

INVITATION FOR CONSULTANT SERVICES
Colorado Department of Transportation
CDOT Region 3 NPS Surveying and Right Of Way Services
Public Notice for Professional Consultants

The selected consultant will contract with CDOT to provide non-project specific Surveying & Right of Way services in CDOT Region 3. The contract work will be done on an "as needed basis". The term "as needed" means neither CDOT nor the consultant has an obligation under the contract unless and until a task order is issued. Contracts resulting from the Invitation for Consultant Services are considered a "pricing agreement". The term of the contract shall be for two years, with an option, at CDOT's sole discretion, to extend the contract for an additional year to complete task work initiated during the initial term. The contract amount shall not exceed **\$500,000.00**. CDOT intends to select **two (2)** consultant firms. The roles of the sub consultants (e.g., traffic control and photogrammetry) are extremely important as there may be times that CDOT will predominantly use their services. CDOT may elect to use these contracts for projects in other CDOT regions with consultant and Region 3 approval.

DESCRIPTION: Consultant services will consist of all work necessary to provide all personnel and equipment to perform all or part of the following services: Surveying; Right Of Way Plan Preparation; Photogrammetry; Traffic Control to support field operations; and quality control reporting.

Firms submitting Statements of Interest/Work Plans must identify and provide a commitment of the availability of key staff members for the work.

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision of a Licensed Professional Land Surveyor registered in the State of Colorado.

Interested Consultants:

- **The prime firm of each team must be on CDOT's list of prequalified consultants by November 29 2012. To be considered for selection, the prime consultant or a member of its team must be pre-qualified in the following discipline: SU-Surveying.**
- Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification, should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.
- Submit **five (5)** copies of the Statement of Interest/Work Plan no later than **12:00 noon local time Thursday December 6, 2012** to:

David Wells
Engineering Contracts Branch
Colorado Department of Transportation
4201 E. Arkansas Ave., 4th Floor
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website <http://www.dot.state.co.us/Consultants/>
Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE

SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name: Leslie Doehling
Organization: CDOT Region 3 Survey Coordinator
Telephone: (970) 683-6234

CDOT will not be holding a separate interview for this consultant selection. As a result, all firms will be submitting a Statement of Interest and Work Plan. The following criteria are the basis for final selection: Workload Factor; Statement of Interest (SOI), which includes Project Team; Firm Capabilities; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; and Work Plan, which includes Project Goal(s), Project Control, Project Concept, Project Critical Issues and Presentation/Interview (if applicable)..

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

UDBE GOAL: 15% (Fifteen Percent)

The type of compensation on this contract is anticipated to be a Cost Plus Fixed Fee.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.