**Notice to Bidders**

**Signature Project**

The proposal guaranty shall be a certified check, cashier's check, or bid bond in the amount of 5 percent of the Contractor's total bid.

Pursuant to subsections 102.04 and 102.05, it is recommended that bidders on this project review the work site and plan details with an authorized Department representative. Prospective bidders shall contact one of the following listed authorized Department representatives at least 12 hours in advance of the time they wish to go over the project.

 **♦**Program Engineer ‑ ▲

 Office Phone: ♥

 Resident Engineer ‑ ▲

 Office Phone: ♥

 Cell Phone: ♥

 **♣**Project Engineer ‑ As designated by the Resident Engineer

The above referenced individuals are the only representatives of the Department with authority to provide any information, clarification, or interpretation regarding the plans, specifications, and any other contract documents or requirements.

♠A mandatory pre bid conference will be held on ♠ beginning at ♠ at ♠. Bids will be accepted only from pre-qualified bidders who attend the mandatory pre-bid conference.

Bidders wanting a project showing shall schedule the project showing within the first three weeks of advertisement. Questions received from bidders along with CDOT responses will be posted in the CDOT Business Management System (B2GNow) as they become available. To access questions and answers in B2GNow, login to the system via the website address below. From the home page click on the “View” tab and select “My Bid Solicitations” from the dropdown menu to view current posted bid solicitation documents for the project.

<https://cdot.dbesystem.com/>

If the bidder has a question or requests clarification that involves the bidder's innovative or proprietary means and methods, phasing, scheduling, or other aspects of construction of the project, the Project Engineer will direct the bidder to contact the Resident Engineer directly to address the question or clarification.  The Resident Engineer will keep the bidder’s innovation confidential and will not share this information with other bidders.

The Resident Engineer will determine whether questions are innovative or proprietary in nature. If the Resident Engineer determines that a question does not warrant confidentiality, the bidder may withdraw the question. If the bidder withdraws the question, the Resident Engineer will not answer the question and the question will not be documented on the CDOT web site. If the bidder does not withdraw the question, the question will be answered, and both the question and CDOT answer will be posted on the web site. If the Resident Engineer agrees that a question warrants confidentiality, the Resident Engineer will answer the question, and keep both question and answer confidential. CDOT will keep a record of both question and answer in their confidential file.

All questions shall be directed to the CDOT contacts listed above no later than 7:00 A.M. Monday of the week of bid opening. Final questions and answers will be posted no later than Tuesday morning of bid opening week.

Questions and answers shall be used for reference only and shall not be considered part of the Contract.

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**Instruction to Designers** (delete instruction and symbols from final draft):

Use this special provision on projects designated as Signature Projects. Signature Projects require a minimum 5 week advertisement period.

**♦** Program Engineer may be deleted as determined by the Region.

▲ Insert the names of the Program Engineer and the Resident Engineer.

♥ Insert the phone numbers of the Program Engineer and the Resident Engineer.

**♣** The Region may add the name, city, and phone number for Project Engineer; otherwise leave the Project Engineer reference as stated above.

♠ Include this language if a mandatory pre-bid conference is to be held for this project. Otherwise delete this language. Fill in the date, time, and location.