**Electronic Signatures for Buy America**

The purpose of this Bulletin is to provide temporary guidelines regarding the use of electronic and wet signatures for Buy America documentation. For the purposes of this Construction Bulletin electronic signatures are considered the same as digital signatures. The Materials and Geotechnical Branch in conjunction with the Federal Highways Administration are working to update the current Buy America requirements. This Construction Bulletin will expire when the final guidance is issued.

CDOT’s Procedural Directive 21.1 “Requirements for the Retention of Records for Specified Design, Construction, Engineering, and Specialty Groups” dated June 25, 2019 allows the use of Adobe Sign® for electronic signatures used for Project Records, and this includes the Buy America documentation process. Currently the 2021 Field Materials Manual, Special Notice to Contractors requires a wet signature. This Construction Bulletin is authorizing the use of either wet or electronic signatures via Adobe Sign®, Adobe DC, or other electronic signature as stated below.

Industry may incorporate the digital signature process with their company’s Adobe Sign®, Adobe DC, or other electronic signature software. The digital signature shall include the signer’s name, date, and time the document was signed in addition to locking the document after signing. This guidance does not change the approval process or the content requirements for Buy America documentation; rather it allows the documentation to either be all electronic or all wet copy.

Questions about Buy America documentation and/or the process can be directed to Melody Perkins – Melody.Perkins@state.co.us.