

QUESTIONS AND ANSWERS
For 2016 CM NPS (Front Range and Western Slope)
Responses to Vendor Questions from 06/09/2016 Pre-Proposal Meeting

1. If you have a sub who is an ESB as well as a DBE, does a consultant need to provide one letter for that sub or two separate letters?

Answer: The consultant should provide two separate commitment letters, one for the ESB classification of the sub and one for the DBE classification.

2. Are DBE percentages required?

NPS won't know this upfront. For the \$1,000,000.00 contracts, there will be a 0% DBE goal and for \$5,000,000.00 there will be a 15% DBE goal.

3. If the prime on a \$1,000,00.00 contract is itself a DBE will they be given points for that? For the \$1,000,000.00 contracts if a prime (DBE or non-DBE) uses DBEs/ESBs on their team, will they be given points for that as well?

Answer: Yes. Even though the DBE goal is 0%, certified DBE prime can receive a bump in points. All consultants are considered to have met the goal, but Civil Rights will still evaluate the SOIs.

4. What if we are having problems seeing the solicitation using the supplier portal?

Answer: This does not appear to be a common problem, so issues that come up will continue to be handled on a case by case basis. Please contact Marguerite Molinas directly for assistance.

5. Can you clarify how you are going to calculate workload/capacity?

Answer: Workload is not a factor on either of these solicitations. Capacity will be evaluated as a sub-factor in Project Team/Capability, but is not its own scoring factor. See also SOI Instructions, Subsection 5(b)(a).

6. As for scope of work, can you clarify the training/certification requirements?

Answer: The Scope in the RFP is a draft and specific training requirements may be finalized at the time of award. Training and certifications that are noted in the scope are not separate criteria for evaluation, but may be considered as part of the team capabilities.

7. Is there a time frame for training certifications? Must all certifications be completed before the SOI deadline?

Answer: See above. Inclusion of training and certifications in the SOI is a business decision and should be at the discretion of the applicant team.

8. Will all 23 contracts be administered by Headquarters?

Most likely the contracts will be administered by the regions, and will be broken down and assigned at the time of award.

9. Under firm capability in the SOI Instructions, the required software referenced is for design, is this an error?

Answer: No, the software mentioned in this section is referenced in the Scope and is a requirement for applicable work. B(3)(A) will not be changed. Other software can be highlighted in this SOI section as well, per B(3).

10. Is there a limit on the number of teams that potential sub may propose with or on the number of contracts that a firm may sub on?

Answer: No. There is no limit for the number of teams that a sub can apply with or be used for.

11. Is the prime still required to do 30% of the total work?

Answer: Yes.

12. Is there the potential for prime % to change or be limited?

Answer: No. That will not be changing on these contracts.

13. Do you anticipate a broadening of inspection work associated with ITS (e.g. signage and lighting)? What about lighting and inspection or contractor compliance? Who inspects and verifies compliance?

Answer: The appropriateness of the specific work to be performed on the contracts will be evaluated at the Task Order level.

16. Will the DBE/ESB evaluation use the new revised scoring?

Answer: No, that scoring method is not in use yet, so SOIs will be scored using the traditional evaluation practice.

17. What pages count toward the page limit? Do cover sheet graphics and or cover letters count? What should be included in the 5 pages-for example title sheets, tables of contents, etc. and is any auxiliary information allowed beyond the 5 pages?

Answer: Please refer to the SOI instructions. The Cover Letter is limited to one page and the SOI itself is limited to four pages and should contain all information outlined in Section C of the SOI Instructions. Coversheets and transitional pages do not count toward this limit, but should not contain additional information or informational graphics. The only additional information allowed is in the DBE Section, described in Section D of the SOI Instructions. For any specific information regarding the SOI Instructions, please contact Marguerite Molinas or Kyle Dilbert.