance with the references cited in the project standards or as contained in the Task Order Scope of Work. Project specific work will be defined by task order, prior to work commencing.

The CDOT Region Survey/ROW Plans Unit consists of seven individuals who are actively working on many important Region Projects. Their work consists of a variety tasks requiring in-house fieldwork, plans preparation, and oversight. These individuals are currently working on projects within the following corridors:

I-70B PE Corridor, SH 50 PE Corridor, SH 92 Austin to Hotchkiss Corridor  
SH 13 Rio Blanco South to County Line, SH 13 Wyoming South PE Corridor  
SH 13 N Rifle to Rio Blanco County Line PE, SH 133 Carbondale

Region 3's Survey/ROW Plans staff is also currently working on several interchanges. Two of these interchanges include I-70 Exit 26 and I-70 Parachute West Interchange. Additionally, this small staff is working on many bridge projects

Other projects that are in the near future include SH 9 Blue Valley Ranch, US 6 & Hwy 139 Safety Enhancements, US 6 Eagle River Bridge, SH 50 Cerro Slide Repairs and SH 82 improvements.

Firms submitting Statements of Interest/Work Plans must identify and provide a commitment of the availability of key staff members for the work. **In addition, the prime consultant (or a member of its team) will need to demonstrate workload capacity in the following disciplines:**  
**SU - Surveying CE – Civil Engineering and TP-Transportation Engineering (ROW)**

**SPECIAL PROJECT REQUIREMENT:** All work is to be performed under the direction and supervision of a Licensed Professional Engineer (OR Licensed Professional Land Surveyor for surveying contracts) registered in the State of Colorado a Certified Industrial Hygienist, or as appropriate, any combination of the foregoing.

Interested Consultants:

- The prime firm of each team must be on CDOT's list of prequalified consultants by **March 17<sup>th</sup>, 2011**. Prequalification must be done annually.

Consultants who are not prequalified or who have questions regarding their prequalification, should immediately contact Mike Dapcevich, Agreements Office at telephone (303) 757-9618.

- Submit **five (5)** copies of the Statement of Interest/Work Plan no later than **12:00 noon local time March 24, 2011** to:

David Wells  
Contracting Officer  
Colorado Department of Transportation  
4201 E. Arkansas Ave., 4<sup>th</sup> Floor  
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website <http://www.dot.state.co.us/Consultants/>.

Previous editions of the instructions should not be used.

**STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.**

Questions of a technical nature regarding this project may be directed to:

Name:	Tim Woodmansee
Organization:	CDOT Region 3, Project Manager
Telephone:	(970) 683-6231

**CDOT will not be holding interviews for this consultant selection.** CDOT will select the most qualified firm, based solely upon the information contained in the submittal from your firm's Statement of Interest and Work Plan.

The following criteria are the basis for final selection: Workload Factor; Project Team; Firm Capabilities; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; and Work Plan, which includes Project Goal(s), Project Control, Project Concept, Project and Critical Issues.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

**UDBE GOAL: 15%**

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

**Fifteen Percent**

The type of compensation on this contract is anticipated to be a specific rate of pay format subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.