**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**September 22, 2011**

**Attendance**

* Jim Moody, CCA
* Scott Ellis, CDOT Region 4
* Nabil Haddad, CDOT Innovative Contracting
* Don Garcia, CDOT Region 2
* Elizabeth Kraft, CU Boulder
* Keith Molenaar, CU Boulder
* Randy Jensen, FHWA
* Mark Scholfield, Wilson & Company
* Jeff Wassenaar, CDOT Project Development Branch Manager
* George Tsiouvaras, ACEC, TSH Consulting Engineers
* Tim Maloney, CCA, Edward Kraemer & Sons
* Josh Laipply, AECOM, Bridge Enterprise
* Joe Elsen, CDOT Region 3, via telephone
* Ben Acimovic, CDOT Region 1, via telephone

**Summary of Discussions**

* Subcommittee Updates:
	+ Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
	+ Ben Acimovic will be meeting with Kathy Young, Tammy Lang, and RaLea from the Controller’s Office to go over the recently updated CM/GC templates
	+ The subcommittee is currently working on fine-tuning the RFP Instructions and Scoring Guidelines
	+ Value Engineering CM/GC discussion: There were two ideas:
		- FHWA suggested that for projects greater than $20 M, there is a value to hire an independent VE facilitator to conduct a VE analysis before the CM/GC is selected
		- In addition, some members of the ICAC suggested that the nature of the CM/GC process itself provides ample opportunity for VE analysis since the CM/GC is involved in the early design process, and therefore, a formalized VE analysis may be redundant
* D-B and SDB subcommittee update: Kathy Young
	+ The subcommittee is still waiting for the OSC’s comments (if any)
	+ Tammy Lang, and CDOT top management, may need to get involved to expedite the process
	+ Technical Requirements subcommittee update
		- Dave Watt will now be the champion of this subcommittee and will schedule the first meeting in the near future
		- This subcommittee will work in conjunction with the Book 1 D-B and SDB subcommittee
		- This subcommittee will potentially work on a Streamlined Design-Build Manual
	+ Quality Programs subcommittee update:
		- Don Garcia provided an update on the latest efforts of this sub-committee
	+ Updating Manuals subcommittee update:
		- Nabil informed the group that the Innovative Contracting Guidelines were updated in early September to reflect some minor revisions

**Miscellaneous/Open Discussion**

* + Keith Molenaar gave the group an update on the TCM Pool Funding study
	+ Keith Molenaar suggested to elevate the “Celebrate Successes” Future Topic below and volunteered crafting a criteria to create an award process (judges, application form, etc…) for extraordinary innovative contracting projects
	+ Nabil and Jeff will present this “Awards” idea for Innovative Contracting projects to CDOT Chief Engineer, Tim Harris
	+ Josh Laipply updated the group on the procurement effort to select an ICE for CM/GC projects
	+ Many in the group strongly recommended that the ICE be totally independent from the CM/GC project Designer, and potentially be hired by CDOT Services on medium to large size projects.
* Next Meeting: Thursday, October 27, 2011 from 1 - 2:45 pm (CDOT Bridge Conference Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
	+ Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
	+ Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
	+ Training and outreach to CDOT, the industry, and the public
	+ Staffing Requirements for major Innovative Contracting Projects
	+ Contractor pre-qualification
	+ Insurance Requirements
	+ Lobbying for Colorado legislation that allows using Innovative Contracting techniques
	+ Local Agency Innovative Contracting Projects (Roles and Responsibilities)
	+ Subjectivity and how to deal with it
	+ Green Contracting Provisions