

INVITATION FOR CONSULTANT SERVICES
For
Colorado Department of Transportation
HQ NPS Claims and Disputes Services.

Public Notice for Professional Consultants

DESCRIPTION: CDOT will be hiring **two (2)** Consultant for this project to provide **HQ Non-Project Specific Claims and Disputes Services**. Please see the CDOT Website or Vendor Portal for a copy of the Scope of Work.

CDOT will not hold interviews for this consultant selection. From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list three firms and will make the final selection from the highest scoring firms, including interview scores if the option is exercised. Please **submit electronically through the CDOT Portal, or submit four (4)** copies of your SOI/WP with an indexed PDF copy (USB or disc) to accommodate the members of the board. Please refer to the SOI/WP Instructions to ensure compliance with the page and exhibit limits for the SOI/WP sections of your submittal.

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer.

PLEASE NOTE:

ALL PARTIES SUBMITTING A PROPOSAL, IN ADDITION TO ALL
SUBCONSULTANTS ON THE PROPOSED TEAM, MUST HAVE A MPA WITH CDOT
PRIOR TO AWARD OF CONTRACT.

- The prime firm of each team must be on CDOT's list of prequalified consultants by **1/25/2018**. Prequalification must be done annually.
- Consultants who are not prequalified or who have questions regarding their prequalification should contact: Darrell Wells (303) 757-9215.
- Submit electronically through the CDOT Portal, or submit **4 hard copies** of the Statement of Interest/Work Plan with indexed PDF copy no later than **12:00 noon local time February 1, 2018**, to:

Cynthia Gallegos
Contracting Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 2nd Floor, Suite 200
Denver, CO 80222

The scope of work along with the latest "SOI Instructions" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website <http://www.coloradodot.info/business/consultants/advertised-projects/2018>. **Previous editions of the instructions should not be used.**

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name:	Karen Sullivan
Organization:	CDOT Project Manager
Telephone:	303-757-9502

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

DBE GOAL: 0%

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.