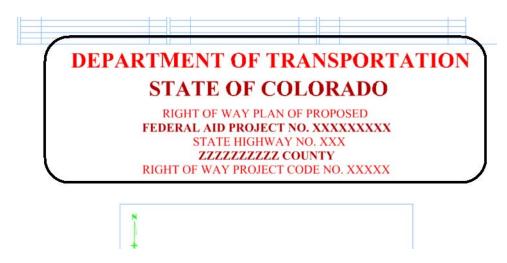# LAB 20 - Editing Text

Chapter Objectives:

- Edit existing text

- Add additional text

Formatting has been defined for standard sheets. Text fields indicated with an 'X' indicates the user needs to input project or sheet specific information.
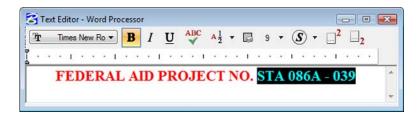
1. **Window** into the top center of the title sheet.

2. Select the **Edit Text** command.

3. **<D>** on the FEDERAL AID PROJECT NO. XXXXXXXXX text string.

4. In the Text Editor dialog box, correct the project identifier text and change to **STA 086A – 039** as shown.

5. **<D>** on the MicroStation screen to execute the edit.

6. Optional – complete edits to the other project identification text.

Challenge Exercises

*   Add another line of text that matches both the text and symbology of the existing text

*   Complete the upper right-hand corner of the sheet as shown

*   Use the Edit Text command to complete the scale bar