**Revise Sections 108 of the Standard Specifications as follows:**

**Add the following to Subsection 108.08(d):**

1. *Extension of Contract Time.* The Contractor shall orally notify the Engineer as soon as the Contractor recognizes a potential project delay. The Contractor or Engineer shall document the discussion in writing. This discussion and documentation are not considered an official notice of a delay.

The Contractor shall provide a written notice of delay within seven days of determining the need for additional contract time. The notice of delay shall describe the nature and specific cause of the delay. Failure to submit the written notice of delay within seven days constitutes a waiver of entitlement to additional time or compensation.

The Contractor shall submit the time extension request and supporting analysis within 30 days of the written delay notice. The request shall include a schedule analysis with all information needed to support the time extension request pursuant to one of the following methods including an explanation for selecting that method:

1. Time Impact Analysis (TIA) for all forward-looking analyses of time impacts following the guideline AACE® International Recommended Practice No. 52R-06 Prospective Time Impact Analysis – As Applied in Construction.
2. Forensic Schedule Analysis for all time impacts absorbed into the schedule following the AACE® International Recommended Practice 29R-03 Forensic Schedule Analysis.
3. Other acceptable method of schedule analysis, as approved by the Engineer.

The analyses shall show a delay to the critical path in order to obtain a contract time extension. The Contractor shall demonstrate that efforts were made to avoid the delay by resequencing the work or by using other reasonable alternatives. Failure to submit the documentation to support the time extension request within 30 days of the Contractor’s written notice of delay constitutes a waiver of entitlement to additional time or compensation. The Engineer’s review of the time extension request will not exceed 15 days.