COLORADO DEPARTMENT OF TRANSPORTATION	Project No.:	Project Code:
SMART WORK ZONE (SWZ) WEEKLY REPORT # ___	Contractor:	
Dates:	Traffic Control Contractor:	
Location (MP):	Project Title:	

MHT(s) in Use: List all plans that were used throughout the week. If multiple MHTs were used, state the day that corresponds to each MHT.

Device Relocations: List all device relocations that deviated from the MHT(s). State the reason for the relocation, the type and quantity of devices relocated, and the original and final position.

Devices in correct position and orientation? 　　Yes　　　　　No – see Device Outage Log	Correct data display on all signs? 　　　Yes　　　　　No – see Device Failure Log
Have you verified the physical security (padlock, chain, other) of all devices? 　　Yes　　　　No	Do all devices have up-to-date firmware, operating system, and software patches? 　　　Yes　　　　No
Have you verified the default password was changed according to the security plan timetables and is uncompromised for all devices? 　　Yes　　　　No	Were digital records (e.g., device health monitoring and alerting) collected for all devices? 　　　Yes　　　　No
Digital records are　　not available /　　attached at the end of this document /　　can be accessed here: provide hyperlink or access information	

Device Outage Log					
Date	Type of Outage (Outage types can include a device malfunction, communication disruption, software error, etc.)	Cause of Outage (List the cause, otherwise mark "unknown")	Repair Start Time	Repair End Time	Repair Notes (Identify the total downtime for the device. Add notes as needed to describe the repair)
		Unknown			
		Unknown			
		Unknown			

Date	Type of Outage (Outage types can include a device malfunction, communication disruption, software error, etc.)	Cause of Outage (List the cause, otherwise mark "unknown")	Repair Start Time	Repair End Time	Repair Notes (Identify the total downtime for the device. Add notes as needed to describe the repair)
		Unknown			
		Unknown			
		Unknown			

Data Failure Log					
Date	Type of Data Failure (Failure types can include loss of data, lapse or anomaly in data, inaccurate data, incorrect sign message, etc.)	Cause of Failure (Select the cause, if known, and provide all known details. Otherwise, mark "unknown")	Resolution Start Time	Resolution End Time	Repair Notes (Identify the total downtime for the device. Add notes as needed to describe the repair)
		Device Communication Software Error Unknown			
		Device Communication Software Error Unknown			
		Device Communication Software Error Unknown			
		Device Communication Software Error Unknown			
		Device Communication Software Error Unknown			

Outstanding Issues or Maintenance Concerns	
Description of Issue and Proposed Resolution: This section should include any outstanding security concerns or vulnerabilities.	

Will the issue be resolved within the Engineer-defined response times?   Yes   No

Contractor Signature:	Date:

Summary of Action Items:	
Engineer Signature:	Date: