**Preparing an Independent Cost Estimate for Consultant Services**

The *Project Development Manual* (PDM) Sections 1.05.01, “Obtaining a Consultant Contract” and 1.05.02, “Preparing an Independent Cost Estimate for Consultant Contracts,” have been modified to clarify CDOT’s implementation of Federal requirements for an Independent Cost Estimate (ICE) for Consultant Contracts. Although the Federal requirements have not changed, the PDM has been revised to improve ICE consistency and ensure that these requirements are fully addressed. The level of detail required in each of these contracts differs, depending on whether the Contracts are Non-Fund Encumbering such as Non-Project Specific Contracts, or Fund Encumbering, such as Task Orders. ICE worksheets have been added to the PDM to ensure that the appropriate level of detail is included in a uniform format. These Worksheets need to be included with Solicitation Requests to the Engineering Contracts Unit.

Revised PDM Section 1.05 is attached for your convenience, should you have a printed copy of the manual. The online version of the PDM has been updated.



For assistance or additional information regarding these changes, please contact your respective Area Engineer or the Contracts and Market Analysis Branch Manager.

**References:**

Design Bulletins can be found on the CDOT intranet at:

<http://www.coloradodot.info/business/designsupport/bulletins_manuals/design-bulletins>