



SiteManager Access Agreement

I hereby request a SiteManager account. By signing below, I acknowledge and agree to the following:

1. I will take all reasonable precautions to protect my SiteManager password. I will not disclose my SiteManager password to anyone else or allow anyone else to access SiteManager under my account. If I have reason to believe that my SiteManager password has been compromised, I will notify my supervisor and change the password immediately. If I am a CDOT employee, I understand that disciplinary and/or corrective action can be taken if I fail to properly secure my password. If I am a consultant employee, I understand that my account can be revoked and/or future contracts with CDOT may be jeopardized, if I fail to properly secure my password.

2. Any data entered into SiteManager becomes the primary source documentation for a construction project. To maintain a proper audit trail, SiteManager tracks every entry made in the system by user ID.

3. Whenever I enter any information into SiteManager, it will be treated as though I had written it on paper and signed it. I understand that some of the data entered into SiteManager under my password will be used for the purposes of documenting a pay quantity in order to pay the Contractor. I also acknowledge that the information entered into SiteManager is, to the best of my knowledge and belief, true and accurate and is equivalent to my signing the following statement: "The item(s) and material(s) were inspected and found to conform reasonably with the plans and specifications except as noted."

Employee/Consultant Signature	<input type="text"/>	Title	<input type="text"/>	Date	<input type="text"/>
Employee/Consultant Print Name	<input type="text"/>				
Training is required prior to access.	Date Attended:	<input type="text"/>			
Contract ID:	<input type="text"/>	Region or HQ Access:	<input type="text"/>		

AUTHORIZATION

CDOT Resident Engineer Signature	<input type="text"/>	ORG	<input type="text"/>	Date	<input type="text"/>
CDOT Resident Engineer Print Name	<input type="text"/>				

Account type / Security Group (Please check all that apply):

Construction:

- CDOT Project Engineer
 Consultant Project Engineer
 Resident Engineer
 Manager - Inquiry Only

Materials:

- Sampler / Tester
 Consultant Sampler / Tester
 Region Materials Office
 Central Lab Binder/Flex Pvmt/Chemical
 Central Lab Concrete/Physical Properties
 Central Lab Pavement Design Program
 Central Lab Pavement Management
 Central Lab Soils

Complete all fields on this form with your supervisor. For assistance call the Service Desk at 303.239.4357 option 2, option2.

This form must be attached to the bottom of the CDOT Application Access request in [the OIT Customer Service Portal](#)