



COLORADO
Department of Transportation

Office of the Chief Engineer

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MEMORANDUM

TO: PROJECT SUPPORT BRANCH MANAGERS, SPECIALTY UNITS, PROJECT MANAGEMENT OFFICE, PUBLIC RELATIONS OFFICE, AND THE DIVISION OF TRANSPORTATION DEVELOPMENT
FROM: JERAD ESQUIBEL, PROJECT SUPPORT DIRECTOR
CC:
DATE: OCTOBER 16, 2020

The Standards and Specifications Unit and the Construction Area Engineers are charged with overseeing the development and implementation of construction specifications. Therefore, the following process shall be followed:

1. Any person or unit considering creating a new or significantly modifying an existing Standard Specification or Standard Special Provision shall notify the Standards and Specifications Unit Manager and a Construction Area Engineer. For the purposes of creating a simple gauge, a significant modification means the changing or adding of more than 40 words.
2. The person or unit proposing the new specification or change shall provide bullet points or a summary or description of the new specification or changes (i.e. they shall not attempt to draft the specification changes).
3. The Standards and Specifications unit and Construction Area Engineer will draft the specification based on the information provided by the entity.

The steps above add more detail to existing policy. This change will maintain and improve consistency on tone, structure, interpretation, and enforceability. It will minimize repetitiveness and overlap with other specifications. Lastly, It will provide a better product for review by the Specification Committee.

I concur:
(Chief Engineer)

