

ADDENDUM TO SOLICITATION 1/5/2015

This Addendum modifies the Solicitation Document(s) for Statewide Construction Management Program only to the extent indicated herein. All other areas not specifically mentioned or affected by this Addendum shall remain in full force. This Addendum shall be added as a part of the RFP Documents.

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This Addendum is issued for one (4) reason(s): (1) to incorporate the following Questions and Answers into the solicitation. (2) Update exhibit A – Packages with Exhibit A – Packages V3 (3) Insert Exhibit B – DBE Requirements (4) Update solicitation with solicitation V3

(1) Responses to consultant questions

1. We noticed that page 1 of the excel spreadsheet for the subject RFP was missing. Can you provide staffing levels, start date, and duration for the projects in each package?

Page 1 did not include any additional information. We have updated Exhibit A to include more complete staffing levels, and more accurate projects. This is all the information available at this time. This information is also subject to change up to and after contract formation.

2. We noticed that staffing levels were missing in packages A, G, H, and I. Will this be provided as part of the addendum?

Please see question 1.

3. I see that you will award a minimum of 3 contracts. Is there a maximum number of programs any one firm or team can receive?

At this point there is not a maximum number of programs that a firm can receive.

4. Can we have an optional section to describe our org chart and staff experience more thoroughly? A couple of pages just to focus on individual qualifications would be ideal

The page limits are firm any additional information outside the page limits will not be reviewed.

5. Will we be needing to submit team and/or DBE commitments and forms in a commendation section similar to past RFQ's

This addendum includes Exhibit B – DBE Requirements.

6. Are you going to fill in the missing information in the packages matrix?

Please see question 1

7. Who does CDOT consider “Key Personnel”? Are all of the service personnel included in the Services Needed matrix (Project Engineers, Assistant Project Engineers, Inspectors and Testers) considered “Key Personnel” for this LOI?

This is a business decision by the firm to use your limited pages as you see fit.

8. The invitation for Consultant Services states that firms must “...expressly commit...” Key Personnel. If a firm were to submit as a prime and commit their team (both in-house and sub-consultant staff) would CDOT accept that the same personnel be “committed” in another firm’s submittal?

The scoring panel could take this into consideration when considering availability on a multiple award opportunity, and reserves the right to ask for clarification from the firm.

9. The Services needed matrix appears to be incomplete. Could CDOT provide:

- a. A complete Matrix

See question 1

- b. Clarification regarding the total number of personnel needed for each package. For example, is there an opportunity for a Project Engineer to be responsible for 2 or more projects? Or, are the projects scheduled in such a way that a single Project Engineer be responsible for 2 or more sequential projects.

There would surely be opportunity for this. The matrix does not go into that nuanced of an evaluation to assist in breaking this out.

10. In order to better assist us in staffing commitments and to help in answering #3 above, could CDOT provide the Ad Date, Duration, and size (\$) for each project.

CDOT does not have that information at this time.

11. The wording of the Special Construction Requirements in the 12/22/2015 Amendment precludes our firm and several others from submitting as the prime consultant due to the “prime firm must be prequalified in the following disciplines: Construction Management (CM), Construction Inspection (CI), and Materials Testing (MT)”. Is this truly the wording that you intended or did you mean to include the wording that is typically used in the NPS announcements – “the prime firm must show, for the prime firm or any member of its team, pre-qualification in the following...”

That is correct. If the team is pre-qualified your submittal would be acceptable.

12. Please clarify: will a minimum of 3 first be chosen for each of the two locations (Western Slope and Front Range) for a total of 6 or will a minimum of 3 firms be chosen total, covering all of the locations. If only 3 firms total are selected, each firm must be capable of performing \$8M in one calendar year *normally with NPS it's \$1 – 2M per year). Teams will need to be much larger or just the large firms will be selected.

The 3 firm minimum is in regards to all areas. This does not mean CDOT intends to award only 3. We could award each consultant one package or each consultant multiple packages depending on the number and quality of submittals.

13. Regarding selection, please clarify what is meant by “CDOT will make the final selection from the highest scoring firm for each geographic location package....: Do you mean each individual Package that is listed A-K where as my as 11 firms could be selected, or the highest for Front Range as a whole and highest for Western Slope as a whole.

Yes, each package could be awarded to a firm resulting in 11 firms being selected. Each of those packages can only be awarded to a firm submitting in that geographic location though.

14. The way that the announcement is written, it appears that firms that are capable of delivering the greatest number of packages will have an advantage in selection. Is that the intent?

That is not CDOT's Intent. The intent is to streamline the award of many known CM needs for calendar year 2016 utilizing brooks act selection.

15. Given that the announcement came out 1 week before Christmas and many employees take vacation time for the Holidays beginning before Christmas through New Year's Day, would you consider changing the schedule to allow an additional week or two for submittals? Also, this is a new type of contract requiring clarification from CDOT, an unknown DBE requirement, different approaches and teaming arrangements, etc.

At this time there is no intention to extending the due date. Any extension will be posted on our consultant webpage.

16. Will the contracts that are awarded for each Package be a static list of projects that have been published in the RFP, or could the list of projects in each Package change in the next couple of months as project status and advertisement dates become more clear.

At this time we anticipate the projects identified in a package will be static. We are considering putting contractual options in place to replace projects if certain criteria are met.

17. Will there be clarification whether we should be identifying specific packages that we are targeting?

At this time the guidance is to not identify specific packages, but you do need to identify a geographic region that your proposal is for.

(2) Update Exhibit A – Packages with Exhibit A – Packages V3

(3) Insert Exhibit B – DBE Requirements

(4) Update solicitation with solicitation V3

END OF ADDENDUM

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This addendum does not represent a material change and is not required to be signed and returned with the consultant response.

Enclosure(s): Exhibit A – Packages V3, Exhibit B – DBE Requirements