



COLORADO
Department of Transportation
Office of the Chief Engineer

MEMORANDUM

TO: REGION TRANSPORTATION DIRECTORS (RTDS)

FROM: STEPHEN HARELSON, CHIEF ENGINEER *SH*

SUBJECT: PROJECT FIRST - ISSUE DOCUMENTATION MATRIX (IDM) SUBMISSION

DATE: FEBRUARY 6, 2020

Project First is a critical initiative that provides CDOT and the contracting industry an opportunity to increase the efficiency of our shared construction projects.

Tracking the issues that are documented and resolved on projects is an important measure of the success of the program. As we move into a new construction season, project staff are reminded to submit this information into an Issue Documentation Matrix (IDM)

According to the Project First specification and construction bulletin, Project Engineers are required to submit their initial and Workshop updated IDMs into a Google drive. The purpose of the submission of the documents is to assist Area Engineers in monitoring the status of issues on projects and to monitor how the Project First program is progressing. Please remind your staff of this requirement.

For any questions regarding Project First training, the specification, bulletin, monitoring, the Project First website etc., please contact the Project First Program Manager (Mark Straub).