**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**September 1, 2011**

**Attendance**

* Jim Moody, CCA, Guest
* Scott Ellis, Region 4
* Nabil Haddad, CDOT Innovative Contracting
* Don Garcia, CDOT Region 2
* David Watt, CDOT Region 2
* Tammy Lang, CDOT DTD
* Elizabeth Kraft, CU Boulder
* Randy Jensen, FHWA
* Mark Scholfield, Wilson & Company
* Jeff Wassenaar, CDOT, Project Development Branch Manager
* George Tsiouvaras, ACEC, TSH Consulting Engineers
* Benjamin Acimovic, CDOT, Region 1
* Kathy Young, AG’s Office
* Rudy Alder, Utah DOT, via telephone
* Ed Archuleta, Region 5, via telephone

**Summary of Discussions**

* Project Delivery Selection Matrix Final Draft
  + Mark Scholfield presented the fine-tuned project delivery selection matrix
  + A User’s Guide section will be added to the matrix
  + The matrix was successfully used for the Region 2 I-25/Ilex Project in Pueblo
  + The matrix was endorsed by the Committee and received very well
  + The matrix will be presented to the CDOT PE III’s during their next meeting
  + Randy Jensen explained that there is no need to revise the matrix to match the 13 factors addressed in the FHWA CM/GC SEP-14 Programmatic approval, but include an explanation in the CDOT annual report to FHWA
* Subcommittee Updates:
  + Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
  + I-70/Dotsero CM/GC RFP released
  + CDOT has received many valuable comments so far
  + The subcommittee is finalizing the CM/GC RFP Template
  + The subcommittee is currently working on fine-tuning the RFP Instructions and Scoring Guidelines
* D-B and SDB subcommittee update: Kathy Young
  + Kathy met with the Controller’s Office
  + The subcommittee is waiting for the OSC’s comments (if any)
  + Tammy Lang, and CDOT top management, may need to get involved to expedite the process
* Technical Requirements subcommittee update
  + Dave Watt will now be the champion of this subcommittee and will schedule the first meeting in the near future
  + This subcommittee will work in conjunction with the Book 1 D-B and SDB subcommittee
  + This subcommittee will potentially work on a Streamlined Design-Build Manual
* Quality Programs subcommittee update:
  + Don Garcia informed the group that the first meeting was held on August 29, 2011 and was very productive
  + There will be additional individuals invited to attend this subcommittee’s meetings
* Updating Manuals subcommittee update: No update

**Miscellaneous/Open Discussion**

* + Jim Moody informed the group about the upcoming CCA Networking Event on October 3, 2011
  + Jim Moody mentioned that it is difficult to find innovative contracting project websites on the CDOT website
  + Nabil will work with IT to have all the project website links on the Innovative Contracting website
  + Jim Moody informed the group about the effort to keep a list of upcoming innovative contracting projects by soliciting input from the CDOT Regions
* Next Meeting: Thursday, September 22, 2011 from 1 - 2:45 pm (CDOT Bridge Conference Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
  + Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
  + Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
  + Training and outreach to CDOT, the industry, and the public
  + Staffing Requirements for major Innovative Contracting Projects
  + Contractor pre-qualification
  + Insurance Requirements
  + Lobbying for Colorado legislation that allows using Innovative Contracting techniques
  + Innovative Contracting techniques for ARRA or Fast track projects
  + The future relationship between the ICAC and the CDOT Bridge Enterprise
  + Local Agency Innovative Contracting Projects (Roles and Responsibilities)
  + Subjectivity and how to deal with it
  + Green Contracting Provisions