**COMMENCEMENT AND COMPLETION OF WORK**

**(WORKING OR CALENDAR DAY)**

The Contractor shall commence work under the Contract on or before the 15th day following Contract execution or the 30th day following the date of award, whichever comes later, unless such time for beginning the work is changed by the Chief Engineer in the "Notice to Proceed." The Contractor shall complete all work ♦ per the "Notice to Proceed."

■Subsection 108.05 shall include the following:

The Contractor shall complete the following discrete portions of the work (milestones) by the dates specified. A disincentive will be assessed for failure to complete the work for each milestone by the specified completion date.

Milestone No. 1

Completion Date:

Description: ●

Incentive and Disincentive: ▼

**♥**Subsection 108.08 shall include the following:

**♥**Time will not be charged during the months of December, January, February or March. This time is defined as free time and work may continue if conditions permit.

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**INSTRUCTIONS** **TO** **DESIGNERS** (delete instructions and symbols from final draft):

♦ Insert "within working days" or "within calendar days", specifying the number of days.

■ Use on projects on which one or more discrete segments of the work must be completed on a date earlier than the Contract time allowed for the entire project expires.

● Include limits, structure numbers or stationing. Describe the work in detail.

▼ Incentives, Disincentives, or both should be based on actual roadway user costs.

♥ Use on projects for which free time will be allowed, such as those on mountain highways where a lengthy winter shutdown is expected. Listed months may be revised as appropriate.