

## INVITATION FOR CONSULTANT SERVICES

### Colorado Department of Transportation Region 4

#### Project #IM 392A-012 (16639) Project specific Construction Management SH 392 & I-25 Interchange Public Notice for Professional Consultants

The Colorado Department of Transportation (CDOT) intends to hire one (1) Professional Consultant for this Project. The selected Consultant will contract to provide Project Specific Construction Management, Inspection, and Materials Testing services to include those specific services set forth below. The project is located at State Highway 392 & I-25 Interchange

#### DESCRIPTION:

##### **Consultant Professional Engineer Requirements:**

The Consultant Professional Engineer shall be available during construction and will be utilized as needed to provide engineering guidance and oversight of the Consultant's employees. The number and types of personnel may be adjusted up or down to meet project workload and Contractor's schedule.

The Consultant Professional Engineer shall meet with the CDOT Project Engineer if it is anticipated that Consultant services may not be required for a period exceeding one week. A procedure will be agreed upon at the Initial Project meeting to address this issue.

##### **Consultant Project Manager and Consultant Inspector Requirements:**

##### **Project Standards**

All construction inspection shall be in accordance with the Colorado Department of Transportation's Construction Manual, Field Materials Manual, Standard Specifications for Road & Bridge Construction, Standard Special Provisions, Project Special Provisions, and the plans and specifications in use when the project is advertised. All Consultant construction inspection activities shall be as authorized or directed by the Engineer.

##### **General Work Description**

The CAPM, CI/MTT, and CI shall provide support to the CDOT project staff and assist with project management and inspection responsibilities. (The CI/MTT shall also perform some materials testing duties, as needed to assist the CMTT, or as otherwise directed). CAPM, CI/MTT, and CI Inspection responsibilities include:

This Project-Specific contract work will be done on an "as needed basis." The term, "as needed," means that neither CDOT nor the Consultant has an obligation under the contract unless and until a task order is issued. A contract resulting from the Invitation for Consultant Services is considered a "pricing agreement." CDOT anticipates that the compensation format on this contract will be "specific rate of pay," subject to further review by CDOT.

#### Interested Consultants:

The prime firm of each team must be on CDOT's list of prequalified consultants by **March 31, 2011**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Mike Dapcevich CDOT Agreements Office at telephone (303) 757-9618.

- **For the Capacity factor included in the Statement of Interest portion of the consultant's submittal, and described in the SOI/WP Preparation Instructions For Consultants, the prime firm must show, for the prime firm or any member of its team, capacity in the following disciplines: MC – Engineering Management (Construction); and MT – Materials Testing.**
- **Submit six (6) copies of the Statement of Interest/Work Plan no later than 12:00 noon local time, THURSDAY April 7, 2011, to:**

**Patricia C. O'Neal  
Contracting Officer, Agreements Program  
Colorado Department of Transportation  
4201 E. Arkansas Ave., 4<sup>th</sup> Floor - Central  
Denver, CO 80222**

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website: <http://www.dot.state.co.us/Consultants/>  
Previous editions of the instructions should not be used.

**STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.**

**Questions of a technical nature regarding this project may be directed to:**

**Name: Scott Ellis, PEII  
Organization: CDOT Project Manager, Region 4  
Loveland Residency  
Telephone: (970)622-1267**

**CDOT will not be holding interviews for this consultant selection.** From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list no less than three firms or individuals using the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues, and Presentation/Interview (if applicable).

**NOTE:** Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

**UDBE GOAL: 10%**

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is 10 %.

The type of compensation on this contract is anticipated to be a Specific Rate of Pay format, subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.