

**INVITATION FOR CONSULTANT SERVICES**  
**For**  
**Colorado Department of Transportation**  
**Western Slope NPS Plan Checking Services**

**Public Notice for Professional Consultants**

DESCRIPTION: CDOT will be hiring one Consultant for this project to provide **Western Slope (Regions 3 and 5) NPS Plan Checking Services**. Please see the CDOT Website or Vendor Portal for a copy of the Scope of Work.

**CDOT may hold interviews for this consultant selection.** From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list three firms and will make the final selection from the highest scoring firms, including interview scores. Please **submit electronically through the CDOT Portal, or submit five (5) copies** of your SOI/WP to accommodate the members of the board. Please refer to the SOI/WP Instructions to ensure compliance with the page and exhibit limits for the SOI/WP sections of your submittal. Submit all copies of Statement of Interest/Work Plan by the due date and time as stated in the "Invitation for Consultant Services."

**SPECIAL PROJECT REQUIREMENT:** All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer.

Interested Consultants PLEASE NOTE:

ALL PARTIES SUBMITTING A PROPOSAL, IN ADDITION TO ALL  
SUBCONSULTANTS ON THE PROPOSED TEAM, MUST BE PREQUALIFIED AND  
HAVE A MPA WITH CDOT PRIOR TO AWARD OF CONTRACT.

- The prime firm of each team must be on CDOT's list of prequalified consultants by **(1 week prior to deadline)**. Prequalification must be done annually. **The prime firm must be prequalified in the following disciplines: Environmental Engineering, Geotechnical Engineering, Traffic Engineering, Hydraulics, Bridge Engineering, and Highway & Street Design.**
- Consultants who are not prequalified or who have questions regarding their prequalification should contact Peter Avbenake (303) 757-9583.
- Submit electronically through the CDOT Portal, or submit **5 hard copies** of the Statement of Interest/Work Plan no later than **12:00 noon local time March 16, 2017**, to:

Marguerite Molinas  
Lead Contracting Officer  
Colorado Department of Transportation  
4201 E. Arkansas Ave., 2<sup>nd</sup> Floor, Suite 200  
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website <http://www.coloradodot.info/business/consultants/advertised-projects/2017>. **Previous editions of the instructions should not be used.**

**STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.**

Questions of a technical nature regarding this project may be directed to:

Name:	Ed Archuleta
Organization:	CDOT Project Manager
Telephone:	(970) 385-1436

**CDOT may hold interviews for this consultant selection.** From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list three firms and will make the final selection from the highest scoring firm, using the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

#### **UDBE GOAL:**

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

**15%**

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.